



# ESP Professional Trades Advancement Stipend Application

Specific trade positions for ESPs have been identified to receive recognition for achieving higher levels of license or certification.

### Application Instructions:

1. Annually, all qualified positions (listed below) must complete this application.
2. Return this form and a copy of your current certification/license via district mail to Ken Anderson in Human Resources, **by October 15<sup>th</sup> each year.**
3. The stipend will be processed for the November 30<sup>th</sup> payroll.

*The following group has been identified to be eligible for a stipend:* (expired licenses or certification will not be accepted).

- Carpenter, General Trades, Leads, Alarm Technicians
  - Current Utah General Building Contractor License (B-100) will be paid a stipend of \$1,500 per year
- Master Locksmith
  - Associated Locksmiths of America (ALOA) Master Certification and eight years of professional locksmith work would be paid a stipend of \$1,500.
- Certified Public Accountants
  - Certified Public Accountants (CPA) with current certifications will be paid a stipend of \$1,500 per year
- Buyers, Senior Buyers, Lead Buyers, or Warehouse Buyers with any of the following current credentials will be paid a stipend of \$1,500 per year.
  - Certified Purchasing Manager (CPM)
  - Certified Public Procurement Officer (CPPO)
  - Accredited Purchasing Practitioner (APP)
  - Certified Professional Public Buyer (CPPB)
- Development Officers
  - Current certifications from National School Foundation Association will be paid \$1,500 per year
- Human Resources
  - Current Professional Human Resources Certification (HRCI) or SHRM Certified Professional (SHRM – CP or SHRM – SCP) will be paid \$1,500 per year.

Employee Name: \_\_\_\_\_ Employee ID#: \_\_\_\_\_

Department: \_\_\_\_\_ Position: \_\_\_\_\_

Work Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

License/Certification Type: \_\_\_\_\_ License/Cortication Expiration Date: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Department Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_