

District Administrative Application

DISTRICT ADMINISTRATIVE APPLICATION PACKET CHECKLIST: (Please submit ALL documentation together, in ONE packet, in the sequence listed below to: Please submit the following to: Canyons School District, HR Department, 9361 South 300 East, Sandy, UT 84070.										
District Administrative Application A copy of your CURRENT Administrative License, if applicable Resume / Vita (Include All related work experience) Reference sheet (Please list five (5) individuals, their relation to you, and their contact information) Letters of Recommendation (Please attach three (3) signed Letters of Recommendations)										
PERSONAL CONTACT:										
Name:				Home Telephone Number:	Home Telephone Number:					
Preferred Name:				Cell Telephone number:	Cell Telephone number:					
Currer	t Address:			Alternative Telephone Number:	Alternative Telephone Number:					
City:		State:	Zip:	Email Address:						
I desire to be considered for the following position:										
BACK	GROUND:									
Do you have the legal right to work in the United States? (Proof of citizenship or immigration status must be submitted when hired. If you do not have a current INS Authorization, employment will not be offered.)							No			
Have you ever: a. been convicted of a violation of law other than a minor traffic violation?					Yes		No			
b. pleaded guilty and had your guilty plea held in abeyance in a criminal pro-				a criminal proceeding?	Yes		No			
c. been placed on probation in conjunction with a criminal charge or conviction?							No			
Are any criminal charges or proceedings pending against you?							No			
If you have answered yes to any of the above, provide a statement explaining the circumstances. Explanation										
Have you ever been refused tenure, non-renewed, suspended, or terminated?							No			
Have you ever had any action, sanction, or discipline taken against your professional educator license or are you currently under investigation?					Yes		No			
	nave answered yes nation	s to any of the ab	ove, provide a statement ex	explaining the circumstances.						
Reference Check Release Pursuant to Utah State Law 53A-15-1511 and 34-42-1, by selecting "Yes" on this question I authorize Canyons School District to contact current and previous employers and authorize them to disclose information regarding any employment action taken or discipline imposed against me for the physical abuse or sexual abuse of a child or student as well as information about my job							No			
performance, professional conduct or evaluations.										

I understand that if an LEA (Local Education Agency) or other employer in good faith discloses information that is within the scope of this release, the LEA or other employer is immune from civil and/or criminal liability based upon the applicable law. I acknowledge that by not marking "Yes" on this question, I cannot be considered for employment with Canyons School District.

Have you retired fr	om the Utah State Retireme	nt System?	If Yes, when did	you reti	re: <u>Date Re</u>	tired from URS	No 🗆	
Generally,	elatives employed by Canyo immediate family members on t, except in certain circumsta	of current employe	ees are not eligible to			school or	Yes 🔲 No 🗀	
If Yes, who? N		Where? Loc	ation of	relative				
LICENSURE:								
	and litals Durface in all Educa	-41!0				٧ ٦	□ NI- □ NI/A □	
-	ent Utah Professional Educ					Yes L	_ No _ N/A _	
What "Licensed	d Area(s) of Concentration" ar	e or will be listed	on your license?					
				Area c	of Concentra	ation		
				Area of Concentration				
				Area c	of Concentra	ation		
	ent Professional Educator Lre you currently licensed in?	icense in anoth	er state?			Yes	s No N/A	
			State Name					
				State Name				
EDUCATION: (Most					Ι			
Institution-Location	tion & Location	Graduated Yes/No	Degree Degree		Major I	Major	Minor Minor	
Institution-Location		Yes/No	Degree		Major		Minor	
Institution-Location			Degree	Major			Minor	
Institution-Location		Yes/No	Degree	Major			Minor	
MUI TII INGUAL AF	BILITIES: Indicate any langu	lages other than	English that you ca	an spea	k. read. and	d/or write:		
	Language #1		Language #2		,	Language #3		
Speak								
Read Write								
vviite								
Elementary School	contractual years of EDUC	ATIONAL WORK	High S	chool	e, in the fo	llowing areas:		
Teacher Counselor/Psychologist Administrative Intern Asst. Principal Principal Position Held - Other			Teacher Counselor/Psychologist Administrative Intern Asst. Principal Principal Position Held - Other					
Middle School			District Office/Other					

Teacher Counselor/Psychologist Administrative Intern Asst. Principal Principal Position Held - Other

Position Held - Other Position Held - Other Position Held - Other Position Held - Other Position Held - Other Position Held - Other

CURRENT EMPLOYMENT:	
Current Employer:	Your current position:
Immediate Supervisor:	Supervisor Contact:
When may we contact your current employer for reference? Immediately After Interview Notify me prior to contact	
Agreement: By submitting this Administrative Application Packet I certify that of my knowledge. I understand that providing false or misleading information of applications, will disqualify my application and provide sufficient grounds for my I hereby authorize Canyons School District to conduct an investigation of my but Utah State Law, and authorize release of information in connection with the application and hold harmless these former employers and supervisors for any a	on this or other employment documents, including health insurance by dismissal should I be hired. ackground, including a criminal background check in accordance with plication by former employers and supervisors. I further agree to
Applicant Signature:	Date:

CANYONS SCHOOL DISTRICT is an equal opportunity employer. Applicants are considered on the basis of employment qualifications without regard to race, color, political affiliation, religion, sex, national origin, age, marital status, medical condition or handicap.

Inquiries regarding Canyons School District's hiring practices may be addressed to: Director of Human Resources, Canyons School District, 9361 South 300 East, Sandy, UT 84070.