



CANYONS SCHOOL DISTRICT MINUTES OF BOARD OF EDUCATION MEETING

The following minutes are a summary of the September 5, 2023, Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a business meeting on Tuesday, September 5, 2023, beginning at 4:30 pm at the Canyons District Office, 9361 S. 300 East, Sandy, Utah 84070.

Those in attendance were:

Amber Shill, Board President
Mont Millerberg, Vice President
Amanda Oaks, Vice President
Andrew Edtl, Board Member
Holly Neibaur, Board Member
Karen Pedersen, Board Member
Nancy Tingey, Board Member
Rick Robins, Superintendent
Leon Wilcox, Business Administrator
Dan Harper, General Legal Counsel
Charlie Evans, Director of External Relations

1. Study Session – 4:30

A. Board Meeting Schedule Update – Board President Amber Shill

The Republican and Democrat caucus meetings are scheduled biennial in facilities throughout the District. The Board of Education agreed to adjust the 2023-2024 Board meeting schedule to accommodate the caucus meetings. The Board meetings will change from March 5, 2024, and March 19, 2024, to March 12, 2024, and March 26, 2024. The updated schedule will be on the September 19, 2023, Board meeting Consent Agenda for approval.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CV8N5A5E11CD>

B. Annual SCC Training (State Statute) – Susan Edwards, Community Engagement Coordinator

All the schools in the District have a School Community Council (SCC), which is comprised of parents, staff, and principal. The SCC's have an extensive responsibility list, which includes reviewing school data and creating a LAND Trust plan, giving input for TSSP, Digital Citizenship, School Safety, Positive Behaviors plan, Electronic Devices plan, Safe Walking routes and Attendance policy. The Board of Education's role is to receive, review, and approve the TSSP and LAND Trust plans for compliance with the statutory requirements of these two funding resources. Two board members are assigned to review and approve each school's plan by May 7, 2024.

The Board approval rubric guidelines were reviewed. In compliance with State statute that requires providing annual training for all SCC members, the district will be offering six sessions. The SCC website compliance was reviewed, and training has been conducted at every school to assist with what content needs to be on the SCC website.

The new due date for School Safety, Digital Citizenship and Safe Walking Routes plan will be November 1, 2023. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CV8N795E6582>

C. Emergency Management Team report – Kirsten Stewart, Assistant Director of Communications

Emergency Management Team (EMT) meets quarterly and includes Board members, administration, and an administrator representative for elementary, middle, and high schools. There were 60 CSD employees that received training at three School Safety Conferences in Las Vegas, Texas, and Salt Lake. Bruce Eschler - Jordan High Principal, Brian McGill – Director of Student Wellness Services and Ryan Jakeman – Assistant Director of Facilities reported key take aways from the safety conferences they attended. Ms. Stewart reviewed the completed and ongoing improvements for the 2022-2023 school year.

HB61 went into effect on May 3, 2023, and implementation of the following six tools: 1) Create a state security chief; 2) create a State School Security Task force; 3) require schools to conduct a threat assessment; 4) require schools to designate a safety specialist; 5) provide grants for safety and security services/materials; and 6) require use of standard response protocol terminology. The Safety Specialist, at each school, will receive a stipend for the multiple roles and responsibilities that include conducting trainings and drills, completing reports, and teaching others the Standard Response Protocol (SRP). The SRP K12 protocol was created by the “I Love U Guys” Foundation model that outlines directions for taking action, during a hold, secure, lockdown, evacuation or shelter protocol. The Evacuation & Reunification terminology was discussed and will be implemented at each of the schools as the locations and MOU’s are established for each school. Presentation available on BoardDocs

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CV8N8R5E77E3>

D. Policy Update – Policy 500.11 – Special Education Students with Disabilities, Policy 600.01 - Graduation Requirements, and Discussion of Board of Education Flowchart (First Reading) - Jeff Christensen, Assistant Legal Counsel

Policy 500.11 – Special Education Students with Disabilities

The policy is being revised to include language that Canyons School District Special Education Policies and Procedures Manual is referenced in Board Policy and is approved. This will align the district to be compliant with the Utah State Board of Education (USBE) updated Special Education Rules, which were updated August 2023, for local education agencies (LEA's) to follow.

Policy 600.01 - Graduation Requirements

The graduation requirements are updated to include a Certificate of Completion for a special education student(s) who: 1) has completed the student’s senior year; 2) is exiting or aging out of the system; and 3) has not met all state or District requirements for a diploma (e.g., Canyons Alternative Diploma; Canyons Regular High School Diploma) as determined by the IEP team.

Discussion of Board of Education Flowchart

A flowchart was presented and discussed as a guideline and protocol on what the Board of Education or a Board member should follow when issues arise for reporting to the appropriate person. There was discussion about clarifying the point of view of the Board member in the flow chart and to incorporate additional information in the graphics, including a

potential duty to report to law enforcement or UPPAC. The updates will be made and presented at the next Board meeting.

Documents and presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CV8N8U5E874C>

E. USBA Update – Mont Millerberg, Board Vice President

Mr. Millerberg updated the Board of Education on upcoming meetings and events.

