Canyons School District
9361 South 300 East, Sandy, UT 84070
T: 801-826-5000 | F: 801-826-5053 | www.canyonsdistrict.org

Record of Parent Notification of Student Threat or Incident
Required by Utah Code §53G-9-604

This form is a record required to be maintained securely and confidentially by the school, consistent with Utah Code §53G-9-604, following parent notification of a student suicide threat, or following notification of the parents of each student (victim and perpetrator) involved in an incident of bullying, cyber-bullying, harassment, hazing, abusive conduct, or retaliation against a student involved in any of the above.

THIS FORM SHOULD NOT BE USED TO NOTIFY PARENT/GUARDIAN OF THE INCIDENT.

Student Name	
Parent/Guardian	
Date of Incident	

Parent (s) notified of the incident by:

Designated School Employee Name	
Designated School Employee Signature	
Date:	Time:

Method of Contact: ☐ Phone ☐ Email ☐ Mail ☐ Parent Initiated Contact ☐ Other: _____

Parent(s)/Guardian(s) Contact Information:

_____

_____

Parent(s)/Guardian(s) notified of:

- ☐ Suicide Threat
- ☐ Bullying Incident
- ☐ Cyber-bullying Incident
- ☐ Abusive Conduct Incident
- ☐ Harassment Incident
- ☐ Hazing Incident
- ☐ Retaliation Incident
- ☐ Other Incident:

Suicide Threats should NOT be recorded on CSD Discipline Dashboard.