



Job Sharing Proposal (4+ Years) (Certificated)

Only two certificated employees may share one (1) full-time position. At least one (1) of the certificated employees must have one or more years of successful teaching experience in Canyons School District. An applicant for a job sharing position who is not a current certificated employee of Canyons School District will be considered upon recommendation of the Human Resources Department, the supervising principal and the appropriate school performance director. Teachers desiring to job share will be required to find a qualified, certificated teacher with whom to share the position.

This job sharing plan is proposed for the _____ school year by:

_____	_____	_____
Teacher's Names	Present School Assignment	Present Principal
_____	_____	_____
Teacher's Names	Present School Assignment	Present Principal

This job share is continuing at:

_____	_____	_____
School	Grade	Principal

PLANNING: Indicate scheduling plan (weekly plan / daily plans / short day planning time for Job Share.)

PARENT CONFERENCING: Explain how each job share person will share the responsibilities of Parent Teacher Conferences.

SCHOOL ACTIVITIES: Describe how each job share person will share and participate in school activities / committees.

ASSIGNED RESPONSIBILITIES: List or describe assigned responsibilities.

I have read the Guidelines for Job Sharing. I understand that this is a one-year assignment, for a single contract year, and if I desire to job share next year, I must resubmit a new proposal for consideration. Neither half-time participant shall have an expectation of a continued job share position in a succeeding contract year in Canyons School District. The administrators' signatures on this form denote approval for the Job Share. Final acceptance is contingent upon the principal's approval of the job share partner.

Teacher's Signature

Date

Teacher's Signature

Date

APPROVAL:

I accept this job sharing proposal and will implement it for the proposed school year.

Principal's Signature

Date Approved

School Performance Director's Signature

Date Approved

Human Resources Administrator's Signature

Date Recorded in Human Resources