

**CANYONS SCHOOL DISTRICT
MINUTES OF BOARD OF EDUCATION MEETING
June 9, 2020**

The following minutes are a summary of the June 9, 2020 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a business meeting on Tuesday, June 9, 2020 beginning at 4:30 pm at the Canyons Administration Building - East, 9361 S. 300 East, Sandy, Utah 84070.

Those in attendance were:

Nancy Tingey, Board President
Amber Shill, Vice President
Steve Wrigley, Vice President
Clareen Arnold, Board Member
Chad Iverson, Board Member
Mont Millerberg, Board Member
Amanda Oaks, Board Member
James Briscoe, Superintendent
Leon Wilcox, Business Administrator
Dan Harper, General Legal Counsel
Charlie Evans, Director of External Relations
Some of the individuals above attended the meeting via video conference.

1. Study Session – 4:30 pm

A. USBA Power Up Challenge – Mont Millerberg

The USBA issued a monthly MBA challenge to all Utah School Boards starting June 2020 through the end of the year. The first training topic is “Open Meeting Law”. Board members, Superintendent and Business Administrator should complete the training by June 29, 2020. President Tingey will report to USBA when training is completed. Document available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BQ9QQT685CA8>

B. Planning for the 2020-2021 school term – Dr. Rick Robins, Superintendent

Dr. Robins expressed appreciation for how Dr. Briscoe has exemplified his leadership and professionalism as responsibilities have changed hands. He presented the Think Safe CSD’s COVID 19 Back to School Action plan of guiding principles for how CSD will provide access to high-quality education services for students through Restoring, Re-imagining and Renewing what learning will look like for students when they return to school in August 2020. In correlation with this plan, he also presented a proposed Think Safe timeline to receive Board of Education, community, and staff feedback as well as consult with state and local leaders.

Dr. Dowdle reviewed the Master Schedule Framework for a yellow phase which is the most difficult phase to plan for and could potentially be short term. Under current State guidelines for physical distancing, there is no schedule in the yellow phase that would be ideal for students, families or teachers.. He presented ideas that are being considered and options for

split/alternating class schedules, knowing schools will need flexibility in customizing plans for operation during this phase..

School Performance reviewed the DRAFT COVID Response Phase document for 2020-2021 indicating directions for student learning in red, orange, yellow and green phases. They spotlighted the yellow phase for school health/safety, mental health issues, attendance, grading, student activity/meetings and volunteers.

The Board of Education discussed issues concerning students returning to school during the State COVID yellow response phase. School Performance will present an updated plan based on the most-recent guidance from the State at the next Board meeting scheduled for June 30, 2020. Documents Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BQ9Q59671647>

- C. Final summary of online learning as a result of COVID 19 school dismissal – Dr. Amber Roderick-Landward, Director of ISD and Cindy Hanson, Director of Middle School Principals
Moved to Opening Items, Agenda Item 3D
- D. Student Discipline Policy Update (First Reading) – Jeff Christensen, Assistant Legal Counsel
Combined with New Business, Agenda item 8B

2. Business Meeting – 7:00 pm

3. Opening Items

- A. Welcome
- B. Approve Agenda for June 9, 2020

MOTION: Steve Wrigley moved to approve the agenda for June 9, 2020 with the exception of moving Study Session agenda item 1C to Opening Items agenda item 3D and Study Session agenda item 1D to be included with New Business agenda item 8B. Amber Shill seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BQ9Q5E67171B>

- C. Pledge of Allegiance – Bob Dowdle, Assistant Superintendent
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BQ9Q5F67171C>
- D. Final summary of online learning as a result of COVID 19 school dismissal – Dr. Amber Roderick-Landward, Director of ISD and Cindy Hanson, Director of Middle School Principals
Reviewed COVID online learning highlights

Dr. Amber Roderick-Landward shared the COVID Online Learning Highlights for students from March – May 2020. She highlighted the details of online teaching, online learning and technology access as well as Grab and go breakfasts and lunches provided, and services provided by school counselors, psychologists, social workers, nurses and mental health therapists, for students and parents. She reported that students, teachers and parents indicated they felt comfortable using Canvas and appreciated checking out devices. She said additional support was needed for keeping students motivated. Students reported online learning was harder than the classroom and parents struggled with balancing online schooling with work and other demands. Documents Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BQ9QQ4684621>

4. Recognitions –

- A. Jeff Haney, Director & Kirsten Stewart, Associate Director of Communications & Public Relations
Get presentation from Julie or Jeff and notes for names

Sterling Scholars

- Rishab Balakrishnan, Hillcrest High, Business and Marketing
- Sanjana Kargi, Hillcrest High, Computer Technology
- Nathan Holley, Jordan High, Speech/Theater Arts/Forensics

Coca-Cola Scholar U.S. Presidential Scholar finalist - Brighton High, Jacob Simmons

Utah PTA award winners -

2020 University of Utah science and Engineering Fair – Hillcrest High

Utah High school musical theater awards – Hillcrest High

Master the mainframe competition – CTE, Kaitlyn Lowe

Academic All-State – UHSAA

- Boys Tennis
- Girls Golf
- Softball
- Girls Track and Field
- Boys Track and Field
- Girls Lacrosse
- Boys Lacrosse
- Boys Soccer
- Baseball
- Softball
- Debate
- Theater

DECA and FBLA

Superintendent Briscoe Retirement Recognition

Presentation Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BQ9Q5H67171E>

5. Patron Comments/Comments regarding budget will be heard during the budget hearing

If you would like to participate remotely during the patron comment period of the meeting or during the budget hearing of the Canyons Board of Education, please send via email your name and phone number to communications@canyonsdistrict.org by 5:00 p.m. the day of the scheduled meeting. In the email, please indicate the item or topic you wish to address. The Canyons District Office of Public Communications will then send you an email message with detailed information regarding how to access the teleconference system that will be used to facilitate the patron comments.

