



Job Title: **Twice-exceptional Learning Specialist**

Department: **Instructional Supports**

Supervisor: **Instructional Supports Director**

Lane Placement: **Licensed Salary Scheduled 186**

Schedule: **8 hrs /186 days** Evaluation Group: **CTESS-Specialist**

FLSA Classification: **Exempt**

JOB DESCRIPTION

The Twice-exceptional Learning Specialist will support the District's gifted and talented (SALTA) magnet programs by addressing the unique needs of students who are gifted and also have specific learning disabilities, social/emotional/behavior needs, and/or autism. The learning specialist will work collaboratively with the Instructional Supports Department SALTA team, Special Education Department, SALTA principals, SALTA teachers, and parents to ensure that twice-exceptional students' needs are being supported throughout the school day.

ESSENTIAL FUNCTIONS

- Provide consultation and coaching support to SALTA teachers and principals
- Collect, interpret, and analyze student data
- Collaboratively design behavior and instructional supports for SALTA students, including those who are twice exceptional
- Assess cognitive and academic abilities of students who may be gifted and are seeking enrollment in the SALTA program
- Provide intervention services to students enrolled in SALTA
- Provide consultation support to parents of SALTA students
- Participate on District SALTA team
- Coordinate District SALTA testing
- Predictable and reliable attendance

During times of state and district emergency, all employees may be required to perform additional duties that are not required on a normal basis in support of educational and operational priorities. e.g. Performs general cleaning and sanitizing of work areas, provides remote assistance to students and staff, and any other reasonable duty as needed.

NON-ESSENTIAL FUNCTIONS

- Other duties as assigned.

- This description should not be construed to contain every function/responsibility that may be required to be performed by an employee assigned to this position.
- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.
- The requirements listed below are representative of the education, knowledge and experience requirements; the machines, tools and equipment used; background; and any licenses or certifications required.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.

QUALIFICATION REQUIREMENTS

- Experience working with gifted and talented students preferred
- Experience working with twice exceptional student preferred
- Requires a Bachelor's Degree from an accredited college or university
- Requires a Master's Degree from an accredited college or university
- Requires a valid Professional Educator License for the State of Utah with a "License Area of Concentration" of "Social Worker (K-12)," "Elementary or Secondary Education," or "School Psychologist (K-12)."
- Ability to build and sustain positive relationships with school-based personnel
- Ability to treat students, parents and staff with empathy and discretion
- Demonstrated skills with behavior analysis and developing behavior plans
- Exceptional communication skills both verbal and written
- Willingness to continually learn new information and develop new skills
- Ability to take initiative, work efficiently and effectively with little oversight, and complete assignments on-time
- Ability to work collaboratively and individually on assigned tasks
- Ability to keep sensitive information confidential
- Ability to collaborate effectively
- Incumbent must be fingerprinted and clear a criminal backgrounds check

NOTE: The Administration reserves the right to require specific training for this position. However, depending upon the type and quality of prior work experience and availability of formal training programs, some exchanges can be made between training and experience.

PHYSICAL REQUIREMENTS---Not limited to the following:

- Possesses the physical, mental, and emotional stability to work under stressful conditions, including but not limited to: deadlines, contract requirements, inspection requirements, interaction with critical personnel, interaction with parents and community members, and consistent changes in the educational profession

- Physical ability to perform the essential functions listed above with or without reasonable accommodation.
- Requires the ability to lift a minimum of ten (10) pounds.
- Possess the physical, mental, and emotional stability to work under stressful conditions, including but not limited to: deadlines, contract requirements, inspection requirements, and interaction with critical personnel.

Note: This list of essential and marginal functions and of physical requirements is not exhaustive and may be supplemented in accordance with the requirements of the job.

All employees are required to participate in the District evaluation process.
It is the employee's responsibility to review and adhere to all district policies and procedures.
This information may be reviewed at www.canyonsdistrict.org

ADA _____

HR _____

Effective date: 06/11/2020