



CANYONS SCHOOL DISTRICT MINUTES OF BOARD OF EDUCATION MEETING

The following minutes are a summary of the May 9, 2023 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a business meeting on Tuesday, May 9, 2023, beginning at 4:30 pm at the Canyons District Office, 9361 S. 300 East, Sandy, Utah 84070.

Those in attendance were:

Amber Shill, Board President
Mont Millerberg, Vice President
Amanda Oaks, Vice President
Andrew Edtl, Board Member
Holly Neibaur, Board Member
Karen Pedersen, Board Member
Nancy Tingey, Board Member
Rick Robins, Superintendent
Leon Wilcox, Business Administrator
Dan Harper, General Legal Counsel
Charlie Evans, Director of External Relations

1. Closed Session – 4:30 pm

- A. For the purpose of discussing the character, professional competence, or physical or mental health of an individual
- B. For the purpose of discussing collective bargaining.
- C. For the purpose of discussing the purchase, exchange or lease of real property.

MOTION: Holly Neibaur moved to go into closed session for the purpose of discussing the character, professional competence, or physical or mental health of an individual, for the purpose of discussing collective bargaining and for the purpose of discussing the purchase, exchange or lease of real property. Nancy Tingey seconded the motion. *A roll call vote was taken. The motion passed unanimously.

*Person in Attendance: All Board Members, Rick Robins – Superintendent, Leon Wilcox – Business Administrator, Dan Harper – General Counsel, Charlie Evans – Director External Relations, Jeff Christensen – Assistant Legal Counsel

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CRJNL45F2079>

2. Study Session – 6:00 pm

- A. Reports from National School Board Association conference – Board President, Amber Shill
- B. USBA update – Board President Vice President, Mont Millerberg
- C. Professional Learning Community (PLC) and assessment platform report – Dr. Amber Roderick-Landward, Director of Instructional Support and Cindy Hanson, Director of Middle School Principals
- D. Legislative Policy Updates – Jeff Christensen, Assistant Legal Counsel
(All of the Study Session Agenda items were moved to New Business.)

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CRJNLE5F20E4>

3. **Business Meeting – 7:00 pm**

4. **Opening Items**

- A. Welcome
- B. Approve Agenda for May 9, 2023

MOTION: Holly Neibaur moved to approve the agenda for May 9, 2023 with the exception of moving Study Session Item 2C Professional Learning Community (PLC) and assessment platform report to Business Item 8A and Study Session Item 2D Legislative Policy Updates to Business Item 8B. Business Items will move down in consecutive order. Study Session Agenda Item 2A Reports from National School Board Association conference and Study Session Agenda Item 2B USBA update will move consecutively to New Business agenda Item 8H and 8I. Karen Pedersen seconded the motion. The motion was unanimous.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CRJNLE5F20E4>

- C. Pledge of Allegiance – Sprucewood Elementary, Principal Cathy Schino
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CRJNLH5F20E7>
- D. School Highlights - Sprucewood Elementary, Principal Cathy Schino
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CRJNLL5F20EA>

5. **Canyons Strong Student Recognitions** – Jeff Haney, Director, and Kirsten Stewart, Associate Director of Communications

The following students were recognized:

- Hillcrest High School – UHSAA 5A Division State Drama Champs
- CSD's Story Fest
- Career and Technical Student Organizations
- Academic All-State, Spring Sports – Baseball, Softball, Lacrosse, Track and Field, Girls Golf, Boys Soccer and Boys Tennis
- State History Day Competition
- National PTA Reflections

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CRJNLQ5F20EE>

6. **Patron Comments**

The following patrons commented:

- Krista Pippin, CEA & Andrew Markus, CESPAs – Negotiations & Letter of Support for district wellness clinic
- Amy Sybrowsky – bullying on canvas messaging
- Spencer Mears – concerned parents
- Renee P Christensen – comment on longevity stipend proposal

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CRJNLS5F20F0>

7. **Consent Agenda**

- A. Approval of Minutes from April 25, 2023 Board Meeting
- B. Approval of Hire and Termination Reports
- C. Approval of Purchasing Bids
- D. Approval of Student Overnight Travel
- E. Approval of Annual Fraud Risk Assessment required by the Office of the State Auditor
- F. Approval of Board Decision of Open Enrollment Permit Revocation Appeal

MOTION: Amanda Oaks moved to approve Consent Agenda Item 7A Approval of Minutes from April 25, 2023; Item 7B Approval of Hire and Termination Reports; Item 7C Approval of Purchasing Bids; Item 7E Approval of Annual Fraud Risk Assessment required by the Office of the State Auditor; Item 7F Approval of Board Decision of Open Enrollment

Permit Revocation Appeal. Holly Neibaur seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CRJNLU5F20F2>

The Consent Agenda Item 7D, Approval of Student Overnight Travel was pulled for discussion. The recommendation was made to make sure that a background check is completed for all adults who accompany students while traveling. The paperwork to verify the background checks will be included in the travel paperwork required for approval.

