



**CANYONS SCHOOL DISTRICT
MINUTES OF BOARD OF EDUCATION MEETING
August 22, 2017**

The following minutes are a summary of the August 22, 2017 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>.

The Board of Education of Canyons School District met in a study session and business meeting on Tuesday, August 22, 2017 beginning at 5:00 pm at the Canyons Administration Building - East, 9361 S. 300 East, Sandy, Utah 84070.

Those in attendance were:

Sherril Taylor, Board President
Nancy Tingey, Board First Vice President
Amber Shill, Board Second Vice President
Clareen Arnold, Board Member
Chad Iverson, Board Member
Steve Wrigley, Board Member
James Briscoe, Superintendent
Leon Wilcox, Business Administrator
Dan Harper, General Counsel
Charles Evans, Director External Relations

Excused:

Mont Millerberg, Board Member *attended telephonically during the business meeting

1. Study Session – 5:00 pm

A. Board Training on Open Meetings - Dan Harper, General Counsel

This is an annual training provided to the Board of Education. The purpose of the Open Meetings Act and what constitutes a meeting was explained. Procedures regarding public notices, emergency meetings, electronic and closed meetings were presented. Information on agenda requirements, recorded and written minutes, minutes retention and penalties for violating the act were reviewed. Presentation is available on BoardDocs. <http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AQCMJW5B868F>

B. SCC Training – Susan Edwards, Public Engagement Coordinator and Alice Peck, Director of Elementary Principals

Susan Edwards and Alice Peck conducted the annual SCC training for the Board of Education. The 2017 distribution from land trust increased by 28% to CSD schools. Susan Edwards pointed out the priorities of the SCC trainings. State, Board and SCC responsibilities were reviewed as well as plan due dates and timelines. The plan approval process and SCC expenditures were discussed. Canyons School District has scheduled up to six trainings this year. Susan and Alice fielded questions from the Board regarding CSIP and Land Trust Plans and how they work together. An SCC is an advising body for the Board. This is a volunteer position that has robust duties. The new secondary school scheduling policy will be included in the SCC training this year. Presentation is available on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AQCMLH5BBEEB>

C. Update on CTESS Changes – Steve Dimond, Director of Human Resources & Sandra Dahl-Houlihan, Administrator of Evaluation & Leadership

CTESS refinements were addressed. Adjustments and changes were made and the percentages of teachers receiving highly effective and effective have increased. 82% of CSD teachers like the improvements made to CTESS. For the next update, Clareen Arnold requested a breakdown of effective and highly effective numbers and would like clarification on where teachers are in the CTESS process. Sandra answered

questions from the Board on CSIP plans and informal IPOP. Sandra explained the dashboard is friendlier and teachers and administrators can now see the same pages. Additional questions were asked on IPOP congruency, dashboard problems, CTESS certification of administrators and the Canyons Support Academy for new teachers. The Board wants CTESS to be a support tool that aligns with teacher roles. Document is available on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AQCMLR5BCCB6>

D. Multi-Tiered System of Supports for Students – BJ Weller, Director of Responsive Services

A visual was shown to help administrators understand how the supports in the District work together. All of the services under the Responsive Services department were identified. Diamond Ridge and Entrada are part of this department. The Responsive Services Department is new this year and is fully staffed. They have been busy providing trainings on the MTSS model and have hired 4 MTSS specialists and 30 behavior assistants for elementary schools. The 4 MTSS specialists have a fantastic array of skills and are assigned to work with the schools in the district.

Mr. Weller answer questions regarding the new elementary behavior assistant position. The behavior assistant will be assigned to certain students to work on specific goals. They are not licensed specialists. This is not a special education position, this is behavior help. At the secondary level, each school has a hall monitor and interventionists to assist in behavior supports. The crisis team is ready if needed and the Canyons Family Center will open soon and start classes. Responsive Services works closely with our school resource officers. Presentation available on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AQCMLR5BCCB6>

2. Business Meeting – 7:30 pm

3. Opening Items

A. Welcome

B. Approve Agenda for August 22, 2017

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AQCMK25B8695>

MOTION: Nancy Tingey moved to approve the Agenda for August 22, 2017. Steve Wrigley seconded the motion. The motion passed unanimously.

A. Pledge of Allegiance – Joanne Ackerman, Director of Elementary Principals

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AQCMK35B8696>

B. Reverence – Jeff Haney, Director of Communications & Public Relations

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AQCMK45B8697>

4. Recognitions

A. Recognitions – Jeff Haney, Director of Communications & Public Relations

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AQCMK65B869B>

Presentation is available on BoardDocs.

The following were recognized:

- Sebastian Varas, Nutrition Services Director – School Nutrition Association 2017 Director of the Year for Utah
- Ariel Harp, Draper Park Middle, First Place, Chinese Bridge Proficiency contest
- Stacy Kurtzhals, Administrator Special Education Department, Patriot Award, Employer Support of the Guard and Reserve

5. Patron Comments

The following public comments were given:

Betty Shaw, PTA – Volunteer Hours, PTA, Bond

Erika Bradshaw –President Canyons Education Association– Introduction and Bond

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AQCMKC5B86A1>

6. Consent Agenda

- A. Approval of Minutes from August 1, 2017
- B. Approval of Hire and Termination Reports
- C. Approval of Purchasing Bids
- D. Approval of Student Overnight Travel
- E. Approval of July Financial Reports
- F. Approval of SAFE Neighborhoods Program

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AQCMKG5B86A6>

MOTION: Chad Iverson moved to approve the Consent Agenda Item 6A Approval of Minutes from August 1, 2017; Item 6B Approval of Hire and Termination Reports; Item 6C Approval of Purchasing Bids; Item 6D Approval of Student Overnight Travel; Item 6E Approval of July Financial Reports and Item 6F Approval of SAFE Neighborhoods Program. Amber Shill seconded the motion. The motion passed unanimously.

