



**CANYONS SCHOOL DISTRICT  
MINUTES OF BOARD OF EDUCATION MEETING  
October 1, 2019**

**The following minutes are a summary of the October 1, 2019 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>**

The Board of Education of Canyons School District met in a business meeting on Tuesday, October 1, 2019 beginning at 4:30 pm at the Canyons Administration Building - East, 9361 S. 300 East, Sandy, Utah 84070.

**Those in attendance were:**

Nancy Tingey, Board President  
Amber Shill, Vice President  
Steve Wrigley, Vice President  
Clareen Arnold, Board Member  
Chad Iverson, Board Member  
Mont Millerberg, Board Member  
Amanda Oaks, Board Member  
James Briscoe, Superintendent  
Leon Wilcox, Business Administrator  
Dan Harper, General Legal Counsel  
Charles Evans, Director of External Relations

**1. Study Session – 4:40 pm**

- A. Update from Long Range Planning Committee – President Nancy Tingey  
The Board Long-Range Planning committee was formed this year for the purpose of reviewing current CSD education programs. The committee visited CTEC and Diamond Ridge where they received reports from the programs on their facilities needs. Additionally, they toured Bell View Elementary and Edgemont Elementary and received feedback on the needs and information about each of these schools. The committee requested and the board agreed to schedule time in an additional study session to discuss the needs of these facilities and schools as well as next steps.  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BGCNHR5FD323>
- B. Proposed changes to Board meeting schedule – President Nancy Tingey  
The Board of Education decided to move the Board Roundtable from Tuesday, June 23, 2020 to Tuesday, August 4, 2020. In addition, Dr. Briscoe requested to add a special Board meeting Study Session on Tuesday, November 19, 2019 at 4:30pm to discuss parent and teacher feedback regarding the Mastery Connect pilot program and the Long-Range Planning committee items. Document Available on BoardDocs.  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BGCNB25EFFC9>
- C. Update on construction at CAB-East and Branding – Leon Wilcox, Business Administrator and Jeff Haney, Communications Director  
Mr. Wilcox reported the new construction is anticipated to be ready for staff to move in starting the end of October. The parking is scheduled for resurfacing and should be complete towards the end of November. The exterior of the oldest part of the building will receive a fresh coat of paint in order to more closely match the addition. Mr. Haney reported that

internal and external signs will be made and placed in visible locations with the CSD logo. There was a discussion about naming the complex and it was decided that the buildings collectively will be known as the Canyons District Office.

The Communications Department will continue to promote the advantages of the central location providing better Customer service. A public open house will be hosted on October 31 when annual trick or treaters are welcomed.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BGCNEG5F9172>

- D. Update on Brain Booster program – Alice Peck, Director of Elementary Principals and McKay Robinson, Director of Elementary Principals

Ms. Peck reviewed the survey feedback received from principals concerning the Brain Booster program in elementary schools. Mr. Robinson indicated that all 29 elementary schools have a variety of between 3 to 5 Brain booster programs. The main technician concerns reported are media techs hours are not enough, higher pay may attract higher quality brain booster technicians, continued need for training in behavior management and the need for technicians to be paid to attend faculty meetings. School Performance plans to problem solve with schools this year to monitor the media technicians hours (more hours were added this year), better utilize the time/hours schools currently have in place for each technician, look at collaboration time between the BTS specialists and classroom teachers and continue conversations with BTS Liaisons on how to better support CSD schools. School Performance will also be surveying BTS teachers and Brain Booster technicians at the end of the school year. The response from principals was overwhelmingly that brain booster classes have increased collaboration and planning time for teachers while providing quality instruction for students. Presentation and Document Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BGCNET5F9CE0>

- E. 2020-2021 Calendar and Tentative 2021-2022, 2022-2023 Calendars (First Reading) – Dr. Floyd Stensrud, Director of Planning and Enrollment

Mr. Stensrud indicated a correction needs to be made to the approved 2020-2021 school calendar. The calendar will be changed from school ending on May 28, 2021 to May 27, 2021. The date of May 24, 2021 was marked as a no school day and will now be a school day. The Brighton calendar will also be updated to reflect the change. He also reviewed the tentative 2021-2022, 2022-2023 Calendars. A survey of teachers was reviewed on which Snow day they prefer in the calendar and a majority wanted to leave Presidents Day as the first option and to not have the first day of spring break as the second option. The Board discussed the options for a Snow Day and decided to leave Presidents Day as a Snow Day and if a day is needed after Presidents day a Board meeting will be held to make the decision. Presentation Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BGCNF35FA592>

## 2. Business Meeting – 7:00 pm

### 3. Opening Items

- A. Welcome

- B. Approve Agenda for October 1, 2019

**MOTION: Amber Shill moved to approved the agenda for October 1, 2019. Steve Wrigley seconded the motion. The motion passed unanimously**

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BGCNB65EFFDA>

- C. Pledge of Allegiance – Bella Vista Elementary students Anabelle Delaney, Charlotte Delaney, Sunny Kikkert, Ava Kikkert and Kailyn Elwell.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BGCNB65EFFDA>

- D. Inspirational Thought and School Highlights – Sandra Dahl-Houlihan, Bella Vista Elementary Principal

