



**CANYONS SCHOOL DISTRICT
MINUTES OF BOARD OF EDUCATION MEETING
January 29, 2020**

The following minutes are a summary of the January 29, 2020 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a study session on Tuesday, January 29, 2020 beginning at 6:10 pm at the Canyons Administration Building - East, 9361 S. 300 East, Sandy, Utah 84070.

Those in attendance were:

Nancy Tingey, Board President
Amber Shill, Vice President
Steve Wrigley, Vice President
Clareen Arnold, Board member
Chad Iverson, Board Member
Mont Millerberg, Board Member
Amanda Oaks, Board Member
James Briscoe, Superintendent
Leon Wilcox, Business Administrator
Dan Harper, General Legal Counsel
Charles Evans, Director of External Relations

Excused: James Briscoe, Superintendent

1. Closed Session – 6:00 pm

- A. For the purpose of discussing the character, professional competence, or physical or mental health of an individual.

MOTION: Clareen Arnold moved to go into closed session for the purpose of discussing the character, professional competence, or physical or mental health of an individual. Amanda Oaks seconded the motion. * A roll call vote was taken. The motion passed unanimously.

*Persons in Attendance: All Board members, Dan Harper – General Legal Counsel,

2. Study Session – 6:30 pm

- A. Discussion on process for Superintendents search
President Tingey welcomed Board Members, Staff and noted Superintendent Briscoe was excused from Board meeting for the evening. The purpose of the meeting was to discuss the process for the Superintendent search. The first topic of discussion was marketing materials and Jeff Haney, Director of Communications provided information from past searches for the Board of Education to consider and discuss. The Board provided feedback on a draft video featuring Canyons School District highlights and a draft website specifically for the Superintendent search. The job description, timeframe for opening the position, application process, advertising and interviewing candidates was discussed. It was decided that the process will begin with accepting applications and advertising on February 10, 2020, with a closing date of March 6, 2020. The Board of Education would like to schedule three town hall meetings to address questions and gather input from patrons in the community. An update on

the Superintendent search will be included on the February 4, 2020 Board meeting agenda.
Discussion Available on BoardDocs.

3. Closing Items

A. Adjourn 9:05pm

/cc

ATTEST

Nancy Tingey

Board President

James Briscoe

Superintendent