7. New Business

- A. PTA Volunteer Report – Tonya Rhodes, Canyons PTA Region 17 Director
Check was presented for the number of volunteer hours for the 2016-17 school year.
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AQCMKN5B86AE>

***Note: Board Member Mont Millerberg called in at 8:05 pm to participate in the bond discussion and vote.**

- B. Consideration for adoption of a resolution providing for a special bond election to be held on November 7, 2017, for the purpose of submitting to the qualified electors of Canyons School District, Utah, a proposition regarding the issuance of not to exceed \$283,000,000 General Obligation Bonds for the purpose of raising money for acquiring land, constructing and acquiring buildings and furnishings and remodeling and updating existing school property and, to the extent necessary, providing moneys for the refunding of general obligation bonds; and related matters. -- Leon Wilcox, Business Administrator (Final Reading, Action Requested)

Mr. Wilcox introduced the following people that were attending the meeting and available to answer questions from the Board. Randy Larsen, Legal Counsel, Gilmore & Bell; Preston Kirk and Matt Dugdale, Financial Advisors from George K Baum and Mr. Rick Conger, Director of Facilities. Also in attendance was Erik Pfeiffer, Cicero Group. Mr. Pfeiffer presented the Dan Jones Survey results.

Mr. Wilcox reviewed the presentation from previous board meetings. Updates to the presentation were identified and included positive feedback from the community survey. The ballot language was shown, identifying the cost of the bond and what the bond will be used for. The presentation included the plan of finance and timing of projects to be completed over 5-6 years. Two timeline options were presented with a recommendation to do the high schools first. The first round of architect selections has taken place and all finalists selected will be able to meet the project deadlines. Renderings will be available after the architects are selected.

Voter Information Packet (VIP) needs to be done 15-45 days before the election. The objective is to mail the VIP around October 1st. The packet must include a plan of finance, priority of projects and ballot language. Any subsequent changes that does not coincide with the VIP would require a Board super-majority vote.

The resolution is on BoardDocs. The resolution requires a super-majority, 5 votes, to pass. If the Board moves forward with the resolution then a public hearing will be held on September 19, 2017. On October 17th, the pro & con arguments will be read in the business meeting. November 21, 2017 would be a special Board Meeting to canvas the results of the election. On September 8th, a pro argument for the bond will be issued and this information must be included in newsletters. Any against arguments would need to be received by September 8th as well.

Randy Larsen, Legal Counsel, Gilmore & Bell, talked about the process that Leon described. On-going participation of the Board is required. Mr. Larsen explained that the vote tonight would only be on the resolution, not the projects unless the Board decided to include the projects in the resolution. The Board discussed this option and agreed to add the projects presented by Mr. Wilcox to the resolution.

Erik Pfeiffer, Cicero Group, presented the results of the Dan Jones survey. The data indicates the public liked what the District did with the last bond. There is positive support over all of the cities within the District. The margin of error for the survey is +/- 2.7%.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AQCMPY5C46D6>

MOTION: Nancy Tingey moved to adopt a resolution providing for a special bond election to be held on November 7, 2017, for the purpose of submitting to the qualified electors of canyons school district, Utah (the “district”), a proposition regarding the issuance of not to exceed \$283,000,000 general obligation bonds for the purpose of raising money for acquiring land, constructing and acquiring buildings and furnishings and remodeling and updating existing school property under the charge of the board of education, (the “project”); providing for the publication of a notice of public hearing; approving the form of and directing the publication of a notice of election and the ballot proposition; and providing for related matters, also approving the list of projects as presented to the Board in the presentation tonight. Amber Shill seconded the motion. A vote was taken: 6 yay, 1 nay. The motion passed.

Each Board Member weighed in on the bond vote. President Taylor read the following statement:

“What an exciting time in the history of Canyons District. As work begins in earnest on the 13th and final major construction project promised to our patrons in 2010, we aim to extend our ambitious plan to improve schools across Canyons. Just as we did seven years ago, we have developed a list of construction priorities that will have us turning dirt in every part of Canyons District. While we think our track-record speaks for itself, we reiterate our pledge to provide modern and safe schools for our community while also serving as conscientious stewards of taxpayer dollars. We have built so much momentum since our patrons graciously supported our previous facility-improvement plan, and we have great hopes the community will continue to work with us in our efforts to build up Canyons School District.”

8. Staff Comments

- A. Superintendent Report - Dr. James Briscoe
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AQCMKQ5B86B0>
- B. Business Administrator Report – Leon Wilcox
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AQCMKT5B86B3>

9. Board Comments

President Taylor provided an opportunity for Board Members to comment on recognitions and events throughout the District, please review audio on BoardDocs if you would like to listen to individual Board Member comments.

- A. The President will recognize individual Board members for reports.
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AQCMKX5B86B7>

10. Closing Items

- A. Adjourn at 9:20 pm

/dh

ATTEST

Sherril Taylor

Board President

James Briscoe

Superintendent