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BGCNB85EFFDC>

#### 4. Recognitions

- A. Jeff Haney, Director & Kirsten Stewart, Associate Director of Communications & Public Relations  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BGCNB85EFFDC>
- **Jeff Nalwalker and Students** – Petition for biodegradable lunch trays
  - **Stephanie Nicolaides** – Entrada High School, 2019 Educator of the Year, Utah Association for Adult, Community and Continuing Education
  - **Mike Sirois** – Director of School Performance, Honors and contributions
- B. Intro of Student Advisory Council – Dr. Robert Dowdle, Assistant Superintendent  
Mr. Dowdle introduced the 2019-2020 Student Advisory Council to the Board of Education. The purpose of the group is to provide an opportunity for Board members to hear the student voice about policies or practices from the students who represent their schools.  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BGCNJC60104A>

#### 5. Patron Comments

No Patrons signed up for comments

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BGCN BG5EFFE4>

#### 6. Consent Agenda

- A. Approval of Minutes from September 17, 2019  
B. Approval of Hire and Termination Reports  
C. Approval of Student Overnight Travel  
D. Approval of School Resource Officer Interlocal agreement with Sandy City  
E. Approval of TSSA Amendment for Peruvian Park Elementary

**MOTION:** Amanda Shill moved to approve Consent Agenda Item 6A Approval of Minutes from September 17, 2019; Item 6B Approval of Hire and Termination Reports; Item 6C Approval of Student Overnight Travel; Item 6D Approval of School Resource Officer Interlocal agreement with Sandy City; Item 6E Approval of TSSA Amendment for Peruvian Park Elementary. Chad Iverson seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BGCNBL5EFFE8>

#### 7. New Business

- A. BHS proposal for a Marching Band in 2020-2021 (Second Reading, Possible Action) - Tom Sherwood, Brighton High School Principal  
Principal Sherwood indicated an increase of school spirit at Brighton High School with the presence of the school band at school rallies and games. He attributed the success of the program to the enthusiasm and hard work of the instrumental teacher Mikala Mortensen. The purchase and repair of instruments will benefit band members and all students in the music program. The total student fees are expected to be \$450 per student to participate in the Fall Marching Band. The amount requested is \$296,000 and will be a one-time expenditure to start the BHS marching band. An annual district appropriation of \$20,000 with funds from the BHS supply and equipment budget and student fees will cover operational costs. Presentation Available on BoardDocs.

**MOTION:** Chad Iverson moved to approve the BHS proposal for a Marching Band in 2020-2021. Mont Millerberg seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BGCN JX603AE3>

- B. Elementary school boundary adjustment in the new subdivision Highland Drive and Traverse Ridge Drive (Second Reading, Possible Action) – Leon Wilcox, Business Administrator  
The Administration is recommending that all K-5 student(s) residing in the apartment complex located at Highland Drive and Travers Ridge be included in the boundaries for Draper Elementary. Currently that property is split between Draper and Oak Hollow elementary boundaries and residential units are being developed. Draper Elementary SCC is in favor of

the boundary adjustment. However, in order to meet the requirement of a new State statute, the parents in the areas affected by the proposed boundary change must receive at least a 120-day notification prior to the boundary change decision. The statutory public notification process will be followed. Documents Available on BoardDocs.

**MOTION:** Nancy Tingey moved that the intent of the Board is to move the boundary to include the development complex located at Highland drive and Traverse Ridge in the Draper Elementary boundary and direct administration to initiate the communication process to notify the public as outlined by state statute. Amber Shill seconded. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BGCNKA6046F5>

- C. Policy Update: Policy-200.2—Fiscal Accountability (Second Reading, Possible Action), Policy-700.8—Solicitation in Schools (Second Reading, Possible Action) – Jeff Christensen, Assistant Legal Counsel

Policy 200.2 – Fiscal Accountability

Additional language has been added since the first reading to clarify the definition of group fundraising. The new language indicates if proceeds of the group fundraiser are intended to offset individual fees, only those who participate may benefit from the fundraiser. After input received from the high schools the Policy Committee kept the original language allowing 5 fundraisers per high school group or organization per year. Documents Available on BoardDocs.

Policy 700.8 – Solicitation in Schools

The Board Policy committee recommended to add language to include business or other ventures for commercial or political gain may not sell items or distribute literature directly to parents and/or students during school hours or on school grounds. There were no changes since the first reading. Documents Available on BoardDocs.

**MOTION:** Amber Shill moved to approve Policy-200.2—Fiscal Accountability and Policy-700.8—Solicitation in Schools. Steve Wrigley seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BGCNL26062C0>

- D. Policy-500.6—Technology Resources: Network Acceptable Use (Students)(Second Reading) - Jeff Christensen, Assistant Legal Counsel

Mr. Christensen reported that under the direction of the Board of Education input and feedback was collected from CSD principals regarding school level guidelines for personal electronic devices in school in order to assist individual schools in developing procedures. The Board's Policy Committee is recommending a title revision to be changed to "Electronic Devices Technology Resources: Network Acceptable Use (Students)". The revisions addressed in the red line policy have been sent to principals to pass on to their SCC's for review and feedback before next Board meeting. Documents Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BGCNLB606D55>

**8. Staff Comments**

- A. Superintendent Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BGCNBS5EFFEE>

- B. Business Administrator Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BGCNBV5EFFF1>

**9. Board Comments**

- A. The President will recognize individual Board members for reports

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BGCNBZ5EFFF5>

**10. Closing Items**

A. Adjourn 8:55pm

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BGCNC55EFFF9>

/cc

ATTEST	_____	Board President
	Nancy Tingey	
	_____	Superintendent
	James Briscoe	