



**CANYONS SCHOOL DISTRICT
MINUTES OF BOARD OF EDUCATION MEETING
May 16, 2017**

The following minutes are a summary of the May 16, 2017 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>.

The Board of Education of Canyons School District met in a closed session, a study session and business meeting on Tuesday, May 16, 2017 beginning at 5:00 pm at the Canyons Administration Building - East, 9361 S. 300 East, Sandy, Utah 84070.

Those in attendance were:

Sherril Taylor, Board President
Nancy Tingey, Board Vice President
Amber Shill, Board Second Vice President
Clareen Arnold, Board Member
Chad Iverson, Board Member
Mont Millerberg, Board Member
Steve Wrigley, Board Member
James Briscoe, Superintendent
Leon Wilcox, Business Administrator
Dan Harper, General Counsel
Charles Evans, Director External Relations

1. Closed Session - 5:00 pm

- A. For the purpose of discussing collective bargaining.
- B. For the purpose of discussing the purchase, exchange or lease of real property.

MOTION: Nancy Tingey moved to go into closed session for the purpose of discussing collective bargaining and for the purpose of discussing the purchase, exchange or lease of real property. Steve Wrigley seconded the motion. A roll call was taken, the motion passed unanimously.

2. Study Session – 5:40 pm

- A. Potential Future Building Projects – President Sherril Taylor
Board Members shared ideas on potential building projects in their individual precincts. The ideas included rebuilding some schools, major and minor renovations, upgrades to various aspects of buildings, security vestibule doors for all schools, adding more natural light to existing buildings, remodel of sections of buildings, as well as potential new school buildings. The Board members are grateful for the Voter-approved Bond of 2010 which funded 13 major facility projects throughout the district and has addressed a good portion of the more that \$650 million of district facility needs identified at the creation of Canyons District in 2009. President Taylor thanked the Board for their input, this is very helpful information for the District administration.
- B. Administrators Proposed Organization Improvements to Instructional Supports Department & Ed Tech Department and Supervision of CVHS – Dr. Kathryn McCarrie, Assistant Superintendent and Dr. Amber Roderick-Landward, Director of Instructional Supports Department
An administrative change is needed due to the resignation of Darren Draper, Director of Education Technology. The plan is to move the Ed Techs to the Instructional Supports Department. Ed Techs function like coaches as they pair with coaches and teachers at their schools. An administrator will be added to the ISD Department. It is proposed that Ken Spurlock, Principal at CTEC, will be the administrator to oversee CVHS which was another responsibility of Dr. Draper. This proposal is cost neutral and is intended to increase collaboration and coordination between Ed Techs and Achievement Coaches and to better use resources. Documents are available on BoardDocs.

- C. Policy Updates: Policy - 300.3 - School Wellness; Policy - 400.214 - Protected Health Information Privacy (HIPAA) (formerly GBJAA); Policy - 400.215 - District Advisory Council –ESP (formerly GBKC) -- Jeff Christensen, Assistant Legal Counsel (First Reading)

An update to the Wellness Policy is required by Federal law for participants in the school lunch program. USBE has also issued communications requirements on this topic for school districts. The district Wellness committee is working with the Board policy committee. Revisions to the Protected Health Information Privacy, HIPAA, policy were presented. This policy has updated language on how Canyons manages protected health information. The District Advisory Council –ESP policy was modified to match the operation of the ESP Committee. Revised policies are available on BoardDocs.

- D. New Policies: Policy - 300.11 - School Unpaid Meal Charges; Policy - 400.213 - Professional Development Conferences; Policy -700.10 - Secondary School Schedule Change -- Jeff Christensen, Assistant Legal Counsel (First Reading)

School Unpaid Meal Charges – As part of the National School Lunch Program CSD is required by the US Department of Agriculture to have a policy to address unpaid lunch charges. The policy defines the practice for unpaid meal charges in both the elementary and secondary school settings. Board members desire that the policy and practice is not demeaning to students. The policy needs to be completed by July 1, 2017 to be in compliance with the Federal guidelines.

Professional Development Conferences Policy – The purpose of the policy is for accountability in PD, to streamline the process, have better communication as to which conferences employees are attending and why, and to make sure the PD is appropriate and aligns with the priorities of the district.

Secondary School Schedule Changes Policy - The purpose of this policy is to establish a procedure for schools that may want to seek a change their daily class schedule. The Board maintains authority over school schedules. The Policy Committee will accept feedback from patrons, administrators, and board members on any of the policies presented. Policies are available on BoardDocs.

3. Business Meeting – 7:30 pm

4. Opening Items

- A. Welcome
- B. Approve Agenda for May 16, 2017

MOTION: Amber Shill moved to approve the Agenda for May 16, 2017. Chad Iverson seconded the motion. The motion passed unanimously.

