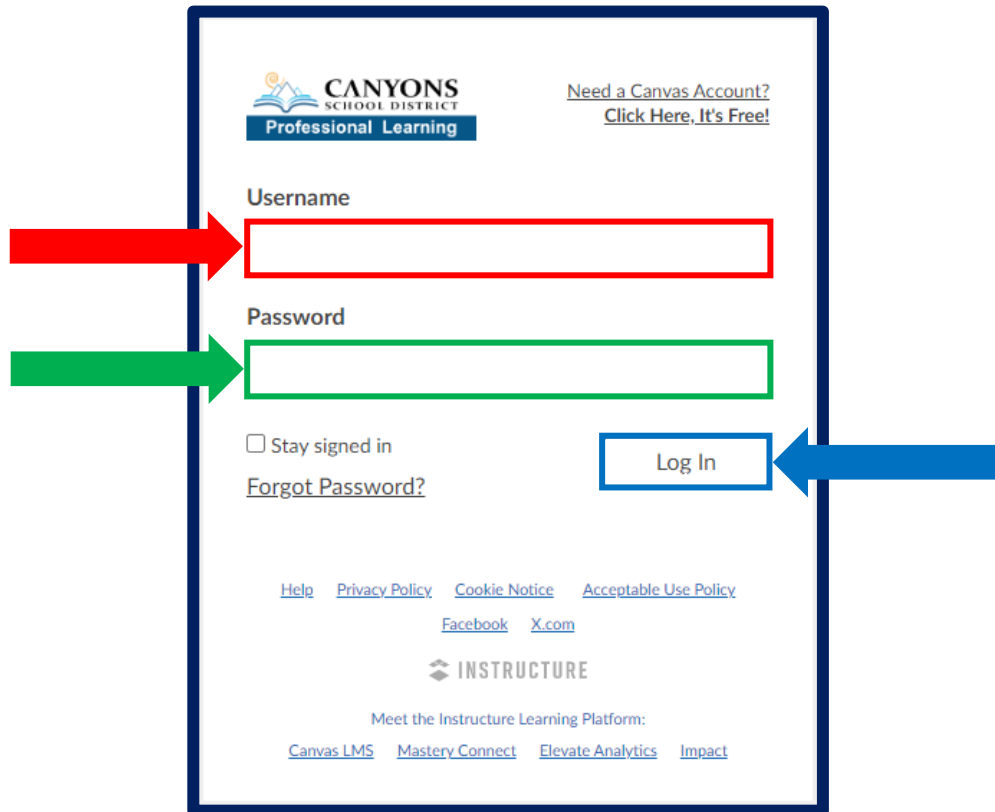


This school year, Canyons School District's annual Critical Policy Training will be completed through the online platform, CANVAS. To begin the training, click the following link, or key in the following URL:
<https://csdpd.instructure.com/>

Input your District **Username** and **Password**. This is the same username and password that you use to access your District email and/or SKYWARD account. Then click the **Log In** button.



CANYONS
SCHOOL DISTRICT
Professional Learning

[Need a Canvas Account?
Click Here, It's Free!](#)

Username

Password

Stay signed in

[Forgot Password?](#)

