



**Student Services Department**  
**Home and Hospital Instructional Services**  
 9361 S 300 E, Sandy, UT 84070  
 Telephone: 801-826-5506 Fax: 801-826-5507

**HOME AND HOSPITAL INSTRUCTION DISCLOSURE and REFERRAL**  
**SHORT TERM (less than 45 days)**

Canyons School District provides a program of instruction for qualified ill or convalescing students who cannot participate in a regular classroom setting, or students referred by the District. Home and Hospital instruction does not replace regular classroom instruction, but is a short-term solution designed to assist students with academic supports while they cannot attend school. Due to limited instructional time and the nature of certain classes, a student may not maintain progress in each course while in home and hospital instruction.

1. After a student qualifies for Home and Hospital Instructional Services, an instructor will be scheduled to meet with the student in the home or other public place, or virtually, for up to two (2) hours per week. An adult relative of the student must be present at all times for the duration of each instructional meeting.
2. Students needing services for less than forty-five (45) days will be provided with an instructor through the student’s school of record. The student will be expected to maintain as close as possible their original schedule.
3. Each home/hospital instructor will: (a) serve as liaison between the home and school as needed; (b) bring assignments and instructions to the student from the classroom teacher; (c) return completed assignments and communicate as needed with classroom teachers; (d) provide reasonable and appropriate instruction as a student’s abilities and condition may permit; and (e) determine, in consultation with the classroom teacher, grades to be awarded for satisfactory work submitted by the student.
4. Each of the student’s school classroom instructors will: (a) provide appropriate assignments, or substitute assignments if specific work cannot be completed at home; (b) provide clear and appropriate instructions for the student to complete each assignment at home or where the student is living; (c) regularly communicate to the instructor any special needs or requirements; and (d) provide direct communication with student’s guardian as may be requested by the home/hospital instructor or guardian. **NOTE:** Grades for work completed during instruction will be coordinated between the classroom instructor and the home/hospital instructor.
5. The student’s parent/guardian will: (a) provide and maintain current documentation of the student’s condition, as described in home/hospital documents; (b) provide responsible adult supervision during each instructor’s visit (District policy does not allow a teacher to visit without an adult present); and (c) assist the student with research and study if and when necessary
6. The student will: (a) keep scheduled appointments with the home/hospital instructor; (b) complete all assigned work in a timely manner; (c) communicate concerns, problems or difficulties with school work to both their parent/guardian, and the home/hospital instructor. **NOTE:** Missed appointments cannot be made up and may result in loss of credit.
7. The school of record will (a) complete and submit to Home and Hospital Instructional Services a completed “Request for Home and Hospital Instruction” form; (b) adjust the student’s enrollment status in Skyward; and (c) assign a home/hospital teacher.

**Student Name:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

\_\_\_\_\_  
**Student Signature**                      **Date**

\_\_\_\_\_  
**Parent/Guardian Signature**                      **Date**

\_\_\_\_\_  
**Home/Hospital Instructor’s Signature**      **Date**

\_\_\_\_\_  
**School Administrator’s Signature**