MOTION: Amanda Oaks moved to approve Consent Agenda Item 7D Student Overnight Travel. Holly Neibaur seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CRJNM55F20FB>

8. New Business

- A. Professional Learning Community (PLC) and assessment platform report – Dr. Amber Roderick-Landward, Director of Instructional Support and Cindy Hanson, Director of Middle School Principals

PLC teams from Ridgecrest Elementary, Midvale Middle School and Brighton High school shared with the Board of Education first hand experiences with the implemented PLC time. The teams reviewed strengths, student benefits, IPLC improvements, and insights into additional collaboration for effective teaching.

The purpose of a PLC is to strengthen teacher efficacy, student efficacy and collective teacher efficacy. Collective teacher efficacy refers to a staff's shared belief that through their collective action, they can positively influence student outcomes, including those who are disengaged and/or disadvantaged. A history of CSD's PLC milestones and achievements was reviewed. In order to align with the CSD Strategic plan PLC's will be defined as: "A professional learning community is a team of teachers who engage in a collaborative inquiry process and utilize evidence to understand their impact on student learning and to scale up teacher expertise."

The key components for a PLC implementation roadmap were discussed for collaborative culture, standards-based instruction and assessment for learning. The implementation plan consists of an opt-in model for middle school individual teachers, teams or schools to start using Mastery Connect in the fall of 2023. Professional learning will be provided during the summer of 2023 and ongoing. District benchmarks will be created during the 2023-2024 school year and loaded into Mastery connect for implementation in the 2024-2025 school year. Additional information will be provided at the Board meeting scheduled on May 23, 2023. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CRJNNJ5F5C25>

MOTION: Amanda Oaks moved to approve moving New Business Agenda Item 8C Strategic Plan Focus Group Report: Human Centered Supports to the May 23, 2023 Board meeting. Mont Millerberg seconded. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CRJNNJ5F5C25>

- B. Legislative Policy Updates – Jeff Christensen, Assistant Legal Counsel

Policy-100.01-Board Governance

House Bill 21 – Open and Public meetings Act (2023) requires CSD policy adjustments in Board Business meeting provisions to align with statutory language to allow a reasonable opportunity for the public to provide verbal and written comments. A remote Board member attending by electronic means (voice/video) is included in calculating a quorum. The Policy committee recommends proxy voting of Board Members is not allowed.

Policy-500.05-Reporting Student Safety and School Resources Office (SRO) Agreements

House Bill 61 require each district to develop a School Resource office (SRO) policy regarding SRO agreements. CSD policy was update to contain required language for SRO agreements and designating school safety specialist as outlined in H.B.61.

Policy-500.02-Student Conduct and Disciplinary Process

House Bill 304 – Juvenile Justice Amendments (2023) requires a school to develop a reintegration plan upon notice from a juvenile court or law enforcement agency that a student was arrested, charged or adjudicated in the juvenile court for violent felony or a weapons violation.

Senate Bill 13 allows all public-school student to wear items of religious or cultural significance as part of their graduation attire.

Policy-600.02-Instructional Materials

House Bill 348 clarifies how a school responds when a student refrains from participation in school due to a student's or a student's parent's religious belief or right of conscience, consistent with Utah Constitution, Article I, Section 4.

Policy-500.35-Student Attendance

House Bill 400 requires a school board to enact chronic absenteeism prevention and intervention policies that reflect an individual school district's needs or circumstances and adopt evidence or research informed interventions.

Presentation and documents available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CRJNP65F652C>

- C. Strategic Plan Focus Group Report: Human Centered Supports -Dr. Brian McGill, Director of Student Services

This item was moved to the Board meeting scheduled for May 23, 2023.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CRJNM95F20FF>

- D. Approval of 2023-24 Canyons Education Association Negotiated Agreement (Action Requested) – Leon Wilcox, Business Administrator

The negotiated agreement for 2023-24 Canyons Education Association includes the increase in the educator Salary Adjustment (ESA) of \$4,200 and the Teacher Student success Act (TSSA) of \$135, the starting base salary will be \$59,000. The District will also fund a .593% Cost-of-Living (COLA) that will be applied to increment level 1 on the licensed salary schedule for 2023-2024. Educational Enhancements will be funded. National board Certification teaching stipends will increase to \$2,000, other National board Certifications will remain at \$1,000. Both parties agree to the recommendations of the CSD insurance advisory committee for the 2024 insurance year. The traditional and high deductible plan will be maintained. There were changes made to the bereavement leave, maternity leave, parental leave, extended family sick leave, and personal leave. These changes will apply to all three negotiated employee groups.

