

Qualifying Life Event:

- Birth/Adoption
- Court Order
- Death
- Divorce
- Eligible for other Coverage
- Increase/Decrease of hours resulting in change of FTE Status
- Involuntary Loss of Coverage
- Marriage

All Life Event Changes Must Be Submitted
Within 30 Days Of The Event!



To access the online enrollment site for a Qualifying Life Event, visit www.navigatemybenefits.com/canyons and log in using your username and password



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Canyons

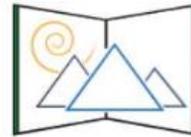
User Name

Password

Login

[New User Registration](#)

[Reset Password](#)



CANYONS
School District

If you have forgotten your password, click the “Reset a forgotten password” link

Note: Each employee MUST log in to Navigate and elect or waive coverage





Good Morning, CHERYL!

It's good to see you. That shirt looks nice on you.

Select "Life Events" to begin

Shortcuts

 View Profile	 Document Library	 Enrollment Summary	 Life Events	 Total Compensation Statement
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Benefits ▾

- Summary
- Overview
- Beneficiaries
- Life Events

Benefit Forms ▾

- ⊖ Life Beneficiary
- ⊖ Life Beneficiary (open enrollment)
- ⊖ Voluntary Life Beneficiary



Life Events

An event that changes your life — like getting married, having a baby, or losing health coverage — may qualify you to enroll in your employer's health insurance outside the annual open enrollment period. If you experience a qualified life event, you can change or cancel your current election(s). The request to change must be submitted within 30 days of the life event. The change you make to your coverage must be consistent with the specific life event.

Add Coverage

Your Coverage (employee)

- Employee Loss of Coverage
- Divorce or Legal Separation
- Death of Spouse
- Spouse Loses Coverage at Their Employer
- Spouse Open Enrollment

Dependent Coverage - family

- Marriage
- Newborn Child
- Adopt a Child
- Dependent Loss of Coverage

Drop Coverage

Your Coverage (employee)

- Employee Married and Changes to Spouse's Plan
- Eligible for Medicare
- Reduction in Hours (COBRA)
- Spouse Gains Coverage at Their Employer
- Spouse Open Enrollment

Dependent Coverage - family

- Divorce or Legal Separation (COBRA)
- Death of a Dependent
- Dependent Eligible for Other Coverage
- Dependent Eligible for Medicare

Adjust Coverage

Your Coverage (employee)

- Adjust HSA
- Adjust Daycare

End Coverage

Your Coverage (employee)

- Drop HSA
- Drop Daycare

Choose the Life Event that applies

Benefits

- Summary
- Overview
- Beneficiaries
- Life Events**

Benefit Forms

- Critical Illness Beneficiary
- Life Beneficiary

Spouse Open Enrollment

****NOTE****

Coverage will begin the **DAY AFTER** the date reported in the "Enter the date your previous coverage ended" field.

Example: Enter the date your previous coverage ended is reported as 7/31, coverage added will be effective 8/01

Enter the date of this event ⓘ

09/01/2018



Enter the date your previous coverage ended ⓘ

08/31/2018



Cancel Save

Choose the date of your event (must be within the last 30 days).

Choose the date previous coverage ended if applicable.



Personal Information

First Name

Middle Name

Last Name

Suffix

Preferred Name

Gender Male Female

Date of Birth

SSN

Tobacco User Yes No

Address 1

Address 2

City

State

County

Zip Code

Phone Number

Email Address

Progress: 4 of 7



[View steps >](#)

Update your personal information as needed. Click "Save & Continue".

Save & Continue



Dependent Information

add dependent +

	Name	DOB	SSN	Relationship
Edit	Linda Sherlock	05/23/1973		Domestic Partner

Save & Continue

Progress: 5 of 7



[View steps >](#)

Update your Dependent Information.
Click "Save & Continue".



Medical

Canyons School District is proud to offer comprehensive and preventive healthcare coverage. It is important in protecting you and your family from the financial risks of unexpected illness and injury. Routine exams and regular preventive care provide an inexpensive review of your health. Small problems can potentially develop into large expenses. By identifying the problems early, often they can be treated at little cost.

