



## CANYONS SCHOOL DISTRICT MINUTES OF BOARD OF EDUCATION MEETING February 4, 2020

The following minutes are a summary of the February 4, 2020 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a business meeting on Tuesday, February 4, 2020 beginning at 4:35 pm at the Canyons Administration Building - East, 9361 S. 300 East, Sandy, Utah 84070.

**Those in attendance were:**

Nancy Tingey, Board President  
Steve Wrigley, Vice President  
Clareen Arnold, Board member  
Chad Iverson, Board Member  
Mont Millerberg, Board Member  
Amanda Oaks, Board Member  
James Briscoe, Superintendent  
Leon Wilcox, Business Administrator  
Dan Harper, General Legal Counsel  
Charles Evans, Director of External Relations

Excused: Amber Shill, Vice President

**1. Closed Session 4:35**

- A. For the purpose of discussing the character, professional competence, or physical or mental health of an individual.
- B. For the purpose of discussing the purchase, exchange or lease of real property.

**MOTION: Steve Wrigley moved to go into closed session for the purpose of discussing the character, professional competence, or physical or mental health of an individual and for the purpose of discussing the purchase, exchange or lease of real property. Amanda Oaks seconded the motion. \* A roll call vote was taken. The motion passed unanimously by all board members present. Chad Iverson and Clareen Arnold joined the closed session after the vote was taken.**

*\*Persons in Attendance: All Board members except Amber Shill--Vice President, Jim Briscoe – Superintendent, Leon Wilcox – Business Administrator, Dan Harper – General Legal Counsel, Bob Dowdle – Assistant Superintendent, Steve Dimond – Director of Human Resources, Alice Peck – Director of Elementary School Principals, McKay Robinson – Director of Elementary School Principals, Cindy Hansen – Director of Middle School Principals, Charlie Evans – Director of External Relations joined after the roll call.*

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BLBPUJ664FA7>

**2. Study Session – 5:15 pm**

- A. 2020 Legislature Update – Charlie Evans, Director of External Relations and Susan Edwards, Public Engagement Coordinator  
Mr. Evans updated the Board of Education on the current education bills being discussed during the Utah Legislative session. He indicated bills will be identified in red for the first day

they appear on the CSD bill tracker. The Board of Education requested to add a column that comments about the bill. The Board also asked the administration to pay attention to the bills which pertain to their respective departments. Discussion available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BLBPUN664FAC>

- B. Update on new State requirements for teacher licensure – Steve Dimond, Director of Human Resources, Jo Jolley and Sally Sansom Human Resources Administrators – Recruitment  
Ms. Jolley reviewed the new licensing structure designed by the Utah State Board of Education (USBE). The structure has been reduced from 13 types of licenses to 3 types of licenses which are a Professional Educators License, an Associate Educator License and an LEA specific Educator License. The Board of Education is responsible for adopting an LEA specific educator license policy and approving a list of employees who are receiving an LEA specific license and endorsements in an open board meeting.

Ms. Sansom reviewed examples, requirements, USBE training modules, mentoring program, school website requirements and clarification statement. The recommendation was made to have the school website requirement consistent throughout the District. Presentation on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BLBPWM668D0E>

- C. Policy-400.216 LEA Specific (Canyons) Educator License Requirements (First Reading) – Jeff Christensen, Assistant Legal Counsel and Steve Dimond, Human Resource Director  
Local Education Agencies (LEA) have been instructed by the USBE to adopt a policy regarding LEA-specific Educator Licenses. Mr. Christensen presented to the Board of Education a draft policy to review. USBE will now require an LEA-specific Educator License/Endorsement be approved by the local LEA/Board of Education in an open public meeting. A request was made to include the acronym APPEL (Alternate Pathway Professional Educator License) and define coaches in the policy as mentors. Documents Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BLBPX466A634>

- D. Policy-600.18 Private and Home School Student Participation in Public School Achievement Test (First Reading) – Jeff Christensen, Assistant Legal Counsel and Hal Sanderson, Director Research and Assessment  
USBE requires every local district to have a policy regarding private school and home school student participation in Statewide Public School Assessments.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BLBPXF66B27F>

- E. Update on CSD Grants – Leon Wilcox, Business Administrator  
Mr. Wilcox explained the difference between the requirements for a program versus a grant. The Administration reviewed the various programs and grants which CSD currently receives. There was a discussion about the process of schools receiving assistance for writing grants. The District currently employs a part-time specialist to assist with grant writing. Presentation Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BLBPXP66C207>

### 3. Business Meeting – 7:00 pm

#### 4. Opening Items

- A. Welcome
- B. Approve Agenda for February 4, 2020

**MOTION:** Amanda Oaks moved to approve the agenda for February 4, 2020. Clareen Arnold seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BLBPUS664FB0>

