



CANYONS SCHOOL DISTRICT MINUTES OF BOARD OF EDUCATION MEETING

The following minutes are a summary of the June 8, 2021 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>.

The Board of Education of Canyons School District met in a business meeting on Tuesday, June 8, 2021, beginning at 4:30 pm at the Canyons Administration Building - East, 9361 S. 300 East, Sandy, Utah 84070.

Those in attendance were:

Nancy Tingey, Board President
Steve Wrigley, Vice President
Amanda Oaks, Vice President
Clareen Arnold, Board Member
Mont Millerberg, Board Member
Holly Neibaur, Board Member
Amber Shill, Board Member
Rick Robins, Superintendent
Leon Wilcox, Business Administrator
Daniel Harper, General Counsel
Charlie Evans, Director of External Relations

Clareen Arnold was excused from the Business Meeting

1. Closed Session – 4:35 pm

- A. For the purpose of discussing the character, professional competence, or physical or mental health of an individual.
- B. For the purpose of discussing the purchase, exchange or lease of real property.
- C. For the purpose of discussion regarding deployment of security personnel, devices, or systems.

MOTION: Amber Shill moved to go into closed session for the purpose of discussing the character, professional competence, or physical or mental health of an individual, for the purpose of discussing the purchase, exchange or lease of real property, for the purpose of discussion regarding deployment of security personnel, devices, or systems. Amanda Oaks seconded the motion. *A roll call vote was taken. The motion passed unanimously. Holly Neibaur joined the closed session after the vote was taken.

* Persons in Attendance: All Board Members, Rick Robins – Superintendent, Leon Wilcox – Business Administrator, Dan Harper – General Counsel, Charlie Evans – Director of External Relations, Bob Dowdle – Assistant Superintendent, McKay Robinson – Director of Elementary Principals.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=C3LSQL70EBF2>

2. Study Session – 5:30 pm

- A. Update on Strategic Planning – Superintendent Rick Robins
Superintendent Robins reported that Steering Committee invitations have been sent and the committee members have accepted their roles. The first meeting is scheduled to be held in August 2021. Information and data are currently being collected for the repository in preparation for focus groups and community engagement opportunities. Discussion available on BoardDocs. <http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=C3LSQW70EBFD>

- B. Distribute 2021-2022 Positive Behavior plan to Board of Education (First Reading) – BJ Weller, Director of Responsive Services

Mr. Weller explained the Utah Legislative code requires a school principal, with input from students, parents, and staff, to develop a Positive Behavior Plan which the school board must approve. The objective of the plan is to address substance abuse prevention and provide positive behavior supports in schools. CSD has been proactive in implementing programs such as Second Step, School Connect, Life Skills and Hope squads, which support this bill and the requirements. Board members have received copies of these plans and approval will follow the same process as LAND Trust and TSSP plans. Approval of the plans will be on the consent agenda for the June 22, 2021 board meeting. The Administration is required to write an annual accountability report at the end of the school year with a review on what was accomplished with the plan during the school year. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=C3LTAN71440F>

- C. 2021-22 School year opening initial discussion – Superintendent Rick Robins

In the 2021-2022 school year, emphasis will be placed on Re-envisioning Education to Achieve Connection and Healing (R.E.A.C.H) through Board strategic planning, operations, academics, whole child wellness and community/employee engagement. Schools will plan traditional opening events and return to traditional opportunities such as athletic events, student travel and field trips. There will be a continuation of air filtration improvements, cleaning routines, hand sanitizers and touchless water stations. The schools will continue to improve connectivity, digital learning and outreach to students and student engagement. The summer Boost program currently has 1,625 students enrolled in K-8 grades. There will be an increase in access to supplemental interventions for reading and math. The District will continue to maintain high expectations for digital teaching and learning. A focus on whole child wellness will include relational connections, social emotional learning, student support teams and community partners. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=C3LTAX715211>

3. Business Meeting – 7:00 pm

4. Opening Items

- A. Welcome
B. Approve Agenda for June 8, 2021

MOTION: Amanda Oaks moved to approve the agenda for June 8, 2021. Holly Neibaur seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=C3LSR270EC01>

