



Job Title: **Interpreter/Translator for the Deaf**
 Department: **Schools /Office of Special Education and Related Services**
 Supervisor: **Principal or Speech-Language & Related Services Coordinator**
 Lane Placement: **ESP Lane 6**
 Schedule: **Varies** Evaluation Group: **JCES 5**
 FLSA Classification: **Non - Exempt**

JOB DESCRIPTION

Under the supervision of the school Principal and Speech-Language and Related Services Coordinator, the Interpreter/Translator for the Deaf provides access to communication for a deaf student in a public school setting. The Interpreter/Translator assists in communicating all aspects of a student's education, from academic to social.

ESSENTIAL FUNCTIONS

- Interprets class lectures, instructional information announcements, songs, assemblies, movies, class questions, or any other aspect of communication to permit the students with hearing impairments to function in the classroom.
- Facilitates the communication and interaction skills of other students in the class with the student with hearing impairments.
- Assists teacher in providing appropriate seating and lighting background for the student.
- Assists teacher and other students in learning and understanding signing survival skills.
- Helps teacher and students to face the student when speaking, or in other communication activities.
- Predictable and reliable attendance.

During times of state or district emergency, all employees may be required to perform additional duties that are not required on a normal basis in support of educational and operational priorities. e.g. Performs general cleaning and sanitizing of work areas, provides remote assistance to students and staff, and any other reasonable duty as needed.

NON-ESSENTIAL FUNCTIONS

- Other duties as assigned.

- This description should not be construed to contain every function/responsibility that may be required to be performed by an employee assigned to this position.
- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.
- The requirements listed below are representative of the education, knowledge and experience requirements; the machines, tools and equipment used; background; and any licenses or certifications required.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.

QUALIFICATION REQUIREMENTS

- Incumbent must be fingerprinted and clear a criminal backgrounds check.
- Requires High school diploma, GED or equivalent as reviewed by the Department of Human Resources. Verification may be requested.
- Requires successful completion of 2 years of appropriate college coursework or equivalent.

- Requires State certification as a Level I Translator/Interpreter.
- Requires one year job related work experience with demonstrated competence.
- Must demonstrate competence in reading, writing and math.
- Requires good interpersonal skill. Interacts with students, parents, and staff.
- Requires ability to provide deaf students access to communication based on needs and goals of the deaf student and evaluation of the educational placement team.
- Requires skills in sign language ranging from seeing exact English to American Sign Language. Oral interpreting may also be used.
- Job has no direct supervision or coordination, but is highly influential in terms of student's ability to learn and progress.
- Requires ability to provide interpretation/transliteration within the professional code of ethics. Interpretation consists of a steady flow of decisions and judgments about the substance, the spirit, and the accuracy of communication. Prioritizes communication based on student needs and educational program.

NOTE: The Administration reserves the right to require specific training for this position. However, depending upon the type and quality of prior work experience and availability of formal training programs, some exchanges can be made between training and experience.

PHYSICAL REQUIREMENTS---*Not limited to the following:*

- Requires the ability to lift a minimum of ten (10) pounds.
- Job requires some physical stamina for to sign for extended periods and some stress arises from persistent mental effort to properly and accurately interpret and communicate.

- Physical ability to perform the essential functions listed above with or without reasonable accommodation.
- Requires the ability to lift a minimum of ten (10) pounds.
- Possess the physical, mental, and emotional stability to work under stressful conditions, including but not limited to: deadlines, contract requirements, inspection requirements, and interaction with critical personnel.

Note: *This list of essential and marginal functions and of physical requirements is not exhaustive and may be supplemented in*

All employees are required to participate in the District evaluation process.
 It is the employee's responsibility to review and adhere to all district policies and procedures.
 This information may be reviewed at www.canyonsdistrict.org

ADA _____ HR _____ SpEd _____ RC _____ Effective date: 06/08/2020