



**CANYONS SCHOOL DISTRICT
MINUTES OF BOARD OF EDUCATION MEETING
July 14, 2020**

The following minutes are a summary of the July 14, 2020 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a business meeting on Tuesday, July 14, 2020 beginning at 4:30 pm at the Canyons Administration Building - East, 9361 S. 300 East, Sandy, Utah 84070.

Those in attendance were:

Nancy Tingey, Board President
Amber Shill, Vice President
Steve Wrigley, Vice President
Clareen Arnold, Board Member
Mont Millerberg, Board Member
Amanda Oaks, Board Member
Rick Robins, Superintendent
Leon Wilcox, Business Administrator
Dan Harper, General Legal Counsel
Charlie Evans, Director of External Relations
Some of the individuals above attended the meeting via video conference.

Excused: Chad Iverson, Board Member

1. Closed Session – 4:30 pm

- A. For the purpose of discussing collective bargaining
- B. For the purpose of discussing the purchase, exchange or lease of real property

MOTION: Clareen Arnold moved to go into closed session for the purpose of discussing collective bargaining and for the purpose of discussing the purchase, exchange or lease of real property. Steve Wrigley seconded the motion. *A roll call vote was taken. The motion passed unanimously.

**Persons in attendance: All Board members except Chad Iverson. Rick Robins – Superintendent, Leon Wilcox – Business Administrator, Dan Harper – General Legal Counsel, Charlie Evans-Director of External Relations, Steve Dimond – Director of Human Resources.*

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BRBMKG590FA1>

2. Study Session – 5:15 pm

- A. Roundtable Discussion Items – President Tingey
The Board of Education listed items for discussion for the 2020-2021 school year.
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BRBMKP59117B>
- B. Items for USBA Pre-Delegate Assembly – Mont Millerberg, Board member

Mr. Millerberg represents the CSD Board of Education on the Utah School Boards Association (USBA) Board of Directors. He reported that all members of the Board completed the USBA monthly challenge. The July challenge is to contact an elected official in the Legislature and express appreciation for the support education received through the rebudgeting process and special session. The pre-delegate/delegate assembly, scheduled to be held on August 21-22, 2020, is an opportunity for the Board to provide input on topics for USBA legislative priorities. The Board of Education will discuss these topics at the August 4, 2020 Board meeting.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BRDLSL57F968>

- C. CSD employee re-opening school survey results report – Dr. Hal Sanderson, Director of Research and Development

A survey was sent to teachers and ESP employees the week of July 6, 2020. The purpose of the survey was to learn the intent of these groups to return to work in August and better understand concerns regarding school opening. There were 1,399 responses out of 1,850 teachers and 1,004 responses out of approximately 3,137 ESP employees. The intent to return to work was 98% of teachers and 97% ESP. However, employees expressed reservation and concerns regarding safety and health. There were 33% of teachers interested in teaching online. He reviewed comments and questions from employees.. Presentation Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BRBN2G5A9374>

- D. Canyons Online Instruction proposal – Dr. Rick Robins (First Reading)
Superintendent Robins conveyed the importance of keeping safety and health at the forefront of discussion when planning for opening school this fall.

Dr. Amber Roderick-Landward indicated registration is scheduled to begin on July 27, 2020. Parents and students will have three learning options to select from which include in person, online learning or District supported/parent guided instruction. Registration information will be sent out with an emphasis on registering during the first week to help determine FTE allocations as soon as possible.

Students will have the opportunity at all levels to participate in online core classes. Online learning for 9-12 curriculum will be taught primarily through Canyons Virtual High school. Students that register for online learning will be required to remain in the online course for one grading period prior to making any enrollment changes. Canvas will be used as the online learning management system. Online options for DLI and SALTA are contingent upon online request and feasibility. Special Education students online learning is a change in placement and requires an IEP meeting to consider appropriate placement and service pattern. The Administration will provide a help desk to help answer questions during the registration timeframe. Presentation Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BRBN2K5A9AE1>

- E. Graduation Survey Follow Up – Dr. Robert Dowdle, Assistant Superintendent
This agenda item was moved to New Business Item 7D.

3. Business Meeting – 7:00 pm

4. Opening Items

- A. Welcome
B. Approve Agenda for July 14, 2020

MOTION: Steve Wrigley moved to approve the agenda with the exception of moving Study Session Agenda Item 2E Graduation Survey Follow Up to New Business Agenda Item 7E and New Business Agenda Item 7D Canyons School District opening school action plan proposal move to New Business Item 7A and respective agenda items to

be moved to 7B, 7C and 7D. Clareen Arnold seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BRBMKT59117F>

- C. Pledge of Allegiance – Cindy Hanson, Director of Middle School Principals
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BRBMKU591180>

5. Patron Comments

If you would like to participate remotely during the patron comment period of the meeting of the Canyons Board of Education, please send via email your name and phone number to communications@canyonsdistrict.org by 5:00 p.m. the day of the scheduled meeting. In the email, please indicate the item or topic you wish to address. The Canyons District Office of Public Communications will then send you an email message with detailed information regarding how to access the teleconference system that will be used to facilitate the patron comments.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BRBMKZ591185>

6. Consent Agenda

- A. Approval of Minutes from June 30, 2020
- B. Approval of Hire and Termination Reports
- C. Approval of Purchasing Bids
- D. Approval of June Financial Reports

MOTION: Amber Shill moved to approve Consent Agenda Item 7A Approval of Minutes from June 30, 2020; Item 7B Hire and Termination Reports; Item 7C Approval of Purchasing Bids and Item 7D Approval of June Financial reports. Clareen Arnold seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BRBML5591189>

7. New Business

- A. Canyons School District opening school action plan proposal (Second Reading, Possible Action) – Alice Peck and Dr. McKay Robinson, Directors of Elementary Principals
The Administration recommended that students return to school on a Monday – Friday schedule to insure the most equitable learning opportunity for students while meeting the needs of families and communities. The plan includes options for students to receive online instruction or district supported/parent guided learning. The District plan is aligned with State requirements and recommendations.

