



**CANYONS SCHOOL DISTRICT  
MINUTES OF BOARD OF EDUCATION MEETING  
August 1, 2017**

**The following minutes are a summary of the August 1, 2017 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>.**

The Board of Education of Canyons School District met in a study session and business meeting on Tuesday, August 1, 2017 beginning at 5:00 pm at the Canyons Administration Building - East, 9361 S. 300 East, Sandy, Utah 84070.

**Those in attendance were:**

Sherril Taylor, Board President  
Nancy Tingey, Board First Vice President  
Amber Shill, Board Second Vice President  
Chad Iverson, Board Member  
Mont Millerberg, Board Member  
Steve Wrigley, Board Member  
James Briscoe, Superintendent  
Leon Wilcox, Business Administrator  
Dan Harper, General Counsel  
Charles Evans, Director External Relations

**Excused:**

Clareen Arnold, Board Member

**1. Closed Session – 5:15 pm**

- A. For the purpose of discussing the character, professional competence, or physical or mental health of an individual. <http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=APNL3K5497BB>

**MOTION: Steve Wrigley moved to go into closed session for the purpose of discussing the character, professional competence, or physical or mental health of an individual. Chad Iverson seconded the motion. A roll call was taken, the motion passed unanimously.**

**2. Study Session – 5:00 pm**

- A. SAFE Neighborhoods Program – Kirsten Stewart, Communications Associate Director and Chief Clint Mecham, Unified Fire Authority  
Ms. Stewart introduced the presenters of the SAFE (Schools Aide Families in Emergencies) Neighborhoods Program. Chief Clint Mecham, Unified Fire Authority, Capt. Aaron Nelson, Unified Fire Authority & Bill Olpin, Salt Lake County Emergency Management. Mont Millerberg, Board Member and member of the district's Incident Command Committee, gave a brief overview of the presentation, including what roles schools will play, what is required of school personnel, and liability issues. Chief Mecham shared the specifics of the program. This program asks schools to house an emergency kit and place a sign on the front door identifying where the kit is located in the school. The school would only be used for catastrophic emergencies. The SAFE Neighborhoods Program is a partnership with the American Red Cross and school districts in Salt Lake County. Elementary schools would be used to aide families in emergencies until first responders arrive. The items in the kit are for establishing an operating hub where schools become centers for information, communication, and transportation. This works in conjunction with other incident commands at churches and cities. Elementary schools would be used as a feeder system to middle and high schools which could be used as shelters. This will help with family reunification and a point of information distribution. An agreement with the Red Cross will be reviewed for approval at the next Board Meeting. Presentation is available on BoardDocs.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=APNL3N5497C4>

- B. Academic Framework Update – Dr. Kathryn McCarrie, Assistant Superintendent & Dr. Amber Roderick-Landward, Director of Instructional Supports Department  
Dr. McCarrie presented changes to the Academic Framework. The name has been changed to Multi-Tiered System of Supports (MTSS) Framework to better reflect the District’s mission. The three components of the framework (instruction & intervention, data for decision making and team based problem solving) updates were shown. The goals are universal and different departments will be involved as needed. The framework encourages collaboration, gives a common language of CSD’s structure and offers a foundation for building a school improvement plan. Dr. McCarrie & Dr. Roderick-Landward answered questions from the Board. Handout and presentation is available on BoardDocs.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=APNL5254BDD8>

**3. Business Meeting – 7:30 pm**

**4. Opening Items**

- A. Welcome  
B. Approve Agenda for August 1, 2017  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=APNL3S5497C8>

**MOTION:** Amber Shill moved to approve the Agenda for August 1, 2017. Steve Wrigley seconded the motion. The motion passed unanimously.

- C. Pledge of Allegiance – Karen Sterling, Director of Student Advocacy & Access  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=APNL3T5497C9>  
D. Reverence – Steve Dimond, Director of Human Resources  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=APNL3U5497CA>

**5. Recognitions**

- A. Recognitions – Jeff Haney, Director of Communications & Public Relations  
The following were recognized:  
Cora Mickelson, Alta High School – 4A State Champion, girls golf  
Redd Owen, Brighton High School – 5A No. 1 Singles Champion, boys tennis  
Chris Eppler, Canyons Energy Conservation Specialist – Energy Pioneer, Governor’s 2017 Utah Energy Development Summit  
Roberto Jimenez, Jordan High – Family Engagement Award, Puertas Abiertas (Open Doors)  
Olivia Brown, Corner Canyon High – First place, Sandy Area Chamber Entrepreneurs Academy  
Rique Ochoa, Alta High – 2017 Utah History Teacher of the Year  
Husky Strong Summer Academy - Hillcrest High – District of Distinction Award, District Administration Magazine (Sarah Newberry, Greg Leavitt, Wendy Dau, Rachel Hill)  
Presentation is available on BoardDocs.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=APNL3W5497CC>

**6. Patron Comments**

No patron comments.

