



**Nancy Webb, Purchasing Department, Senior Buyer**  
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**FINDING BY CHIEF PROCUREMENT OFFICER  
CANYONS SCHOOL DISTRICT**

Career and Technical Education Coordinator submitted for approval, a Sole Source Request, to purchase student registration fees for the FBLA State Leadership Conference. Research has been conducted to determine if any additional organizations exist for this leadership program. It is the finding of the Chief Procurement Officer that the Utah FBLA is the only supplier that offers student competitions against other FBLA members in the State of Utah. This finding will be effective from January 24, 2017, to January 24, 2019. The Purchasing Department will then review this finding and determine if any additional suppliers have entered the marketplace or if this will remain a sole source with the finding being extended.

As Chief Procurement Officer, I find that it is in the best interest of the District to have this finding on file in order to allow this purchase and future purchases to the Utah FBLA for the aforementioned term without obtaining required competition.

  
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For Gary O. Hansen  
Chief Procurement Officer