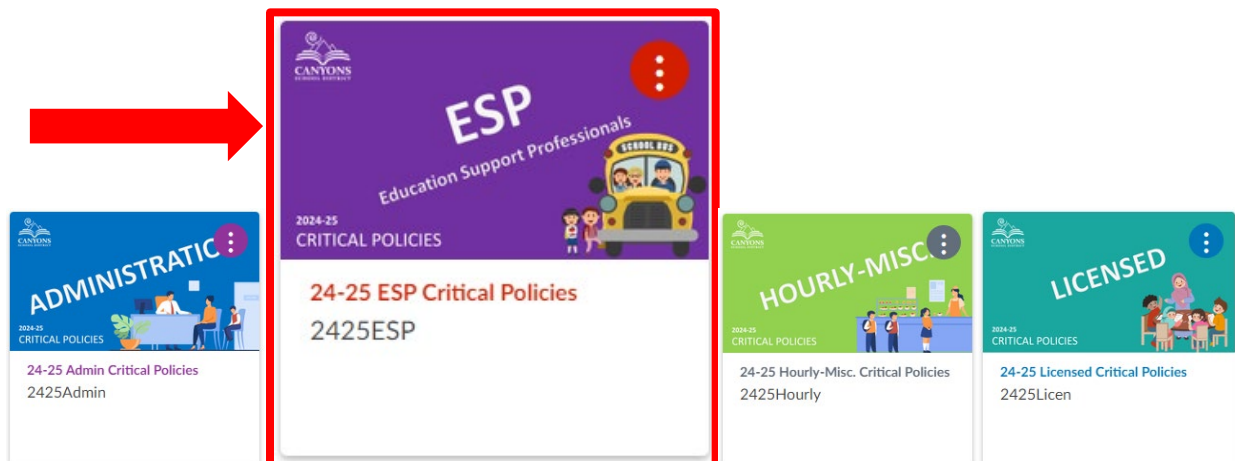
Log In

[Help](#) [Privacy Policy](#) [Cookie Notice](#) [Acceptable Use Policy](#)
[Facebook](#) [X.com](#)