The Salt Lake area region meeting is on September 27 at the USBA office; however, board members can attend any region meeting that is convenient for their schedule. The Leadership Academy is scheduled for September 7-9th in Midway, Utah. The “USBA Day on the Hill, is scheduled for February 8, and February 22, 2024. A reminder was given to complete Master Board certification by December 1, 2023. The Delegate Assembly will be held earlier next year, June 7-8, 2024, in preparation for providing input for the 2025 Utah Legislation Session.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CV8N935E902F>

2. **Business Meeting – 7:00 pm**

3. **Opening Items**

A. Welcome

B. Approve Agenda for September 5, 2023

MOTION: Amanda Oaks moved to approve the agenda for September 5, 2023. Karen Pedersen seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CV8N5L5E1407>

C. Pledge of Allegiance – Mt. Jordan Middle, Principal Ryan Durant

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CV8N5P5E140D>

D. School Highlights - Mt. Jordan Middle, Principal Ryan Durant

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CV8N5S5E1410>

4. **Canyons Strong Student Recognitions** – Jeff Haney, Director, and Kirsten Stewart, Associate Director of Communications

The following students were recognized:

- PBS Utah's Iconic Utah Film Festival – Brighton High School – Sione Ofa, Aleki Palei, Abinadi Bigelow, Gabe Bloomfield, Sofele Hansen, Eleni Nonu, Rachael Tupai, Makaleta Bloomfield. Adrina Tavita, Luas See, Kia'ikoa Barton, and Logan Barton.
- Foreigner Concert Cameo – Hillcrest High School - Choir
- Red Carpet Welcomes

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CV8N5W5E1414>

5. **Patron Comments**

The following patrons commented:

- Jeannine Cardenaz – Jordan and Eastmont
- Rachael De Azevedo – CTEC, Jordan and Eastmont
- Krista Pippin – Introduce CEA
- Sara Lee – Thank you to the Board of Education
- Dr. Aaron Pond – CTA
- Betty Shaw – CTA
- Amy Rosevear – Proposed Extra-curricular activities and Student Participation policy

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CV8N5Y5E1416>

6. Consent Agenda

- A. Approval of Minutes for August 15, 2023
- B. Approval of Hire and Termination Reports
- C. Approval of Purchasing Bids
- D. Approval Student Overnight Travel
- E. Approval of Administrative Appointments

MOTION: Holly Neibaur moved to approve Consent Item 6A Approval of Minutes for August 15, 2023, Item 6B Approval of Hire and Termination Reports, Item 6C Approval of Purchasing Bids; Item 6D Approval of Student Overnight Travel, Item 6E Approval of Administrative Appointments. Andrew Edtl seconded the motion. The motion passed unanimously. <http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CV8N625E1418>

7. New Business

- A. Strategic Plan Focus Group Report: High Quality Learning – Dr. Amber Roderick Landward, Director of ISD

The long-term systems project and key deliverables for High Quality Learning are Portrait of a Canyons Scholar, personalized competency-based learning, STEM opportunities and integration, Arts opportunities, and integration, personalize professional learning and professional learning communities. The short-term ideas presented included highlighting current instructional innovations, school visits and evaluating what can be removed from teachers' responsibilities. The committee will continue to work on prioritizing long and short-term projects and key deliverables and build a timeline for each item.

There was a review and proposal of a new version of the differentiated diploma. Also, there was a proposal for new student achievement indicators and goals the board tracks yearly. The Board of Education will be discussing this further at the next board meeting. Presentation available on BoardDocs. <http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CV8N6F5E1425>

- B. Canyons Transition Academy (CTA) possible relocation (First Reading) – Nate Edvalson, Director of Special Education

Nate Edvalson, Director of Special Education and Linda Hall, Program Administrator Secondary Special Education & Transition, presented a proposal to consider relocating CTA students from the District basement to the Crescent View building. There was a long list of benefits, a few highlights include teachers having their own classrooms to teach, limiting noise and distractions to students and staff, having an office for families to attend IEP meetings, students will have access to a lunchroom and more space to grow the program. Students would be able to feel a sense of belonging and pride in a school building.

The location would provide a short-term accommodation for the program. The current location is a 7minute (.4mile) walk to UTA access. The proposed location would be a 10 minute (.05 mile) walk to UTA access. The parent survey responses indicated a 100% support of moving from those who participated.

The estimated cost for the new location to replace carpet and LVT in seven classrooms, appliances, furniture, and student technology would be approximately \$65,000. In addition to the move, the Administration is proposing that it would be a good time to change the program name to "Life Skills Academy (LSA)." The move would take place after Winter recess and at the

beginning of the new semester in January 2024. Presentation available on BoardDocs.
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CV8N9U5EE61D>

- C. Policy Update – New Policy-500.21-Extra-curricular Activities and Student Participation (Second Reading, Possible Action) – Jeff Christensen, Assistant Legal Counsel

The Policy Committee recommends adoption of a New Policy-500.21-Extra-curricular Activities and Student Participation. The proposed policy includes language to protect student religious beliefs regarding athletic uniforms in extracurricular in compliance with H.B. 163, “Protecting student Religions and Moral Beliefs Regarding Athletic Uniform Requirements (2023).”

The policy also includes language addressing eligibility requirements for private, home, online and charter school students for participation in public school extra-curricular activities referencing H.B. 209, “Participation in extra-Curricular Amendments (2023).”

The policy outlines expectations and responsibilities for coaches and extra-curricular advisors, including language for supervision of students, acting as an exemplary role model, and prohibitions of inappropriate conduct as outlined in Utah Code. The new policy proposes an advisory review team to advise and assist principals and District administration with extra-curricular issues. As currently proposed, the Extra-curricular Activity Review Team (EART) may be assembled to review school-level investigation of extra-curricular incidents at the request of the school principal, the Assistant Superintendent, or Superintendent. Presentation and documents available on BoardDocs. Additional questions and feedback regarding this portion of the policy were discussed.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CV8N9L5EDBFC>

8. Staff Comments

- A. Superintendent Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CV8N6K5E1429>

- B. Business Administrator Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CV8N6N5E142C>

9. Board Comments

- A. The President will recognize individual Board members for reports

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CV8N6S5E1430>

10. Closing Items

- A. Adjourn 10:00pm

/cc

ATTEST

Amber Shill

Board President

Rick Robins

Superintendent