- C. Pledge of Allegiance – Gary Warwood, Director of Accounting

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=C3LSR370EC02>

5. Recognitions – Jeff Haney, Director, and Kirsten Stewart, Associate Director of Communications

The following students were recognized:

- Seniors who were part of the inaugural CSD Peer Court in 2020-2021
- CCHS's Jaxson Dart for being named the 2021 Gatorade National Football Player of the Year

- 63 students who earned Academic All-State Honors in spring sports
- Brighton High students who won state titles in 5A tennis
- Corner Canyon and Alta boy's lacrosse teams for winning division titles

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=C3LSR570EC04>

6. Patron Comments

The following patron commented: .

- Christina Oliver – Busing to Suncrest

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=C3LSR970EC08>

7. Consent Agenda

- Approval of Minutes for May 18, 2021
- Approval of Purchasing Bids
- Approval Student Overnight Travel
- Approval of Hire and Termination Reports
- Approval of Administrative Hires

MOTION: Steve Wrigley moved to Approve Consent Agenda Item 7A Approval of Minutes from May 18, 2021; Item 7B Approval of Purchasing Bids; Item 7C Approval of Student Overnight Travel; Item 7D Approval of Hire and Termination Reports; Item 7E Approval of Administrative Hires. Amber Shill seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=C3LSRD70EC0C>

8. New Business

- Energy Conservation Report - Leon Wilcox, Business Administrator and Chris Eppler, Energy Specialist

Mr. Eppler, Energy Specialist for CSD, reviewed the annual utility budget summary and the energy use intensity (EUI) % improvement for elementary, middle and high school. In the last 12 years, the utility budget had only increased 7.6% despite the fact that the District has added an additional 600,000 square feet of building space, which is a 12% increase. He reviewed ways CSD has saved HVAC dollars and energy. In 2015, CSD partnered with the Utah Water Conservative District, which provided an annual \$10,000 grant to hire students to be trained in managing irrigation systems. The student intern program has continued each year. A Canyons Energy Conservation Resolution will be considered for adoption on the June 22, 2021, Board meeting consent agenda. Presentation and documents available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=C3LTD571FE68>

- Construction update on Alta, Brighton and Hillcrest high schools - Leon Wilcox, Business Administrator

Mr. Wilcox presented an update for the construction of Alta, Brighton and Hillcrest high schools. The Alta ribbon cutting ceremony is scheduled for August 12, 2021, and the majority of the construction will be completed for the start of school on August 16, 2021. The ribbon cutting for Brighton High is scheduled for August 11, 2021 and although the majority of construction will be completed, the kitchen will not be ready by the first day of school but lunch options will be provided. The demo of the old school will begin on June 14, 2021. Hillcrest High's four-story classroom tower should be completed close to the start of school. The ribbon cutting will be held August 13, 2021. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=C3LTDB720A0B>

- Consideration for adoption of a resolution providing for the creation of a Local Building Authority by the Board of Education of Canyons School District, Utah; and related matters (Second Reading, Action Requested) – Leon Wilcox, Business Administrator

It is a prerequisite that a Local Building Authority (LBA) be created in order to issue Lease Revenue Bonds (LRB's) to the General Fund. The LBA revenue bond proceeds will be used to fund the Glacier Hills and Peruvian Park construction. Mr. Wilcox presented the details of the creation resolution, Articles of Incorporation and Bylaws associated with the creation of a LBA by the Board of Education of Canyons School District. The governing board will be comprised of the members of the Canyons School District Board of Education. The governing board is not personally liable for obligations of the LBA but each will need to sign the Articles of Incorporation. The Bylaws indicate the seven governing board members may hold regular and special meetings and can establish committees. The election of officers will be held, if needed, after the LBA is formed and created.