Effective January 1, 2018 PEHP will become the district's health insurance provider. PEHP will manage both the health and the pharmacy coverage. The network options and plan designs will be similar to the current structure, which in most circumstances will allow everyone to keep their current doctors. Be aware that the names of the networks will be different under PEHP. The new networks correspond as follows:

SelectMed - Intermountain Health Care (IHC) = PEHP Advantage Network

AETNA network = PEHP Summit Network

Correction: There was an error identified in the initial printing of the benefit book. The family deductible on the Traditional Plan and the Traditional Buy-Up Plan was incorrect. The correct family deductible for these two plans for 2018 will be \$2,550. A corrected version of the benefit booklet has been posted on the Insurance Department website.

Progress: 6 of 7



[View steps >](#)

My Selections

Current:
Advantage - Star (Qualified High Deductible)
Base Plan 2018
\$45.31 per pay

Helpful Resources

[2018 Benefit Book](#)
[PEHP - Medical High Deductible Base Plan SBC \(Summit or Advantage\) 2018](#)

Who am I enrolling?

- Myself
- Linda Sherlock (Domestic Partner)

Which plan do I want?



Advantage Traditional Base Plan 2018

\$92.95
Cost per pay period

Effective on 09/01/18
Employee

[Compare](#) [Details](#) [Select](#)



Advantage Traditional Buy-Up Plan 2018

\$124.96
Cost per pay period

Effective on 09/01/18
Employee

[Save & Continue](#)

[Don't want this benefit?](#)

Select all dependents you want covered on the plan

Select your plan and click "Save & Continue"

To waive coverage, select "Don't want this benefit", and choose reason



Dental

Beginning effective January 1, 2018 EMI Health will be the District's dental plan administrator. EMI Health has been administering the District's vision benefits with few complaints. Participants will see very similar dental coverage at a lower cost. In most cases participants will be able to go to the same dentist. If your dentist isn't in network, you can contact EMI Health to nominate a provider and they will contact the provider about contracting with their network. The new plan options correspond in coverage and cost as follows:

- Dental Select Silver Plan = EMI Health Valueplan
- Dental Select Gold Plan = EMI Health Advantage Copay plan
- Dental Select Platinum PPO = EMI Health Choice PPO Plan
- Dental Select Platinum Indemnity = EMI Health Choice Indemnity Plan

Progress: 6 of 7

[View steps >](#)

My Selections

Current:
Choice Indemnity Classic Dental Plan 2018
\$17.50 per pay

Helpful Resources

2018 Benefit Book
EMI - Choice Indemnity Benefit Summary 2018

Who am I enrolling?

- Myself
- Linda Sherlock (Domestic Partner)

Which plan do I want?

Value Dental Plan 2018

\$0.50
Cost per pay period

Effective on 09/01/18
Employee

[Compare](#) [Details](#) [Select](#)

Advantage Copay Dental Plan 2018

\$8.55
Cost per pay period

Effective on 09/01/18
Employee

Continue selecting your plan for all lines of coverage.



Vision

Canyons School District's vision carrier is EMI Health. EMI Health partners with VSP Vision to offer enhanced vision benefits. They have a large provider network, both nationally and in Utah, including Walmart, Sam's Club, Costco, Shopko, Vision Works, and community-based providers. Canyons School District offers two options for an employee's choice on their vision plan. Changes in vision coverage may only be made during an open enrollment period.

Progress: 6 of 7

[View steps >](#)

My Selections

Current:
VSP Plus 10-130 Vision Plan 2018
\$3.05 per pay

Helpful Resources

2018 Benefit Book
VSP - Vision Plus 10-130 Plan Benefit Summary 2018

Who am I enrolling?

- Myself
- Linda Sherlock (Domestic Partner)

Which plan do I want?

VSP Plus 10-100 Vision Plan 2018

\$2.60
Cost per pay period

Effective on 09/01/18
Employee

[Compare](#) [Details](#) [Select](#)

VSP Plus 10-130 Vision Plan 2018

Profile ▶

Benefits ▼

- Medical
- Health Savings Account (HSA)
- Dental
- Vision
- Life Event Summary**

Forms ▶

Life Event Summary

You do not have any outstanding issues regarding your recent life event enrollment changes.

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Once you have updated your benefits, a notification will be sent to the Insurance Department for approval. Please send any required documents needed to the Insurance Department via District Mail, US Post, Secure Email, Secure Fax, or stop by our office in the East CAB building, Room 228.

