



**Nancy Webb, Purchasing Department, Senior Buyer**  
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January 24, 2019

**FINDING BY CHIEF PROCUREMENT OFFICER  
CANYONS SCHOOL DISTRICT**

Career and Technical Education Coordinator, DECA Program Manager for CSD submitted for approval, a Sole Source Request, to purchase student DECA State Leadership Conference Registration Fees. DECA is a national student organization for marketing students. The organization is co-curricular, events and skills learned are part of the USBE curriculum strands and standards. Research has been conducted to determine if any additional organizations exist for this type of program. It is the finding of the Chief Procurement Officer that DECA is the only supplier that offers this event for DECA students. This finding will be effective from January 24, 2019, to January 24, 2022. The Purchasing Department will then review this finding and determine if any additional suppliers have entered the marketplace or if this will remain a sole source with the finding being extended.

As Chief Procurement Officer, I find that it is in the best interest of the District to have this finding on file in order to allow this purchase and future purchases to the DECA for the aforementioned term without obtaining required competition.

  
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For Gary O. Hansen  
Chief Procurement Officer