



**CANYONS SCHOOL DISTRICT  
MINUTES OF BOARD OF EDUCATION MEETING  
December 5, 2017**

The following minutes are a summary of the December 5, 2017 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>.

The Board of Education of Canyons School District met in a closed session, study session and business meeting on Tuesday, December 5, 2017 beginning at 5:00 pm at the Canyons Administration Building - East, 9361 S. 300 East, Sandy, Utah 84070.

**Those in attendance were:**

Sherril Taylor, Board President  
Nancy Tingey, Board First Vice President  
Amber Shill, Board Second Vice President  
Clareen Arnold, Board Member  
Chad Iverson, Board Member  
Mont Millerberg, Board Member  
Steve Wrigley, Board Member  
James Briscoe, Superintendent  
Leon Wilcox, Business Administrator  
Dan Harper, General Counsel  
Charles Evans, Director External Relations

**1. Closed Session – 5:00 pm**

- A. For the purpose of discussing the purchasing, exchange or lease of real property.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=ATLVR981E03D>

**MOTION: Nancy Tingey made a motion to go into closed session for the purpose of discussing the purchasing, exchange or lease of real property. Clareen Arnold seconded the motion. A roll call was taken. The motion passed unanimously.**

**2. Study Session – 5:30 pm**

- A. Building Plan Update and 2018 Small Capital Projects – Leon Wilcox, Business Administrator  
Mr. Wilcox discussed a recommended schedule for the upcoming major bond projects. As with the first bond, everything on the list will be completed. The plan has two phases: In order to control costs and benefit as many students and communities as possible, phase-one is primarily high school projects and would begin in the spring or summer of 2018. Phase-one projects include Alta High remodel, Brighton High and Hillcrest High rebuilds. Phase-two will begin in 2019 and extend through 2023 or until all projects are completed. Phase two includes three elementary school rebuilds, Union Middle rebuild and a new West Draper elementary school. Shorter term projects will start in the summer of 2018 and include office remodels and adding natural lighting to several elementary schools. The construction for the Corner Canyon classrooms will begin in the fall of 2018 and will take about one year to complete. The possible use of portables during construction of the different high schools was discussed. Every year a list of small capital projects is brought to the Board for approval. The small capital projects for summer 2018 include roof replacements or repairs, carpeting, HVAC at Jordan High, finish installing carbon monoxide detectors and three new maintenance bus lifts for the transportation department. Board Members asked questions and commented on the projects and the issuance of bond monies. Presentation is available on BoardDocs.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=ATLVRD81E045>

- B. Board Policy Committee Update - Jeff Christensen, Assistant Legal Counsel  
There are two policies the Board requested be reviewed. The first is the secondary school schedule change. Questions about the November 1<sup>st</sup> deadline for submission by schools

requesting a change were discussed. The Policy Committee recommends allowing flexibility with the date if the process is in motion, and if the submission to the Board does not compromise the administration's ability to conduct student registrations on time. The Superintendent will be involved in the process and work closely with the SCC if a decision is made to move forward with exploring a schedule change. The second policy reviewed was the student dress code. The definition of mutilated clothing may need to be modified due to the current style of clothes with rips already in them. Recommendations from the Responsive Services Department have been provided to the Policy Committee. Mr. Christensen gave a report of the work of the policy committee, policy statistics and the history of the policy manual. Policy sections 100 to 400 are completed, the committee is currently working on section 500. A list of policies was included in Board packets and is available on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=ATLVTJ824D50>

- C. DLI Update – Dr. Amber Roderick-Landward, Director of Instructional Supports  
Cassie Kapes, lead specialist in the DLI program, was in attendance to answer questions. Dr. Roderick-Landward discussed the planning variables and implementation of the DLI program including student enrollment, USBE support for college bridge programs, staffing at each school and hiring and retaining qualified teachers. The DLI high school program is a collaboration with higher education, courses are taught by University professors. Sites for Chinese, French and Spanish DLI programs were shown. The DLI feeder patterns have not changed. Elementary school statistics were given to the Board and placed on BoardDocs. Over 200 parents were asked about their intent to continue with the DLI Program of. Projected enrollment survey results and actual enrollment numbers were presented. Staffing challenges continue and teachers may need to work at two schools. Having enough students to warrant a full-time teacher is always a variable. Presentation and handouts are available on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=ATLVTW825AD0>