**7. Consent Agenda**

- A. Approval of Minutes from July 11, 2017  
B. Approval of Hire and Termination Reports  
C. Approval of Student Overnight Travel  
D. Approval of CCHS Administrative Appointment  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=APNL465497D4>

**MOTION:** Chad Iverson moved to approve the Consent Agenda Item 7A Approval of Minutes from July 11, 2017; Item 7B Approval of Hire and Termination Reports; Item 7C Approval of Student Overnight Travel and Item 7D Approval of CCHS Administrative Appointment. Nancy Tingey seconded the motion. The motion passed unanimously.

## **8. New Business**

- A. Recognition of New Administrators – Dr. Kathryn McCarrie, Assistant Superintendent  
The following new administrators were recognized and introduced to the Board of Education.
- Kenna Sorensen moved from Principal at East Sandy Elementary to Instructional Supports Administrator.
  - Angela Wilkinson was the Assistant Principal at East Midvale and will be the Principal at East Sandy Elementary.
  - Danya Bodell, an achievement coach at Brookwood Elementary will be the Assistant Principal at East Midvale Elementary.
  - Quinn Linde will fill the Assistant Principal position at Corner Canyon High School due to the resignation of Scott Wihongi.
- Document is available on BoardDocs.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=APNL4A5497D8>
- B. Employee Hiring and Retention Report – Steve Dimond, Director of Human Resources  
Mr. Dimond covered some key points in hiring and retaining employees. The new salary schedule has made Canyons School District competitive with other districts. The early retirement notification incentive allows CSD to begin hiring earlier when there is a better selection of educator candidates. The HR department recruited nationwide at both out-of-state and in-state job fairs. A total of 73 relocation stipends were offered to educators relocating over 100 miles. The number of new hires, and the number of employees still needed was given. Exit survey results were shared. The reasons teachers leave the district were reviewed. Mr. Dimond answered questions from the Board including questions regarding CSD's new teacher mentoring program. Presentation is available on BoardDocs.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=APNL8E554A15>
- C. Update on possible bond issuance for Fall 2017 – Leon Wilcox, Business Administrator (Second Reading)  
Preston Kirk and Matt Dugdale, Financial Advisors from George K Baum were at the meeting and Mr. Rick Conger, Director of Facilities was also available to answer questions. This is a second reading. Mr. Wilcox reviewed the reasons to continue building projects and explained the financial impact of a new bond on the district's debt. The objective of layering debt to keep the tax rate neutral was also explained. Currently a community survey based on a proposed \$283 million-dollar bond is being conducted. The feedback from the survey will be very important in moving forward. Two timeline options for projects were presented. The total estimated expenses for proposed projects is around \$345,800,000. Bond and Capital funds would be used to complete the projects. If a resolution for a bond election is approved by the Board, a list of projects will be identified with a commitment to complete the projects. Questions were asked by the Board on subjects regarding funding and timelines. This will be brought back for a final reading on August 22, 2017. Documents and presentation are available on BoardDocs.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=APNL8J55538B>

## **9. Staff Comments**

- A. Superintendent Report - Dr. James Briscoe  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=APNL4E5497DA>
- B. Business Administrator Report – Leon Wilcox  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=APNL4H5497DD>

## **10. Board Comments**

President Taylor provided an opportunity for Board Members to comment on recognitions and events throughout the District, please review audio on BoardDocs if you would like to listen to individual Board Member comments.

- A. The President will recognize individual Board members for reports.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=APNL4M5497E1>

**11. Closing Items**

A. Adjourn at 9:30 pm

/dh

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|--------|----------------|-----------------|
| ATTEST | _____          | Board President |
|        | Sherril Taylor |                 |
|        | _____          | Superintendent  |
|        | James Briscoe  |                 |