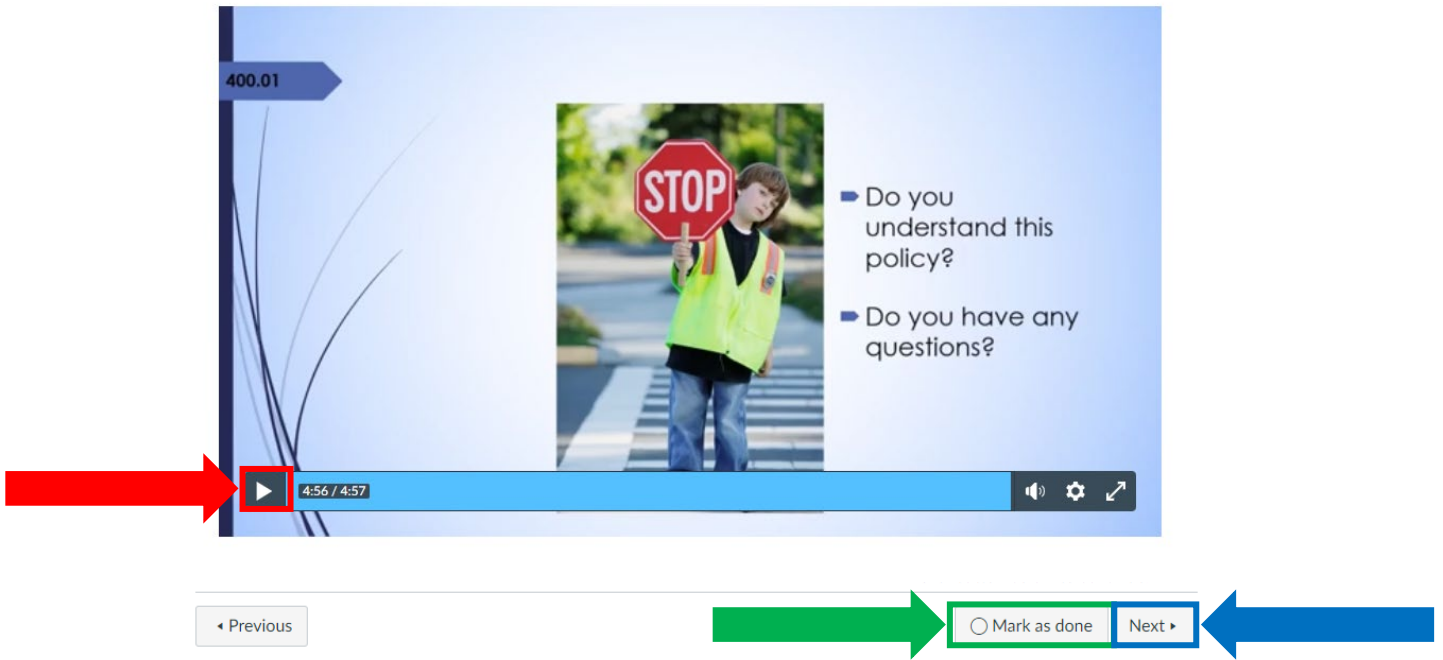
INSTRUCTURE

Meet the Instructure Learning Platform:
[Canvas LMS](#) [Mastery Connect](#) [Elevate Analytics](#) [Impact](#)

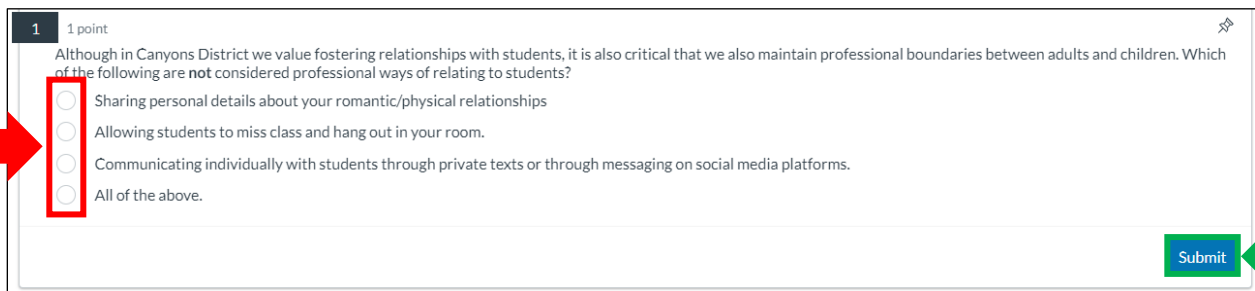
On the Dashboard, click the **24-25 (i.e., Admin, ESP, Hourly-Misc., or Licensed) Critical Policies** course tile that corresponds to your position:



Within the course there are multiple modules that you must complete. Each module is divided into individual segments/policies. To watch a segment, click on the **Play** button. After watching the segment, click the **Mark as done** button and then the **Next** button to advance to the next segment/policy.



During the training, you are required to correctly answer questions related to the information presented. Answer the question(s) by clicking the **Radio Button(s)** next to the correct answer(s). Click the **Submit** button and follow the provided instructions. Note: If you answer incorrectly, the information will be retaught. Click the **Take Now** button to retake the quiz answering the question(s) correctly.




Note: During the training, all employees are reminded of their “Duty to Report” the following concerns/issues:

1. Boundary Violations / Grooming
2. Child abuse
3. Drug, alcohol, or tobacco use
4. Hazing and or Bullying
5. Harassment
6. Substantial threat against a school **NEW**
7. Suicidal Ideation
8. Misuse of District technology
9. Convictions or Diversion Agreements

Employees are also required, after watching particular segments/modules, to indicate they understand and agree to adhere to District policy and specified agreements/acknowledgements by clicking the “I understand and agree” **Radio Button**.

Question 1	1 pts
<p>I understand that all Canyons School District employees are role models and as such conduct must be professional and befitting a Canyons District employee; must follow the directives of their supervisors; must keep all protected information confidential (e.g. FERPA, HIPAA) and must adhere to and follow District policies.</p>	
<p><input type="radio"/> understand and agree</p>	

After you have completed all of the required modules for the 2024-25 Critical Policies Read & Sign training, print the Critical Policies Read and Sign form, if you don't already have a copy, initialing and signing in the **indicated spots**. Submit the completed/signed form to your supervisor.

