



Canyons District Head Coach Application

HEAD COACH APPLICATION CHECKLIST:

Please submit ALL documentation that is stated on the job posted together in one email to:

Jessica DeAlba at jessica.dealba@canyonsdistrict.org

(Not following job application instructions correctly will result in not being considered for the position)

PERSONAL INFORMATION:

Name: _____ Preferred Name: _____

Address: _____

City: _____ State: _____ Zip: _____ Phone #: _____

Email Address: _____

Which position are you applying for? _____

BACKGROUND:

Do you have the legal right to work in the United States?

Yes No

(Proof of citizenship or immigration status must be submitted when hired.

If you do not have a current INS Authorization, employment will not be offered).

Have you ever:

a. been convicted of a violation of law other than a minor traffic violation?

Yes No

b. pleaded guilty and had your guilty plea held in abeyance in a criminal proceeding?

Yes No

c. been placed on probation in conjunction with a criminal charge or conviction?

Yes No

Are any criminal charges or proceedings pending against you?

Yes No

If you have answered yes to any of the above, provide a statement explaining the circumstances:

Pursuant to Utah State Law 53A-15-1511 and 34-42-1, by selecting "Yes" on this question I authorize Canyons School District to contact current and previous employers and authorize them to disclose information regarding any employment action taken or discipline imposed against me for the physical abuse or sexual abuse of a child or student as well as information about my job performance, professional conduct or evaluations.

I understand that if an LEA (Local Education Agency) or other employer in good faith discloses information that is within the scope of this release, the LEA or other employer is immune from civil and/or criminal liability based upon the applicable law.

I acknowledge that by not marking "Yes" on this question, I cannot be considered for employment with Canyons School District. **YES**

Reference Checks – Required by 53-A-6-401

List all employment in the last three (3) years that required you to directly care for, supervise, control, or have custody of a child:

Employer Job Title Supervisor Phone or Email

Employer Job Title Supervisor Phone or Email

Employer Job Title Supervisor Phone or Email

Section Not Applicable _____

COACHING EXPERIENCE

School	Position	Sport	Dates

HIGHER EDUCATION

College or other schooling	Graduated?	Degree	Minor(s)/Certifications

TEACHING EXPERIENCE (If Applicable)

School	District	Position	Dates

TEACHING LICENSE & ENDORSEMENTS: (If Applicable)

Have you retired from the Utah State Retirement System? Yes No If YES, when did you retire? _____

**Note: If you are receiving retirement from URS, you need to complete a Retiree Re-Employment Notice when you do your new hire paperwork*

Do you have any relatives employed by Canyons School District? Yes No

Generally, immediate family members of current employees are not eligible to work at the same school or department, except in certain circumstances. We try to avoid any possible conflicts of interest.

If Yes, who? _____ Where? _____

Agreement: By submitting this Coaching Application I certify that all the information I have provided is correct and complete to the best of my knowledge. I understand that providing false or misleading information on this or other employment documents, including health insurance applications, will disqualify my application and provide sufficient grounds for my dismissal should I be hired.

I hereby authorize Canyons School District to conduct an investigation of my background, including a criminal background check in accordance with Utah State Law, and authorize the release of information in connection with the application by former employers and supervisors. I further agree to indemnify and hold harmless these former employers and supervisors for any action initiated in conjunction with their release of this information.

Applicant Signature: _____ **Date:** _____

CANYONS SCHOOL DISTRICT is an equal opportunity employer. Applicants are considered on the basis of employment qualifications without regard to age, color, disability, gender, gender identity, national origin, pregnancy, race, religion, sexual orientation, or veteran status (policy GBBA/JBA). Inquiries regarding Canyons School District's hiring practices may be addressed to the Director of Human Resource

Employment References – required by 53A-15-1511

For a potential volunteer who has worked in a qualifying position during the last three years, the LEA is required to request that the potential volunteer's qualifying position (means paid employment that requires the employee to directly care for, supervise, control, or have custody of a child) employer(s) disclose information regarding any employment action taken or discipline imposed for the physical or sexual abuse of a child or student by the potential volunteer.

*You must ask and answer all three questions of each employment reference.
You must attempt at least 3 times to contact a reference and document your attempts.*

Qualifying Position: _____
School Administrator Initial

1. Employer: _____ Date(s) Called: (1) _____ (2) _____ (3) _____

Supervisor Called: _____ Date contacted reference: _____

Is the applicant eligible for rehire? Yes No Would you rehire them? Yes No
To your knowledge does the applicant have any employment action or discipline for physical abuse and/or sexual abuse? Yes No

NOTES: _____

2. Employer: _____ Date(s) Called: (1) _____ (2) _____ (3) _____

Supervisor Called: _____ Date contacted reference: _____

Is the applicant eligible for rehire? Yes No Would you rehire them? Yes No
To your knowledge does the applicant have any employment action or discipline for physical abuse and/or sexual abuse? Yes No

NOTES: _____

Not a Qualifying Position: _____
School Administrator Initial

Employment references must be from a Supervisor or Human Resources Department.
Reference check must be completed by the School Administrator and Qualifying Position initialed by the School Administrator.

Approval Signature:

School Administrator Signature

Date

Example of Qualifying Positions:

- | | |
|------------------------|--|
| Medical | Recreation Facilities (Climbing, Air Sports) |
| Referee | Water Parks (Seven Peaks, Cowabunga Bay, Lagoon, etc.) |
| Youth Services | Paid Scot Camps |
| Swim Instructors | Paid Theater Positions |
| Counseling | Paid Coach (Jr. Jazz, County Intramurals) |
| Arts | Community Ed. Or Any Education |
| Music Lessons/Tutoring | Gymnastics/Dance |