



## CANYONS SCHOOL DISTRICT MINUTES OF BOARD OF EDUCATION MEETING

The following minutes are a summary of the August 2, 2022 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a business meeting on Tuesday, August 2, 2022, beginning at 5:15 pm at the Canyons District Office, 9361 S. 300 East, Sandy, Utah 84070.

**Those in attendance were:**

Nancy Tingey, Board President  
Steve Wrigley, Vice President  
Amanda Oaks, Vice President  
Clareen Arnold, Board Member  
Mont Millerberg, Board Member  
Holly Neibaur, Board Member  
Amber Shill, Board Member  
Rick Robins, Superintendent  
Leon Wilcox, Business Administrator  
Dan Harper, General Legal Counsel  
Charlie Evans, Director of External Relations

Amber Shill participated via electronic conference

**1. Closed Session – 5:15 pm**

- A. For the purpose of discussion regarding deployment of security personnel, devices, or systems.

**MOTION: Steve Wrigley moved to go into closed session for the purpose of discussing the deployment of security personnel, devices, or systems. Mont Millerberg seconded the motion. \*A roll call vote was taken. The motion passed unanimously.**

\*Person in Attendance: All Board Members in attendance, Amber Shill joined via electronic conference, Rick Robins – Superintendent, Leon Wilcox – Business Administrator, Dan Harper – General Counsel, Charlie Evans - External Relations, Robert Dowdle – Assistant Superintendent., Jeff Haney – Director of Communications, Brian McGill – Director of Student Services, Kirsten Stewart – Associate Director of Communication, Ryan Jakeman – Assistant Director of Facilities.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CGRQJG691C6A>

**2. Study Session – 5:45pm**

- A. School Safety reports and District security audit update – Jeff Haney, Director of Communications

The Canyons Emergency Management Team (EMT) was assigned to conduct internal reviews of safety and security measures throughout the District. There was a 94% completion for responding to the Internal Review Questionnaire. The results will influence updates to the Incident Command Manual, training materials, additional audits, and safety practices such as visitor check-in and emergency drills in schools. Canyons continues to work with local law

enforcement and principals to identify and address specifics at each school. EMT members have been assigned to executed random safety checks at schools and facilities. The team is planning for a districtwide DIR-S implementation by the start of the calendar year. Canyons has collaborated with Sandy and Cottonwood Heights Police Departments to conduct active-shooter trainings and school walk-throughs. There are plans for re-recording the emergency messages that are preloaded into Skylert. There is ongoing training of administrators and staff.

There were several recommendations which included all Canyons employees to visibly wear badges while in CSD buildings, create access cards and ID badges for substitute teachers, and strengthen the practice of visitor and volunteer check in at main office/front desk before entering the school..

The Board will schedule quarterly updates on school safety and District security. Documents and presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CGRQJG691C6A>

B. Report on District library services – Gretchen Zaitzeff, Library Media Specialist

Ms. Gretchen Zaitzeff, Library Media Specialist presented the state of Canyons elementary libraries to the Board of Education. The number of elementary students enrolled in the 2021-2022 school year was 15,022 in 29 elementary schools. Reading is the most important academic skill and parents reading to children is the best indicator on standardized testing outcomes. Canyon's literacy trends for K-5 Acadience reading include 64% of students are meeting grade level benchmarks, 36% of student are below or well below grade level benchmarks and there was a 4% decrease in proficiency overall compared to pre-COVID years. Ms. Zaitzeff indicated that an essential part of the solution is to update elementary print collections and provide additional access, times, and places to practice reading. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CGRQLK694D77>

Amber shall participated via electronic device

**3. Business Meeting – 7:00 pm**

**4. Opening Items**

- A. Welcome
- B. Approve Agenda for August 2, 2022

**MOTION:** Holly Neibaur moved to approve the Agenda for August 2, 2022. Steve Wrigley seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CGRQJN691C70>

- C. Pledge of Allegiance – Kirsten Stewart, Associate Director of Communications  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CGRQJR691C7B>

**5. Recognitions and Start of School Year plans** – Jeff Haney, Director, and Kirsten Stewart, Associate Director of Communications

The following back to school plans were highlighted:

- 2<sup>nd</sup> Annual New Employee BBQ
- Back to School bash with Real Salt Lake Saturday, August 6<sup>th</sup>
- Red Carpet Day –will be the first day of school
- Kindergarten College-Ready Day-at end of the first full week of Kindergarten
- Ribbon Cuttings for Diamond Ridge & Entrada, Aug 10<sup>th</sup> and Glacier Hills Elementary, Aug 11<sup>th</sup>

Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CGRQJY691C82>

**6. Patron Comments**

The following patrons commented:

- Stacie Petersen – Transparency for parents
- Jessica Smith – Books
- Jessica Anderson – Materials Policies
- Steve Van Maren – Library Access for students during the summer  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CGRQJY691C82>

## 7. Consent Agenda

- Approval of Minutes for July 12, 2022
- Approval of Hire and Termination Reports
- Approval of Purchasing Bids
- Approval of Student Overnight Travel
- Approval of Revised Board meeting schedule for 2022-2023

**MOTION:** Amanda Oaks moved to approve Consent Agenda Item A Approval of Minutes for July 12, 2022; Item B Approval of Hire and Termination Reports; Item C Approval of Purchasing Bids; Item D Approval of Student Overnight Travel and Item 7E Revised Board meeting schedule for 2022-2023 pulled for further discussion. Mont Millerberg seconded the motion.

There was discussion regarding Consent Agenda Item E Board meeting schedule for 2022-2023. The result of the discussion was to keep the current schedule for the 2022-2023 Board meetings with no changes.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CGRQK6691C88>

## 8. New Business Items

- Early Learning Plan Annual Report 2022-2023 – Dr. Amber Roderick-Landward, Director of Instructional Support

The goal of the Early Learning Program is to improve the Reading and Mathematics classroom instruction and student outcomes in kindergarten through 3<sup>rd</sup> grade. SB127 requires LEAs to conduct diagnostic reading assessments and progress monitoring and use evidence-based/informed materials, professional learning in the science of reading for teachers, coaches, and administrators. USBE will appoint literacy coaches to support lowest performing schools in the state.

Dr. Roderick-Landward reviewed each of the 2021-2022 USBE Early Literacy Goals and indicated areas of success and concern. The 2022-2023 Literacy goals and Mathematics goals were presented as well as the strategies to achieve them. The plan will be placed on the consent agenda for the next board meeting. Documents and presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CGRQK6691C88>

- Information on Middle school World and US History Textbook - Dr. Amber Roderick-Landward, Director of Instructional Support

The printed and digital materials were reviewed since the last reading to confirm that the textbook and supplemental resources were the same curriculum that was previously adopted and the digital resources are in compliance with the criteria outlined in the CSD Instructional Materials Policy 660.02. This purchase will ensure that all teachers are using the same high-quality, District-approved instructional materials. The digital resource will integrate with Canvas so that students are not directed to third-party websites. The material and license renewal for students will provide equitable access for the next 6 years. This will also allow streamlining for teacher collaboration, professional learning and coaching. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CGRQM56985E6>

- C. Tier One Life Skills supports for students beginning in the 2022-23 school year (First Reading) – Dr. Brian McGill, Director of Student Services

Dr. McGill defined “life skills” as “skills necessary or desirable for full participation in school, life and one’s future college and career pathway in order to contribute as a respectful and civically engaged citizen through thinking, personal and interpersonal skills.” The purpose of the Life Skills Curriculum is to proactively teach students how to face challenges, help build a positive school climate, complement lessons being taught at home by parents and support students in striving for excellence in school and all aspects of their life.

The proposed curriculum aligns with the recently CSD adopted strategic plan and addresses skills identified by Utah’s Portrait of a Graduate, life-skills development research, and CSD data trends. The proposed lessons will assist students in learning how to make responsible decisions, build resilience, set goals, understand and serve the community, resolve conflicts, create a positive attitude and build healthy relationships. Each unit will have required and optional lessons to support classroom needs. A curriculum overview and sample lessons were provided. A potential implementation plan was presented that includes lesson reviews by an advisory review committee of parents and educators after a full internal review. In addition, a timeline for field testing, evaluation measures, adjustments to lessons and finalized lessons, with a potential curriculum proposal brought to the Board by Spring 2023. The discussion will be continued in a future board meeting. Documents and presentation available on BoardDocs. <http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CGRQM8699680>

**9. Staff Comments**

- A. Superintendent Report  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CGRQKP691C99>
- B. Business Administrator Report  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CGRQKS691C9C>

**10. Board Comments**

- A. The Board President will recognize individual Board members for reports

**11. Closing Items**

- A. Adjourn

/cc

ATTEST \_\_\_\_\_ Board President  
Nancy Tingey

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Rick Robins Superintendent