 <p style="text-align: center;">Critical Policies Read & Sign Education Support Professionals (ESP) (2024-2025)</p> <p>The following is a list of Canyons School District policies, USBE Board Rules, Federal Laws, and Utah State Laws critical for all District employees to understand and observe. By initialing the agreements/disclosures and signing this form, you certify that you understand and will observe the District policies, USBE Board Rules, Federal Laws, and Utah State Laws listed herein.</p> <p>This completed form must be submitted to the employee's supervisor no later than Friday, August 23, 2024</p> <p>MODULE ONE</p> <p>400.01 Employee Conduct and Professionalism <small>initial</small> I understand that all Canyons School District employees are role models and as such conduct must be professional and befitting a Canyons District employee; must follow the directives of their supervisors; must keep all protected information confidential (e.g. FERPA, HIPAA) and must adhere to and follow District policies. I have read District Policy 400.01 Employee Conduct and Professionalism and understand that an employee may not solicit, encourage, or consummate an inappropriate relationship of a sexual nature, whether written, verbal or physical, with a student or minor. An employee may not engage in grooming of a student or minor nor may they participate in sexual, physical, or emotional harassment towards any public school age student or colleague.</p> <p>500.02 Student Conduct and Disciplinary Process 400.02/500.01 Nondiscrimination 500.04 Reporting Child Abuse / Child Protection 400.08 Technology Resources, Network Acceptable Use (Employees) <small>initial</small> I have read District Policy 400.08—Technology Resources, Network Acceptable Use (Employees), and agree to abide by its terms and conditions. I understand that violation of the provisions stated in the policy may result in limitation, suspension or revocation of network privileges, and/or other disciplinary action by the school, by Canyons School District, UPPAC, or by legal authorities, including the possibility of employment termination and loss of licensure.</p> <p>400.03 Drug Free Workplace 500.09 Publications (Speech and Manners) 400.04 Criminal Background Checks 500.08 Student Records, Privacy Rights, and Release of Information (FERPA) <small>initial</small> I have completed the Family Education Rights & Privacy Act (FERPA) student privacy law training and agree to preserve the privacy of student information and not to disclose those records, without written consent, or as allowed under law, (20 U.S.C. § 1232g; 34 CFR Part 99; and UT 53E-9-204 (3)).</p> <p>UPO&EEA Utah Public Officers' and Employees' Ethics Act</p> <p>MODULE TWO</p> <p>300.04 Copyright 300.08 Service Animals in Schools 500.03 Section 504 of the Rehabilitation Act SP Suicide Prevention 500.31 School Admission – Homeless Children and Youth and Unaccompanied Minors 500.42 Administering Medications to Students 700.04 School Volunteers EV Employee Volunteers 700.06 Language Access Services</p> <p>MODULE THREE</p> <p>ADA-IP ADA Interactive Process 420.03 Hours of Work (ESP) 400.10 Workers Compensation 410.06/420.06 Personal Security and Safety 400.05 Employee Health and Immunization</p>	<p>EAP Employee Assistance Program 400.50 Resignation</p> <p>MODULE FOUR</p> <p>400.20 Benefit Eligibility (ESP) 420.04 Employee Leave (ESP) 400.23 Vacation Leave 400.28 Military Leave 400.26 Family Medical Leave 420.05 Fringe Benefits (ESP)</p> <p>MODULE FIVE</p> <p>CESPE Orientation</p> <p>MODULE SIX</p> <p>Blood-borne Pathogen Training</p> <p>MODULE SEVEN</p> <p>Health Care Issues</p> <p>MODULE EIGHT</p> <p>Prevent Child Abuse - https://educators.pcautah.org/</p> <p>By initialing the agreements/disclosures and signing this form, I certify that I know of my responsibility to comply with all District policies, USBE Board Rules, Federal Laws, and Utah State Laws. I have had time to ask questions relating to the information listed herein and have been made aware that District policies are available online at policy.canyonsdistrict.org.</p> <p>_____ Employee Name - PRINTED</p> <p>_____ School/Department Name - PRINTED</p> <p>_____ Signature</p> <p>_____ Date - PRINTED</p>
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