



**CANYONS SCHOOL DISTRICT  
MINUTES OF BOARD OF EDUCATION MEETING  
May 5, 2020**

**The following minutes are a summary of the May 5, 2020 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>**

The Board of Education of Canyons School District met in a business meeting on Tuesday, May 5, 2020 beginning at 5:30pm pm at the Canyons Administration Building - East, 9361 S. 300 East, Sandy, Utah 84070.

**Those in attendance were:**

Nancy Tingey, Board President  
Amber Shill, Vice President  
Steve Wrigley, Vice President  
Chad Iverson, Board Member  
Mont Millerberg, Board Member  
Amanda Oaks, Board Member  
James Briscoe, Superintendent  
Leon Wilcox, Business Administrator  
Dan Harper, General Legal Counsel

Some of the individuals above attended the meeting via video conference.

Excused: Claren Arnold, Board member, Charles Evans, Director of External Relations

**1. Study Session – 5:30 pm**

- A. Graduation Survey Results Update – Dr. Robert Dowdle, Assistant Superintendent  
The high school principals from Alta, Brighton, Corner Canyon, Diamond Ridge/Entrada, Hillcrest and Jordan reported their respective school's graduation survey results as well as the creative ways seniors are being recognized during the school dismissal. They also provided feedback from Senior Class officers, SBO's and SCC's from each school. The seniors who participated in the survey indicated they would prefer a traditional graduation at a later date. The direction of the board to the high school principals was to provide a recognition and distribute diplomas to Seniors on May 28, 2020. The details will be determined by individual high schools within the guidelines of the County Health Department. The Board of Education requested principals move forward with setting a date for a traditional graduation ceremony, contingent on the allowances for group gatherings. The principals will work with Administration, Senior class officers and SBO's to determine specific plans for each school and create a way to contact students after the school year so by mid-summer they can determine participation level for a traditional graduation and celebrations. Documents Available on BoardDocs.  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BP4RMU6EB4B8>
- B. Policy Updates: Policy—300.3—School Wellness – Federal regulations (First Reading); Policy—600.6—Library Materials Selection and Review (First Reading); Policy—200.2—Fiscal Accountability (First Reading); Policy – 100.1 Board Governance, Electronic Board meeting provisions (First Reading)— Jeff Christensen, Assistant Legal Counsel

*This item was moved to New Business Item 6A*

- C. Long Range Planning Committee Update – Board of Education Long Range planning committee

*This item was moved to New Business Item 6B*

## 2. Business Meeting – 7:00 pm

### 3. Opening Items

- A. Welcome
- B. Approve Agenda for May 5, 2020

**MOTION:** Steve Wrigley moved to approve the agenda for May 5, 2020 with the exception of moving Study Session Item 1B Policy Updates and Item 1C Long Range Planning Committee Update to New Business Item 6A and 6B respectively. Staff Comments will move to Agenda Item 7 and Board Comment to Agenda Item 8. Amanda Oaks seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BP4RMY6EB4BC>

- C. Pledge of Allegiance – Dan Harper, General Legal Counsel

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BP4RMZ6EB4BD>

### 4. Patron Comments

If you would like to participate remotely during the patron comment period of the meeting of the Canyons Board of Education, please send via email your name and phone number to [communications@canyonsdistrict.org](mailto:communications@canyonsdistrict.org) by 5:00 p.m. the day of the scheduled meeting. In the email, please indicate the item or topic you wish to address. The Canyons District Office of Public Communications will then send you an email message with detailed information regarding how to access the teleconference system that will be used to facilitate the patron comments.

No patrons signed up for comments.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BP4RN66EB4C2>

### 5. Consent Agenda

- A. Approval of Minutes from April 21, 2020
- B. Approval of Hire and Termination Reports
- C. Approval of Purchasing Bids
- D. Approval of 2020-2021 LAND Trust and TSSP plans which have received signatures from two board members
- E. Approval of Annual Fraud Risk Assessment required by the Office of the State Auditor

**MOTION:** Amanda Oaks moved to approve Consent Agenda Item 5A Approval of Minutes from April 21, 2020; Item 5B Hire and Termination Reports; Item 5C Approval of Purchasing Bids; Item 5D Approval of 2020-2021 LAND Trust and TSSP plans which have received signatures from two board members; Item 5E Approval of Annual Fraud Risk Assessment required by the Office of the State Auditor. Amber Shill seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BP4RNA6EB4C6>

### 6. New Business

- A. Policy Updates: Policy—300.3—School Wellness – Federal regulations (First Reading); Policy—600.6—Library Materials Selection and Review (First Reading); Policy—200.2—Fiscal Accountability (First Reading); Policy – 100.1 Board Governance, Electronic Board meeting provisions (First Reading)— Jeff Christensen, Assistant Legal Counsel

#### Policy 300.3 School Wellness

The school wellness committee met earlier this year to discuss updated audits that were conducted by the State Nutrition Committee that reviews wellness policies. It was determined that current policy required additional language in order to be in compliant with marketing of food and beverage requirements as outlined by the United States Department of Agriculture (USDA). Document and Presentation Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BP4RQM6F1F58>

#### Policy 600.6 Library materials selection and Review

The policy committee is recommending an update to include definitions for school and District library employees, review committees and to update procedures for acquisition and maintenance for library collections. Also included are procedures for challenges of library materials at an individual school and at the District level. Document and Presentation Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BP4RQM6F1F58>

#### Policy 200.2 – Fiscal Accountability

A minor update was added to specify that fundraised money as an individual and group will be recorded for accounting purposes from July 1<sup>st</sup> to June 30<sup>th</sup> of the school year. Any unused money will be carried forward to the next year to benefit the group, team, class or organization as a whole and not an individual. Document and Presentation Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BP4RQM6F1F58>

#### Policy 100.1 Board Governance, Electronic Board meeting provisions

The Governor's Executive Order issued on March 18, 2020 suspended certain provisions of the Open and Public Meetings Act regarding electronic meetings. The direction was given that if an organization's policy did not include a resolution or rule for electronic meetings that the governing body adopt one. . The policy draft includes provisions to conduct electronic meetings, definitions and parameters on how to request a meeting, public notice and access. Document and Presentation Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BP4RQM6F1F58>

#### B. Long Range Planning Committee Update – Board of Education Long Range planning committee

Superintendent Briscoe shared ideas on possible utilization of existing district facilities and land in new ways to strengthen programs and meet future needs of the district. He reported that the CTA program needs a new location and the CTE program is also in need of a significant upgrade. The committee has been exploring the possibilities for future use of the Crescent building and Bell View when it is available. A new housing development in Midvale will create the need to either adjust boundaries or provide pocket busing to accommodate the new students. The Board agreed to have the Administration move forward with gathering more information on the ideas to explore feasibility and options.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BP4RQY6F2BE2>

### 7. Staff Comments

#### A. Superintendent Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BP4RQY6F2BE2>

#### B. Business Administrator Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BP4RNW6EB4DA>

### 8. Board Comments

#### A. The President will recognize individual Board members for reports

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BP4RP26EB4DE>

**9. Closing Items**  
A. Adjourn

/cc

ATTEST

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Nancy Tingey

Board President

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James Briscoe

Superintendent