- C. Pledge of Allegiance – Willow Canyon Elementary Combined Scout Troops Representing #838 and #541
Scouts: Austin Haycock, Daniel Smith, Ian Hose, James Lewis, Kyle Lindhardt, Nick Nigbur, Parker Bettinson and Rhett Robinson

- D. Reverence – Marilyn Williams, Principal Willow Canyon Elementary School

5. Recognitions

- A. Recognitions – Jeff Haney, Director of Communications & Public Relations
Presentation is available on BoardDocs.
The following were recognized:
Career & Technical Education First Place Winners
DECA, FBLA, SkillsUSA, HOSA, TSA, FCCLA
Joani Richardson, Altara Elementary, Huntsman Award for Excellence in Education
Jonathan Hale, Sprucewood Elementary, Sorenson Award for Excellence in Art Education
National PTA Reflections Winners
Sarah Baros, Oakdale Elementary, Award of Merit, Photography
Tuesday Harris, Copperview Elementary, Award of Merit, Literature
Alyssa Meadows, Draper Elementary, Award of Merit, Music

- B. Region 17 PTA Outstanding Service and Contribution – BETTY SHAW

President Taylor read the following statement:

It's the honor and pleasure of the Canyons Board of Education to officially recognize the contributions of Mrs. Betty Shaw, who has served in a leadership capacity in the Region 17 PTA since the District's founding in 2009. Mrs. Shaw has been a steadfast supporter of the vision and mission of Canyons District,

and has dedicated countless hours of work to further the cause of ensuring the college- and career-readiness of every student in the Canyons District. As Mrs. Shaw ends her tenure as Director of the Region 17 PTA, she stands as a shining example of what community engagement and voluntarism in CSD can be. She's a tireless advocate for students, a cheerleader for teachers, and a trusted voice of calm and reason for patrons. With her fierce dedication to the advocacy of public education, she's a living embodiment of the PTA motto of "Every child, one voice." For these reasons, we honored Mrs. Shaw with the 2015 Apex Award for Volunteer of the Year, and it's for these reasons, and many more, that we pause tonight to praise her leadership and publicly state the value we place on her friendship. Betty, we'll miss seeing your smiling face in the crowd at Board meetings. Please come back and visit us. The District Office just won't be the same without your smile, your laugh and your homemade fudge.

6. Patron Comments

Jen Buttars, CEA President – CEA Agreement
Tom Fendler, Parent – Big Cottonwood Canyon Bus Route
Karin Peterson, Parent – Big Cottonwood Canyon Bus Route
Deborah Myers, Parent – Big Cottonwood Canyon Bus Route
Aaron Railsbeck, Parent – Big Cottonwood Canyon Bus Route
Julie Mayo, CVHS Administrative Assistant - Ed Techs and CVHS

7. Consent Agenda

- A. Approval of Minutes from April 25, 2017
- B. Approval of Hire and Termination Reports
- C. Approval of Purchasing Bids
- D. Approval of Student Overnight Travel
- E. Approval of April Financial Reports

MOTION: Nancy Tingey moved to approve the Consent Agenda Item 7A Approval of Minutes from April 25, 2017; Item 7B Approval of Hire and Termination Reports; Item 7C Approval of Purchasing Bids; Item 7D Approval of Student Overnight Travel with the exception of the request from the Alta High Cheer Team with a request to revisit the form of transportation; and Item 7E Approval April Financial Reports. Clareen Arnold seconded the motion. The motion passed unanimously.

8. Representatives Bruce Cutler and Representative LaVar Christensen

Mr. Cutler discussed modifications to school grading at the state level which includes a data dashboard to show each school's performance on indicators determined by USBE and state statute. Rep. Cutler briefly reviewed the legislative session and commented on bills that he sponsored. Rep. Cutler has been accepted to a fellow's program with NCSL, National Congress of State Legislatures, on Early Childhood Education. He thanked the Board for the work they do.

Mr. Christensen talked about the education code, clean fuel school busses and the importance of Civic and Character education. Representative Christensen read some points from the Utah Code 53A-13-109 Civic Character Education. Mr. Christensen thanked the Board for the new school in White City and for the work they do.

9. New Business

- A. 2017-18 CEA Negotiated Agreement – Leon Wilcox, Business Administrator (Action Requested)
Mr. Wilcox highlighted some of the elements of the agreement: district will conduct a comprehensive audit of all assessments, create a policy advisory group for CEA, one personal day will be converted back to a sick day, and provisional status may be reduced to one year for teachers coming into the district with previous experience, Insurance Advisory Committee recommendations, and a new single lane salary schedule with a starting salary of \$40,500. The total compensation package is about \$11.4 million dollars. The CEA Agreement is available on BoardDocs.

MOTION: Nancy Tingey moved to approve the FY 2017-18 Negotiated Agreement with Canyons Education Association for licensed staff. Chad Iverson seconded the motion. The motion passed unanimously.