- D. Assessment Audit – Dr. Hal Sanderson, Director of Research & Assessment  
Based on a request made during negotiations with CEA, the Superintendent requested a review of State and District directed assessments. A brief summary of the 2016-17 school year assessment audit was provided. A list of assessments with the average time to take each test was presented, showing by level the total number of minutes spent on required testing by the State and District. Overall the percentage of time for assessment was 1.7%. Middle school levels show a higher percentage of time at 2.7%. Individual school or teacher directed testing is not included in the calculations. Assessment is part of the instructional cycle. The purpose of assessment is to give teachers a tool to understand student learning. A more detailed presentation is available on BoardDocs. The state requirements have been reduced for this school year. Presentation and full report are available on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=ATLVUC8268E8>

### 3. Business Meeting – 7:30 pm

#### 4. Opening Items

- A. Welcome  
B. Approve Agenda for December 5, 2017

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=ATLVRH81E04B>

**MOTION: Steve Wrigley moved to approve the Agenda for December 5, 2017. Amber Shill seconded the motion. The motion passed unanimously.**

- C. Pledge of Allegiance – Midvalley Elementary Student Council Representative  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=ATLVRJ81E04C>
- D. Reverence and school update - Tamra Baker, Principal Midvalley Elementary  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=ATLVRK81E04D>

## 5. Recognitions

A. Jeff Haney, Director & Kirsten Stewart, Associate Director of Communications & Public Relations  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=ATLV81E04F>

The following were recognized:

- UHSAA Distinguished Service Award • 2017 Utah Theater Educator of the Year  
Phaidra Atkinson, Corner Canyon High
- Friends of the Canyons District Bond • Parent advocacy group  
Suzanne Walker  
Brad Snow  
Jade Teran

### ACADEMIC ALL-STATE HONOREES

- 6A Football, 4.0 Combined GPA  
Bassel Tekarli, Hillcrest
- 5A Football, 4.0 Combined GPA  
McCoy Didericksen, Alta  
Zachary Larson, Brighton  
Michael Petty, Corner Canyon
- 5A Volleyball, 4.0 Combined GPA  
Brieann Ingles, Brighton  
Kaitlin Beelek, Corner Canyon
- 6A Girls Soccer, 4.0 Combined GPA  
Madison Hooper, Hillcrest  
Madeline Martin, Hillcrest
- 5A Girls Soccer, 4.0 Combined GPA  
Brynae Braun, Brighton  
Makenzie Easton, Corner Canyon  
Madison Westerlind, Corner Canyon  
Anna Jensen, Jordan
- 6A Girls Tennis, 4.0 Combined GPA  
Jessica Rimmasch, Hillcrest  
Jessica Ulrich, Hillcrest
- 5A Girls Tennis, 4.0 Combined GPA  
Lauren Clark, Brighton  
Peyton Naylor, Jordan
- 5A Boys Golf, 3.986 Combined GPA  
Zachary Cheney, Jordan
- 6A Cross Country, 4.0 Combined GPA  
Emma Timmerman, Hillcrest  
Jonathan Croft, Hillcrest
- 5A Cross Country, 4.0 Combined GPA  
Claudia Caten, Brighton  
Emily Johansen, Brighton  
Raili Jenkins, Corner Canyon  
William Duzett, Brighton  
Justin Richard, Brighton  
Trevor Lawson, Corner Canyon

Presentation is available on BoardDocs.

## 6. Patron Comments

The following public comments were given:

- Steve Van Maren – Bond and schedule of building projects  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=ATLVRR81E055>
- Erika Bradshaw – Thank you to ISD and Hal Sanderson. Thanks for the District responsiveness and the calendar committee for the surveys.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=ATLVRR81E055>

## 7. Consent Agenda

- A. Approval of Minutes from November 14, 2017 and November 21, 2017
- B. Approval of Hire and Termination Reports
- C. Approval of Purchasing Bids
- D. Approval of Student Overnight Travel
- E. Approval of LAND Trust Amendment for Midvalley Elementary
- F. Approval of LAND Trust Amendment for Brighton High School  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=ATLVRV81E059>

**MOTION: Nancy Tingey moved to approve the Consent Agenda Item 7A Approval of Minutes from November 14, 2017 and November 21, 2017; Item 7B Approval of Hire and Termination Reports; Item 7C Approval of Purchasing Bids; Item 7D Approval of Student Overnight Travel and Item 7E Approval of Land Trust Amendments for Midvalley Elementary. Chad Iverson seconded the motion. The motion passed unanimously.**

Item 7F Approval of Land Trust Amendment for Brighton High School was pulled for further discussion because the updated version was not posted to BoardDocs in time for review. Alice Peck spoke to the changes in the amendment which were tentatively approved by the SCC. The SCC will ratify the changes at the next meeting and requests the Board approve the amendments.