Schools are currently working on developing plans based on State and District provided templates to mitigate risks in their building. They are soliciting feedback from their building leadership teams and school community council's. School plans will address elements of movement, duration, proximity, group size, respiratory output, touch and congestion. School plans will be addressing the unique qualities of their schools, classrooms, playgrounds etc.

The District plans to follow Governor Herbert's order issued on July 9, 2020 that "all students, staff, faculty and visitors at all K-12 schools in Utah are required to wear a mask fall semester."

A flow chart created by Responsive Services, in consultation with the County Health department, was presented with a step by step protocol for when a confirmed case of COVID 19 is reported. Sally Goodger, lead nurse, is the identified CSD liaison with the Health Department and all communication with them will go through her.

Transition plans for education are in place for when students or staff present symptomatic/positive test results, and if partial school closure or full school closures are required.

The Administration is recommending all events that cannot support contact tracing and physical distancing should be postponed or cancelled. It is also recommended that no field trips, overnight student travel, overnight or out of state employee travel be allowed due to difficulty in contact tracing, physical distancing and increase exposure to additional individuals.

MOTION: Steve Wrigley moved to approve New Business Agenda Item A Canyons School District opening school action plan proposal, plan requirements and recommendations for the K-12 opening school version 2 dated July 9, 2020. Clareen Arnold seconded the motion. A vote was taken. 5 Yea 1 Nay The motion carries.

The Board of Education directed Administration to report back any revisions to the plan after submission to the Utah State Board of Education.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BRBNQK5BFFE3>

- B. Approval of 2020 - 2021 Canyons Education Association Negotiated Agreement (part II - financial agreement) - Leon Wilcox, Business Administrator

The District will be issuing over \$7.9 million dollars in employee compensation to the three employee groups for the 2020-2021 school year. Mr. Wilcox presented the proposal to fund an increment level for each certified employee (\$900 for employees on a 185-day contract) and a 1.0% cost-of-living adjustment (COLA) to the certified salary schedule. The no absence sick incentive will be placed on moratorium for the 2020-21 school year. Licensed employees will have 7-calendar days from July 14, 2020 to resign without penalty. Employees who resign outside the window for COVID-19 related reasons will be reviewed on a case-by case basis by Human Resources.

MOTION: Mont Millerberg moved to approve 2020-2021 Canyons Education Association Negotiated Agreement (part II - financial agreement). Steve Wrigley seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BRBNEP5B27DA>

- C. Approval of 2020 - 2021 Canyons Education Support Professionals Association Negotiated Agreement - Leon Wilcox, Business Administrator

The compensation package agreed to includes fully funding increment steps for eligible employees and a 3.25% cost of living increase (COLA) to the base of the Education Support Professional (ESP) salary schedule. In addition, CESPAs agree to maintain the current District insurance premiums and plans for the 2021 insurance year with no premium increase as recommended by the CSD insurance committee. The total value of this increase for ESP employees, excluding insurance, is \$2,935,000 or 5.47%. The District will maintain the same number of working days and hours for current contracted employees. The no absence sick incentive will be placed on moratorium for the 2020-21 school year.

MOTION: Clareen Arnold moved to approve 2020-2021 Canyons Education Support Professionals Association Negotiated Agreement. Amber Shill seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BRBNPF5BEE96>

- D. Approval of 2020 - 2021 Compensation Package for Canyons School District Administrators - Leon Wilcox, Business Administrator

This agreement funds increment steps for eligible Administrators and a 3.25% cost of living increase (COLA) to the base of the Administrative Salary schedule. Administrators at the top step during the 2019-20 school year will receive a 1.25% stipend. The District insurance

premiums and plans for the 2021 insurance year will have no premium increase as recommended by the CSD insurance committee. The total value of this increase compensation package, excluding insurance, for Administrators is \$884,000 or 4.59%.

MOTION: Amber Shill moved to approve 2020-2021 Compensation Package for Canyons School District Administrators. Clareen Arnold seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BRBNPK5BF5E5>

- E. Graduation Survey Follow Up – Dr. Robert Dowdle, Assistant Superintendent
The final survey results indicated a District total of 36 graduates are interested in participating in a traditional graduation in the fall. The high schools were given direction to determine what follow up will be best to recognized 2020 graduates at their school.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BRDLSY58070B>

8. Staff Comments

- A. Superintendent Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BRBMLN59119E>

- B. Business Administrator Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BRBMLR5911A1>

9. Board Comments

- A. The President will recognize individual Board members for reports

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BRBMLV5911A5>

10. Closing Items

- A. Adjourn

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BRBMLZ5911A9>

/cc

ATTEST

Nancy Tingey

Board President

Rick Robins

Superintendent