MOTION: Nancy Tingey moved to approve the 2023-24 Canyons Education Association Negotiated Agreement. Andrew Edtl seconded the motion. The motion passed unanimously.

There was discussion to the motion. Documents available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CRJNRP5FC0FF>

- E. Approval of 2023-24 Canyons Educational Support Professionals Association Negotiated Agreement (Action Requested) – Leon Wilcox, Business Administrator

The District will fully fund increment steps for eligible employees. A Cost-of-Living increase (COLA) of 6.70% will be added to the base of the Education Support Professional (ESP) salary schedule. A one-time \$500 stipend payment will be issued for all contracted employees on step 10, eligibility based upon the 2022-23 contract year.

There will be an increase in the shift differential pay by \$0.50 per hour including the graveyard shift. Bus drivers who received a contract with benefits in 2022-23 but will not have a contract for the 2023-2024 school year due to the loss of the half-day kindergarten routes, will have the opportunity to keep a 30-hour contract by driving field trips, or by working the required hours in a different ESP position for a portion of the work day.

MOTION: Andrew Edtl moved to approve the 2023-24 Canyons Educational Support Professionals Association Negotiated Agreement. Amanda Oaks seconded the motion. The motion passed unanimously.

Documents available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CRJNTL5FCC0F>

- F. Approval of 2023-24 Compensation Package for Canyons School District Administrators (Action Requested) – Leon Wilcox, Business Administrator

The negotiated agreement for 2023-2024 Compensation Package for Canyons School District Administrators includes a fully funded increment steps for eligible administrators, a 5.25% Cost of Living increase (COLA) to the base of the salary schedule, and a 1.25% one-time stipend for administrators on the top step during the 2022-23 school year. Documents available on BoardDocs.

MOTION: Karen Pedersen moved to approve the 2023-24 Compensation Package for Canyons School District Administrators. Holly Neibaur seconded the motion. The motion passed unanimously.

Documents available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CRJNTQ5FD425>

- G. 2023-2024 Budget Update (First Reading) – Leon Wilcox, Business Administrator

Mr. Wilcox presented the 2023 Utah Legislative highlights that will affect the 2023-2024 General Fund. These changes include a 6% WPU increase for a \$4,280 per WPU. The Educator Salary adjustment (ESA) will increase from \$4,200 to \$8,400. There was an increase in the TSSA funding of \$1.766M, an increase in the Land Trust funding of \$224K, an increase in the

Transportation fund of \$1,656M and an increase in At-Risk Add-On WPU of \$1.410M. The employees that will be covered by the ESSER III funding for the 2023-2024 were reviewed.

House Bill 61 School Security will require each school designate a school safety specialist and each specialist will need to complete a school security assessment. Local Education Agencies (LEA's) can submit grant applications to remediate security "gaps". CSD is waiting for final guidance from USBE Board Rule.

The completion of Union Middle school will be the biggest Capital Budget expense for 2023-2024 school year. Proposed Small Capital projects include Alta Band room, Brookwood/Canyon View lighting upgrades, CCHS Turf replacement, Copperview wall carpet and Brighton tennis court resurfacing. ESSER III Capital funds will be applied to Oakdale sidewalk main entrance, Canyon View and Lone Peak playgrounds and a Jordan Teen Center.

The Lease Revenue bonds used to construct Glacier Hills and Peruvian Park were reviewed. Due to the Legislatures moving Capital funds to HB61, this will require the usage of General Fund balance of \$8M to complete the planned projects. The Five-Year Capital Fund Balance for FY23-FY27 and General Obligation Outstanding Debt was reviewed.

The breakfast and lunch prices for FY24 will remain the same, however, it is expected that it will increase in the future to offset salary and food increases. It is expected there will be a small revenue boost due to all schools having full-day kindergarten.

The Self-Insurance Fund was reviewed for September 2020 to March 2023 and the balance at the end of FY22 was \$15.6M. The next Budget update will be presented at the May 23, 2023 Board meeting. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CRJNTW5FDD4F>

- H. Reports from National School Board Association conference – Board President, Amber Shill
This agenda item was moved to the Board meeting scheduled on May 23, 2023
- I. USBA update – Board President Vice President, Mont Millerberg
Mr. Millerberg provided a report during Board Comments

9. Staff Comments

- A. Superintendent Report
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CRJNMD5F2103>
- B. Business Administrator Report
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CRJNMG5F2106>

10. Board Comments

- A. The Board President will recognize individual Board members for reports
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CRJNML5F210A>

11. Closing Items

- A. Adjourn

ATTEST

Amber Shill

Board President

Rick Robins

Superintendent