**MOTION: Nancy Tingey moved to approve the Consent Agenda Item 7F Approval of Land Trust Amendments for Brighton High. Amber Shill seconded the motion. The motion passed unanimously.**

## 8. New Business

- A. Policy Committee Update: Policy - 600.4 – Exhibit – 1 - Calendar Committee Guidelines; Policy - 500.7 - Search and Seizure; Policy - 500.TBD - Student Attendance; Policy - 500.TBD - Student Records, Privacy Rights, and Release of Information - Jeff Christensen, Assistant Legal Counsel (Second Reading, Possible Action)  
Jeff Christensen gave a second reading of policies being revised by the policy committee. Mr. Christensen answered questions and gave updates on questions that were raised at the last Board Meeting. Policies and exhibits are available on BoardDocs.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=ATLVS281E05E>

**MOTION: Chad Iverson moved to approve the Policy Committee Updates for Policy - 600.4 – Exhibit – 1 - Calendar Committee Guidelines; Policy - 500.7 - Search and Seizure; Policy - 500.TBD - Student Attendance; Policy - 500.TBD - Student Records, Privacy Rights, and Release of Information. Amber Shill seconded the motion. The motion passed unanimously.**

- B. Calendars – Dr. Floyd Stenstrud, Director of Planning and Enrollment (Final Reading, Action Requested)  
Dr. Stenstrud reviewed the 2018-19 school year calendar showing start and end dates, PD days, parent teacher conference days and holidays. Alternative calendars for 2019-20 and 2020-21 were discussed and results of a survey given to SCC members were presented. Calendars and presentation are available on BoardDocs.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=ATLVWF82B975>

**MOTION:** Nancy Tingey moved to approve the 2018-2019 school year calendars as presented and approve the 2019-2020 school year calendars as presented and titled alternative which sets the start and end dates, and accept the 2020-2021 alternative tentative calendars as tentative to be presented again next fall. Steve Wrigley seconded the motion. The motion passed unanimously.

- C. Acceptance of 2016-17 Audited Financial Statements and Related Audit Reports – Leon Wilcox, Business Administrator (Action Requested)  
Audit reports are on BoardDocs for review including the Comprehensive Annual Financial Report (CAFR). The Audit Committee met and there are no findings to report. Mr. Wilcox and Mr. Warwood, Director of Accounting, will be meeting with bond raters next week. The Comprehensive Annual Financial Report is the financial story of the District for the past year. The General Fund balance dropped from \$75.1 million to \$75.0 million with \$13.2 million reserved for economic stabilization. The district was 2.8% under budget which is typical. Canyons taxable assessed valuation was explained. Board Member Mont Millerberg thanked Mr. Wilcox for effectively managing a budget of a quarter of a billion dollars. Mr. Wilcox thanked Gary Warwood and the accounting staff for their help on the CAFR.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=ATLVWT82C800>

**MOTION:** Mont Millerberg moved to accept the 2016-17 Audited Financial Statements and Related Audit Reports. Claren Arnold seconded the motion. The motion passed unanimously.

**9. Staff Comments**

- A. Superintendent Report - Dr. James Briscoe  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=ATLVS481E060>
- B. Business Administrator Report – Leon Wilcox  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=ATLVS781E063>

**10. Board Comments**

President Taylor provided an opportunity for Board Members to comment on recognitions and events throughout the District, please review audio on BoardDocs if you would like to listen to individual Board Member comments.

- A. The President will recognize individual Board members for reports.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=ATLVS81E067>

**11. Closing Items**

- A. Adjourn at 8:50 pm  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=ATLVSF81E06B>

/dh

ATTEST \_\_\_\_\_ Board President  
Sherril Taylor

\_\_\_\_\_ Superintendent  
James Briscoe