



CANYONS SCHOOL DISTRICT MINUTES OF BOARD OF EDUCATION MEETING

The following minutes are a summary of the March 7, 2023 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a business meeting on Tuesday, March 7, 2023, beginning at 4:30 pm at the Canyons District Office, 9361 S. 300 East, Sandy, Utah 84070.

Those in attendance were:

Amber Shill, Board President
Mont Millerberg, Vice President
Amanda Oaks, Vice President
Andrew Edtl, Board Member
Holly Neibaur, Board Member
Karen Pedersen, Board Member
Nancy Tingey, Board Member
Rick Robins, Superintendent
Leon Wilcox, Business Administrator
Dan Harper, General Legal Counsel
Charlie Evans, Director of External Relations

1. Closed Session – 4:30 pm

- A. For the purpose of discussing the character, professional competence, or physical or mental health of an individual
- B. For the purpose of discussing collective bargaining.
- C. For the purpose of discussing the purchase, exchange or lease of real property.

MOTION: Andrew Edtl moved to go into closed session for the purpose of discussing the character, professional competence, or physical or mental health of an individual, for the purpose of discussing collective bargaining and for the purpose of discussing the purchase, exchange or lease of real property. Karen Pedersen seconded the motion. *A roll call vote was taken. The motion passed unanimously.

*Person in Attendance: All Board Members, Rick Robins – Superintendent, Leon Wilcox – Business Administrator, Dan Harper – General Counsel, Charlie Evans – Director External Relations, Steve Dimond – Human Resources and McKay Robinson – Director of Elementary Principals. <http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CPHRPA6EB845>

2. Study Session – 5:30 pm

- A. Final 2023 Legislative Report – Charlie Evans, Director of External Relations and Susan Edwards, Public Engagement Coordinator

The 2023 Utah Legislation Session was another exceptional year with a total of 933 bills with 211 bills that will impact Canyon School District schools. Mr. Evans and Ms. Edwards reviewed bills that address school operations, board management & governance, curriculum, absenteeism, truancy, mental health, human resources, athletics and safety.

Approximately 800 students from the District participated in visiting the capitol during this year's session. <http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CPHRPG6EB9FB>

B. Board of Education Graduation Assignments – Dr. Robert Dowdle, Assistant Superintendent

The Board of Education discussed graduation assignments for Board Members and Administration to present at graduation for the 2023 senior class.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CPHRT36EDEC>

C. Update of Final 2021-2022 Land Trust and TSSP reports – Alice Peck, Director of Elementary School Principals

Ms. Peck reported that six schools carried over more than 10% of their Land Trust Plans and fourteen schools carried over more than 10% of their TSSP Plans for the 2021-22 school year. The goals attained varied by school but most schools met some goals but not all of them. The final report will be made public on each of the school websites. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CPHRT46EE5C3>

D. Policy Update: Policy-600.04-School Year Calendar Development and Exhibit-1-Calendar Committee Guidelines – Jeff Christensen, Assistant Legal Counsel

The Policy Committee recommended an update to the policy include adding language that designates the Calendar Committee be changed to the Advisory Calendar Committee. Additionally, language was added to clarify members of the Advisory Calendar Committee. The guideline revision, included two school days, that will be reallocated for teacher preparation time or teacher professional development and schedule during the school year pursuant to Utah Code 2-102(4)(d). Presentation and documents are available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CPHRTN6EFF0F>

E. Special Education Full Day Kindergarten Initiative – Nate Edvalson, Director of Special Education

This agenda item was moved to Business meeting agenda item 8A

3. **Business Meeting – 7:00 pm**

Ms. Amanda Oaks was excused from this portion of the meeting

4. **Opening Items**

A. Welcome

B. Approve Agenda for March 7, 2023

MOTION: Holly Neibaur moved to approve the agenda for March 7, 2023 with the exception Study Session agenda item 2E Special Education Full Day Kindergarten Initiative which will be moved to Business meeting agenda item 8A and Business items will move to the next agenda item respectively. Karen Pedersen seconded the motion. The motion passed unanimously. (Ms. Oaks was not present at the time of vote)

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CPHRPN6EBA01>

C. Pledge of Allegiance – Sunrise Elementary, Principal Angela Wilkinson

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CPHRPR6EBA04>

D. School Highlights - Sunrise Elementary, Principal Angela Wilkinson

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CPHRPU6EBA07>

5. **Canyons Strong Employee Recognition** – Jeff Haney, Director, and Kirsten Stewart, Associate Director of Communications

The following employees were recognized:

- Coach Dan Lunt and Coach Whitney Lunt at Corner Canyon High – Father daughter duo coach the boys basketball team and the all-girl cheerleading both won the 6A championship in their respective sports.
- Gayle Christensen, Purchasing Department – 2023 Outstanding Public Buyer of the year for the Utah chapter of the National Institute of Governmental Purchasing.
- Anne Clyde, achievement coach at Union Middle, Bethan Smith a 2nd grade teacher at Peruvian Park Elementary and Jacinda Meranda a 3rd grade teacher at Alta View Elementary – National Board Certified
- School Social Work Week – CSD employs nearly 40 school social workers
- Sara Lee, Sprucewood’s library technician – created a restaurant in the library and had a “book tasting” to sample many genres of books.
- Joan Kidd, Brookwood Elementary – collects soda cans and recycles them properly
- Richard Moore, Assistant Facility Manager for Willow Springs – encourages students to kick virtual footballs through fingers shaped like a goal post to brighten their day.
- Jen Archuleta and Megan Hunt, Willow Springs – assisted in helping a coworker having a seizure.
- Facilities custodians and crews for going above and beyond to clear the snow at schools and facilities throughout the district.
- Bill Shober and Chase Vasquez, Transportation, volunteered to brave the storm to pick up students and transport them on a snowy day to compete in the State DECA competition.
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CPHRPY6EBA0B>