- C. Pledge of Allegiance – Draper Park Middle School

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BLBPUT664FB1>

- D. Inspirational Thought and School Highlights – Draper Park Middle School Principal, Mary Anderson and Assistant Principal, Randall Seltz

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BLBPUU664FB2>

## 5. Recognitions

- A. Jeff Haney, Director & Kirsten Stewart, Associate Director of Communications & Public Relations

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BLBPUY664FB6>

- **Paula Logan, Butler Middle School Principal** – 2020 Utah Middle School Principal of the Year

## 6. Patron Comments

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BLBPV4664FBA>

- **Krista Pippin** - Appreciation
- **Denise White** – Brighton Trimester and DLI students
- **Angie McFarland** - no comment
- **Ben Moibos** – DLI Proposal
- **Richard Medina** – DLI Consolidation

## 7. Consent Agenda

- A. Approval of Minutes from January 21, 2020  
B. Approval of Hire and Termination Reports  
C. Approval of Purchasing Bids  
D. Approval of Student Overnight Travel  
E. Approval of School and District Administration Changes  
F. Approval of Third-Party Facilitator for Superintendent Search

**MOTION:** Chad Iverson moved to approve Consent Agenda Item 7A Approval of Minutes from January 21, 2020; Item 7B Approval of Hire and Termination Reports; Item 7C Approval of Purchasing Bids; Item 7D Approval of Student Overnight Travel; Item 7E Approval of School and District Administration Changes; Item F Approval of Third-Party Facilitator for Superintendent Search. Steve Wrigley seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BLBPV8664FBE>

## 8. New Business

- A. School Emergency Closing and Make-up Day

Mr. Haney reviewed the process by the Board of Education and Administration to make the decision to close schools in the District on February 3, 2020, due to severe inclement weather. The calendar committee studied the 2019-2020 calendar, surveyed teachers and proposed Presidents Day, February 17, 2020 on the approved calendars for a make-up day in the event of inclement weather.

**MOTION:** Nancy Tingey moved to approve to hold school on Monday, February 17, 2020, Presidents Day, as designated on the Board approved District calendar with the direction to Superintendent Briscoe to contact the State Superintendent to see if there is any opportunity for allowance that could be granted in writing before the end of the day, Friday, February 6, 2020 in order to notify the public, which allowance would be accepted by the Board. Clareen Arnold seconded the motion. The motion passed unanimously.

There was a discussion to the motion. Discussion Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BLGNHN5FE739>

- B. Elementary School Dual Immersion Committee Proposal (Second Reading) – Dr. Amber Roderick-Landward, Director of ISD  
The committee's recommendation is to add two additional, Spanish Elementary DLI programs, with implementation beginning in the 2020-2021 school year. The proposed locations for the additional programs are Altara Elementary and Midvalley Elementary. A lottery would be conducted for those who are interested in enrolling in these programs. She reviewed a timeline for August 2020 implementation and projected costs. The Board of Education requested additional information and community notification of the schools that are being considered in order to gather feedback. Presentation Available on BoardDocs.  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BLBQ356749D7>

- C. Update on Superintendent Search Process  
Mr. Haney, Director of Communications provided a timeline for the search process as discussed by the Board of Education in a special Board Study Session, held on January 29, 2020. The directive from the Board included opening the application window, launching marketing materials for the website, developing a brochure, and conducting a national advertising campaign beginning on February 10, 2020. There was a discussion about extending the application window to be open February 10, 2020 and close on March 13, 2020 based upon recommendations from the USBA representative Richard Stowell. Mr. Stowell also suggested including a direct mailer to broaden the exposure for the search. Surveys will be sent to parents, employees and Administration to provide feedback on characteristics desired in a Superintendent, what the greatest challenges will be for CSD in the next ten years and what is going well at CSD. Three Town Hall meetings are scheduled for February 25 at Jordan High, February 26 at Corner Canyon and February 27 at Albion Middle school, from 6:30pm - 8pm. The Communications Department will facilitate the meetings and members of the Board of Education will be present to answer questions and receive community feedback. Discussion Available on BoardDocs.  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BLBQ3G67550B>

#### 9. Staff Comments

- A. Superintendent Report  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BLBPVF664FC5>
- B. Business Administrator Report  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BLBPVJ664FC8>

#### 10. Board Comments

- A. The President will recognize individual Board members for reports  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BLBPVN664FCC>

#### 11. Closing Items

- A. Adjourn 9:25 pm  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BLBPVS664FD0>

/cc

ATTEST \_\_\_\_\_ Board President  
Nancy Tingey

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James Briscoe Superintendent