MOTION: Amber Shill moved to approve a resolution providing for the creation of a local building authority by the Board of Education of Canyons School District, Utah; authorizing official action; and providing an effective date; authorizing incidental action; and related matters (see resolution created on BoardDocs). Amanda Oaks seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=C3LTDG72121E>

9. Budget Hearing

A. Public Hearing

MOTION: Holly Neibaur moved to open the public budget hearing. Steve Wrigley seconded the motion. The motion passed unanimously. Clareen Arnold was not present for the vote.

1. Presentation of Final FY 2020-21 Budget and FY 2021-22 Budget

Mr. Wilcox, Business Administrator, presented the final budget for the fiscal year 2020-2021. The General Fund revenue was 5.1% higher due to the \$9.5M increase in State funding for WPU increase, COVID bonus for employees and a 6.4% increase in federal funds due to ESSER funding. The General Fund expenses were also higher because of a \$7.9M increase in salary and benefits as negotiations were completed after the budget was approved due to the Legislature special session, \$5.2M in COVID bonuses (State and District funded) and \$3.6M in COVID Non-payroll expenses which included PPE and technology. The Capital Outlay revenues bond premium was \$8M higher but the interest was \$1.2M lower due to the decrease in rates. The Capital Outlay expenses included \$22.5 in bond projects, less work was completed in FY20 than anticipated due to COVID and other scheduled delays, and more work was scheduled to be completed in FY21. The projects are still within the established budgets. There was also a \$2.9M in unspent school equipment carryovers.

Mr. Wilcox presented the proposed budget for the fiscal year 2021-2022. The District's General fund is supported by local, state and federal funds and is used for the operations of the District with expenses such as salaries, benefits, utilities and supplies. The majority of the General Fund is spent on instruction with 87.8% of the fund going towards salaries and benefits. He highlighted portions of what is included in the budget, such as state-funded WPU increase of 6% and other state increase, budget within the certified property tax rate, new growth and negotiated agreements for Certified, ESP's and Administrators. The district's final expenditures have historically been 1%-3% under budget and the same is expected for this year.

The Capital Outlay fund is financed primarily with local property taxes for acquiring sites, building or remodeling facilities and procuring equipment and vehicles. He reviewed the bond funded projects which included school rebuilds and final construction costs for schools. Capital funded projects included school projects, district wide improvements, information technology, school equipment and school busses. A summary of outstanding

debt service was presented. The USDA has approved universal free lunch for the 2021-2022 school year. The projected FY22 tax levies will not exceed the certified rate. Presentation and proposed budget available on BoardDocs.
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=C3LTDR7225AA>

2. Patron Comments on Final FY 2020-21 Budget and FY 2021-22 Budget (see item 6 above for procedures)

No Patrons signed up for comment.

MOTION: Steve Wrigley moved to close the public budget hearing. Holly Neibaur seconded the motion. The motion passed unanimously.

- B. Approval of Final FY 2020-21 Budget and 2021-22 Budget (Action Requested)

MOTION: Steve Wrigley moved to adopt the Final FY 2020-2021 Budget for revenues and expenditures for each fund as presented. Holly Neibaur seconded the motion. The motion passed unanimously. Claren Arnold was not present for the vote.

MOTION: Amanda Oaks moved to adopt the FY 2021-22 Budget for revenues and expenditures for each fund as presented and adopt the tax rates as follows: 1) Set the tax rate at the Certified Tax Rate as calculated by the State Tax Commission. Authorize any revenue budget adjustments to reflect funds received from the Certified Tax Rate. 2) Set the State Basic rate at the rate determined by USBE when received. 3) Set the debt Rate to generate sufficient revenue to pay debt service, but not to exceed 0.001565. Amber Shill moved to second the motion. The motion passed unanimously.
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=C3LTE3724469>

10. Staff Comments

- A. Superintendent Report
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=C3LSRW70EC1D>
- B. Business Administrator Report
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=C3LSRZ70EC20>

11. Board Comments

- A. The Board President will recognize individual Board members for reports.
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=C3LSS570EC24>

12. Closing Items

- A. Adjourn

/cc

ATTEST _____ Board President
Nancy Tingey

_____ Superintendent
Rick Robins