



Job Title: **Laborer**

Department: **Facilities Services**

Supervisor: **Custodial Services Coordinator/Trade Lead**

Lane Placement: **ESP Lane 2**

Schedule: **Varies** Evaluation Group: **JCES 6**

FLSA Classification: **Non - Exempt**

JOB DESCRIPTION

Under the supervision of Custodial Services Coordinator and trade lead person, the Laborer performs maintenance and care of District properties. Incumbent delivers various items to the schools and performs general maintenance of equipment used. Incumbent may act as back-up support for maintenance crews as assigned.

ESSENTIAL FUNCTIONS

- Performs daily work assignments. Work assignments include all aspects of grounds care, equipment maintenance and renovations.
- Completes assignments in a cost efficient and timely manner.
- Keeps equipment in proper and safe working order.
- Provides support services for other trades as assigned.
- Must follow proper operating, construction and repair procedures to minimize possibility of danger and/or injury.
- May help train and direct temporary workers.
- Drives and operates various Maintenance vehicles and equipment.
- Shift work may be required.
- Will be called to respond to routine and emergency duties as required.
- Must demonstrate competence in reading, writing, and basic mathematics.
- Requires ability to provide light maintenance for tools and equipment used.
- Good interpersonal skills. Must be able to follow directions.
- Ability to follow safe procedures and use care in general activities in use of tools and equipment.
- Must demonstrate knowledge of M.S.D.S. safety procedures
- Predictable and reliable attendance.

During times of state or district emergency, all employees may be required to perform additional duties that are not required on a normal basis in support of educational and operational priorities. e.g. Performs general cleaning and sanitizing of work areas, provides remote assistance to students and staff, and any other reasonable duty as needed.

Grounds

- Responsible for the upkeep of the grounds
- Watering

NON-ESSENTIAL FUNCTIONS

- Other duties as assigned.

- This description should not be construed to contain every function/responsibility that may be required to be performed by an employee assigned to this position.
- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.
- The requirements listed below are representative of the education, knowledge and experience requirements; the machines, tools and equipment used; background; and any licenses or certifications required.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.

QUALIFICATION REQUIREMENTS

- Incumbent must be fingerprinted and clear a criminal backgrounds check.
- Requires High school diploma, GED or equivalent as reviewed by the Department of Human Resources. Verification May be requested.
- Requires valid Utah Commercial Driver License (CDL) with air brake endorsement.
- No previous work experience is required.
- Requires references demonstrating dependability, integrity, and productivity.
- Must demonstrate competence in reading, writing, and basic mathematics.
- Requires ability to provide light maintenance for tools and equipment used.
- Good interpersonal skills. Must be able to follow directions.
- Ability to follow safe procedures and use care in general activities in use of tools and equipment.
- Must demonstrate knowledge of M.S.D.S. safety procedures.

NOTE: The Administration reserves the right to require specific training for this position. However, depending upon the type and quality of prior work experience and availability of formal training programs, some exchanges can be made between training and experience.

PHYSICAL REQUIREMENTS---Not limited to the following:

- Requires the ability to lift a minimum of fifty (50) pounds.
- Work requires physical exertion (e.g. lifting equipment and materials, climbing, working in high places and/or awkward positions).
- May use chemicals that are potentially hazardous.
- Activities include work in all weather conditions.

- Physical ability to perform the essential functions listed above with or without reasonable accommodation.
 - Requires the ability to lift a minimum of ten (10) pounds.
 - Possess the physical, mental, and emotional stability to work under stressful conditions, including but not limited to: deadlines, contract requirements, inspection requirements, and interaction with critical personnel.
- Note:** *This list of essential and marginal functions and of physical requirements is not exhaustive and may be supplemented in accordance with the requirements of the job.*

All employees are required to participate in the District evaluation process.
 It is the employee's responsibility to review and adhere to all district policies and procedures.
 This information may be reviewed at www.canyonsdistrict.org

ADA _____

HR _____

Effective date: 6/9/2020