6. Patron Comments

The following patrons commented:

- Megan Jay – Temporary restriction of library books during preliminary review per policy
- Anna McNamer – Library funding
- Bridget Rees – School libraries
- Natalie Metcalf – Libraries
- Juliet Bryant – Supporting libraries
- Andy Markus – ESP Association
- Michael Wilde – ACC School Changes
- Melissa Wilde – ACC School Transitions
- Lisa Niederhauser – Roles of Board Members
- Courtney Vamianakis - Books
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CPHRQ26EBA0D>

7. Consent Agenda

- Approval of Minutes from February 21, 2023 Board Meeting
- Approval of Hire and Termination Reports
- Approval of Purchasing Bids
- Approval of Student Overnight Travel
- Approval of Administrative Appointments
- Approval of School Community Council (SCC) updates

MOTION: Nancy Tingey moved to approve Consent Agenda Item 7A Approval of Minutes from February 21, 2023; Item 7B Approval of Hire and Termination Reports; Item 7C Approval of Purchasing Bids; Item 7D Approval of Student Overnight Travel; Item 7E Approval of Approval of Administrative Appointments; Item 7F Approval of School Community Council (SCC) updates. Holly Neibaur seconded the motion. The motion passed unanimously. (Ms. Oaks was not present at the time of vote)

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CPHRQ46EBA0F>

8. New Business

- Special Education Full Day Kindergarten Initiative – Nate Edvalson, Director of Special Education

Mr. Edvalson reviewed the benefits of early intervention especially for students with unique developmental challenges. The implementation of full day kindergarten for these students will allow for kindergarten core with more repetition, depth and focus additional time, outside of core needs for essential school skills training. Centralizing ACC classes will minimize transitions and create more manageable groups for teachers to work with students. He reviewed the space availability, community access and alignment. Currently, 39% of ACC students come from schools with Title 1 status.

Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CPHRTP6F07C2>

B. Strategic Plan Focus Group Report: Operating Systems – Leon Wilcox, Business Administrator

The Operating Systems committee is proposing to roll out years of service pins for employees and start Canyons District advertising on buses.

The district continues to focus on employee recruitment and retention. In addressing the National Educator Shortage, an emphasis is being placed on creating pathways to careers in education, providing educators with more resources, increasing educator pay, supporting employee wellness, and promoting the profession. A draft survey was presented for review regarding school start and end times that would be sent to parents to determine interest in making changes. The committee continues to discuss an ESP satisfaction survey, a Parent Square update, Kindergarten teachers for full day classes, school fees scheduled amendments and student enrollment issues. Presentation and document available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CPHRUD6F8534>

C. Portrait of a Scholar (Second Reading, Possible Action) – Dr. Robert Dowdle, Assistant Superintendent

Dr. Dowdle reviewed the modifications of the graphics and descriptions to be more precise and shorter for the Portrait of a Canyons Scholar. There are five core components which are Innovator, Resilient Learning, Collaborator, Impactful Citizen and Critical Thinker. Documents available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CPHRQH6EBA1C>

MOTION: Holly Neibaur moved to approve Portrait of a Canyons Scholar. Andrew Edtl seconded the motion. The motion passed unanimously. (Ms. Oaks was not present at the time of vote)

D. District Case Management Team (DCMT) Secondary Proposal (Second Reading, Possible Action) – Wendy Dau, Director of Federal and State programs

DCMT is a problem-solving committee that looks at discipline referrals that come from the schools due to safe school incidents. They determine what types of supports the students need. The current problem is that students who need extensive mental and emotional supports are placed in the same classrooms as students who have safe schools violations. DCMT referrals are on the rise with 19 students referred in the 2020-2021 school year compared to the current student referrals numbers are at 94 and expected to increase before the end of the school year. The proposal is requesting funding for 4 FTE's in order to continue services specifically for district case management referrals. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CPHRUV6FA1D0>

MOTION: Holly Neibaur moved to approve the District Case Management Team Secondary proposal. Karen Pedersen seconded the motion. The motion passed unanimously. (Ms. Oaks was not present at the time of vote)

E. 2023-2024 Fee Schedule (Second Reading) – Leon Wilcox, Business Administrator

Although HB175 did not pass, Mr. Wilcox recommended a five-year fee phase-out plan be established so that by the 2028-2029 school year the district is only charging for the following fees: Instructional equipment or supplies, advanced placement exam, international baccalaureate exam, driver’s education course, music instrument rentals, open enrollment application processing and competency remediation.

Fee schedule updates include keeping the high school aggregate the same at \$5,000 and middle school aggregate will remain the same at \$500. No student has been assessed fees in excess of these amounts in FY23.

Proposed school fees for elementary schools for FY2024 include HB177 Full-Day Kindergarten, which will be funded at 1.0 WPU and no supplemental kindergarten fees will be required. Since the last reading Butler Middle had a \$5 increase for ice skating fees. Canyons Technical Education Center adding a Pharmacy Tech and teaching as a profession programs. There are also increased costs for certification programs such as CAN, Cosmetology, EMT, Diesel Mechanics, etc.

The proposed School Fees for FY2024 can be located on the school websites. An email was sent on Wednesday, March 1, 2023 to all parents requesting feedback on the fee schedule. Presentation, documents and comments available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CPHRV46FAAAC>

9. Staff Comments

A. Superintendent Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CPHRQM6EBA20>

B. Business Administrator Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CPHRQQ6EBA23>

10. Board Comments

A. The Board President will recognize individual Board members for reports.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CPHRQU6EBA27>

11. Closing Items

A. Adjourn

/cc

ATTEST

Amber Shill

Board President

Rick Robins

Superintendent