President Taylor read the following statement regarding the CEA Negotiated Agreement:

Tonight, the Canyons Board of Education voted to approve the tentative negotiated agreement for 2017-2018 with the Canyon Education Association. We take this opportunity

to express our heartfelt thanks for the licensed educators in Canyons School District. With this agreement, and with the previously announced salary structure that gives no less than a 4 percent salary increase to every teacher in Canyons District, the Board of Education decidedly shows in word and deed how much this community values education. We have said it before and we will say it again: Teaching is the profession that teaches all other professions. With the intention of bringing the best and brightest to Canyons District classrooms, and to give teachers a chance to earn more over the length of their careers, the Board of Education moved singularly and decisively to make an important and positive financial impact in the lives of our teachers. Day in and day out, the men and women who lead classrooms in Canyons District are making good on the promise of our nation — that every child has a right to a free, appropriate education. President John F. Kennedy once said, “Our progress as a nation can be no swifter than our progress in education.” The Board of Education can send no clearer message than this: We honor and respect our teachers. We thank them for their care, creativity, and commitment to ensuring that every student in Canyons District graduates college and career-ready.

- B. Bus Route - Approval of Elimination of Bus Route 1113 – effective for the 2017-18 school year – Leon Wilcox, Business Administrator (Third Reading, Action Requested)

The administration gave a follow-up report on the Board’s request in a previous meeting to contact families of students eligible to ride this bus route. Nine parents were identified and contacted. Some parents expressed disappointment that the route may be eliminated and asked that additional options be considered. The rationale for the administration’s proposal is concern for student safety as expressed in a report on the route from the Utah State Department of Risk Management (insurer of the district) and to have consistency of service with other areas in the district with similar hazards. If the route is eliminated, families will be compensated for the mileage they drive to and from school. The Board asked the administration to gather information on other potential transportation options for further discussion at the next Board meeting. Documents are available on BoardDocs.

MOTION: Mont Millerberg moved to pull this agenda item and table the elimination of Bus Route 1113 – effective for the 2017-18 school year for further discussion. Chad Iverson seconded the motion. The motion passed 6 Yay to 1 Nay.

- C. Comprehensive Counseling - Tori Gillette, Comprehensive Guidance Counseling Coordinator
Ms. Gillette gave a brief overview of Comprehensive Guidance Counseling Program. A few key highlights: Diamond Ridge High School is now approved to get add-on funding for comprehensive guidance counseling, college application week was a huge success and HYPE for counselors was started this year. Canyons currently has approximately a 350:1 students to counselor ratio for grades 7-12. Currently there are no school counselors at the elementary level but school psychologists or LCSWs work with elementary schools. Presentation and documents are available on BoardDocs.
- D. Edgemont Elementary Easement for Salt Lake County Walking Trail - Leon Wilcox, Business Administrator (First Reading)
Salt Lake County is requesting an easement for a walking trail 18 feet wide 680 feet long that will go along the edge of Edgemont Elementary. If the school is re-built, the agreement will allow for the trail to be relocated if necessary. The trail will run along the fence line. Mr. Wilcox will check on what type of fence will be constructed between the trail and the school property. The Board asked about the possibility of a trade for property at another location. Mr. Wilcox will gather more information about fencing, possible land trade, and a time line for a second reading at a future board meeting. Documents are available on BoardDocs.
- E. 2017-18 Budget Update – Leon Wilcox, Business Administrator
The Administrator, ESP and CEA Agreements have been approved for the 2017-18 school year. Mr. Wilcox presented information on property tax revenues including the Salt Lake Countywide equalization funds received. The certified tax rate will adjust to maintain the revenues received and CSD hopes to keep the combined tax rate at or below the current rate. However, the certified rate will not be finalized until mid-June. Mr. Wilcox explained the FY18 projected tax rate and the projected impact on the average home. Notice requirements based on 2015 Legislature SB62 were given including reading this required statement: *“For the calendar year 2017, the State Tax Commission is required to increase a property tax rate of this school district to offset a loss in revenue due to the repeal of a statute to equalize certain school district*

property taxes. This offset may result in an increase in your property taxes.” The 2016-2017 revised budget was included in the presentation. The 2017-18 general fund, capital budget and future items were discussed. CSD will continue to use conservative budget practices and expects to be under budget by 1% - 4%. Final FY17 and FY18 budgets will be adopted at the June 13, 2017 Board Meeting following a public hearing. The budget will be available for inspection at least 15 days before adoption and the certified rate will be completed by June 22, 2017. Budget presentation is available on BoardDocs.

10. Staff Comments

- A. Superintendent Report - Dr. James Briscoe
- B. Business Administrator Report – Leon Wilcox

11. Board Comments

President Taylor provided an opportunity for Board Members to comment on recognitions and events throughout the District, please review audio on BoardDocs if you would like to listen to individual Board Member comments.

- A. The President will recognize individual Board members for reports.

12. Closing Items

- A. Adjourn at 10:00 pm

/dh

ATTEST

Sherril Taylor

Board President

James Briscoe

Superintendent