The follow patrons commented:

- Ben Macey – 2nd Grade DLI, Altara and Midvalley

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BQ9Q5M671722>

6. Consent Agenda

- A. Approval of Minutes from May 19, 2020
- B. Approval of Hire and Termination Reports
- C. Approval of Purchasing Bids
- D. Approval of Student Overnight Travel
- E. Approval of May Financial Reports
- F. Approval of transfer of one portable classroom to Altara Elementary

MOTION: Amber Shill moved to approve Consent Agenda Item 6A Approval of Minutes from May 19, 2020; Item 6B Hire and Termination Reports; Item 6C Approval of Purchasing Bids; Item 6D Approval of Student Overnight Travel; Item 6E Approval of May Financial Reports; Item 6F Approval of transfer of one portable classroom to Altara Elementary. Chad Iverson seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BQ9Q5R671726>

7. **Budget Hearing**
A. Public Hearing

MOTION: Steve Wrigley moved to open the public budget hearing. Amanda Oaks seconded the motion. The motion passed unanimously.

1. Presentation of Final FY 2019-20 Budget and FY 2020-21 Budget

Mr. Wilcox presented the final budget for the fiscal year 2019-2020. The revenue was slightly higher due to increased property taxes collected and federal funding carryovers from the prior year. Expenses were also higher because of unspent carryovers for supplies, textbooks, secondary reading kits and elementary science adoption. Capital Outlay budget included \$19.2M from issuance of bonds plus premium and \$6.0M insurance proceeds from the Union Middle school fire. He indicated the bond projects (AHS, BHS, HHS & Midvalley) are still within the established budget..

The State asked public education to develop FY21 budgets based on FY20 state funding due to the impact of COVID 19 on State revenues. The District's General fund is supported by Local, State and Federal funds and is used for the operations of the district with expenses such as salaries, benefits, utilities and supplies. The majority of the General funds is spent on instruction with 89% of the fund going towards salaries and benefits. Any cuts in the funding would affect employees. Negotiation agreements with employee associations are on hold until funding from the State legislature is determined. Class-size are expected to remain the same and additional teachers will be used to support Middle school teaming, elementary split classes and the Midvale Middle FTE initiative. He reviewed the Bond funded and Capital projects with an update of each of the school's current construction status. A summary of outstanding debt, debt services payment and property taxes was presented. Presentation and Documents Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BQ9QSE68E517>

2. Patron Comments on Final FY 2019-20 Budget and FY 2020-21 Budget (see item 5 above for procedures)

No patrons signed up for comments.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BQ9QSE68E517>

B. Approval of Final FY 2019-20 Budget and 2020-21 Budget (Action Requested)

MOTION: Chad Iverson moved to adopt the 2019-2020 final budget for revenues and expenditures for each fund as presented. Clareen Arnold seconded the motion. The motion passed unanimously.

MOTION: Chad Iverson moved to adopt the 2020-2021 budget for revenues and expenditures for each fund as presented and adopt the tax rates as follows: set the tax rate at the certified tax rate as calculated by the State Tax Commission; authorize any budget adjustments to reflect funds received from the Certified Tax Rate; set the State Basic Rate at the rate determined by USBE when received; set the Debt Rate to generate sufficient revenue to pay debt service, but not to exceed 0.001565. Steve Wrigley seconded the motion. The motion passed unanimously.

MOTION: Amber Shill moved to close the public budget hearing. Amanda Oaks seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BQ9QSU690045>

8. New Business

- A. Report on Graduation Celebrations – Dr. Robert Dowdle, Assistant Superintendent
Dr. Robert Dowdle reported that all five traditional high schools and Diamond Ridge held drive-through graduation celebrations. The majority of the celebrations provided live feeds for families to watch virtually. Graduates received virtual files with speeches, music and more. All of the high school principals received positive feedback from parents, graduates and staff. The feedback expressed appreciation for the effort that went into each graduation celebration to provide students with a positive experience for the end of their senior year. A couple of minor concerns were the events were long and heat was a factor due to the unseasonably warm temperatures for early June. . Surveys will be sent to graduates to determine the interest level for a traditional graduation ceremony scheduled for August 7, 2020. Document Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BQ9QUN696A38>

- B. Policy—400.25—Long-Term Disability Insurance (Second Reading, Possible Action); Student discipline Policy Update (First Reading) – Jeff Christensen, Assistant Legal Counsel

Policy – 400.25 – Long-Term Disability Insurance

The Long-Term Disability Insurance policy revision includes language regarding employee and status and benefits in case of a long-term disability. Presentation and Document Available on BoardDocs.

MOTION: Amanda Oaks moved to approve the Policy 400.25 Long-Term Disability Insurance. Clareen Arnold seconded the motion. The motion passed unanimously.

Student Discipline Policy Update

Proposed revisions to this policy include 2020 Legislative updates regarding E-cigarettes, positive behavior plans and threats against schools. A table of contents was added for ease of locating specific areas of the policy.. Additions to the policy include, restorative practices, drug and alcohol fines, Peer Court, the District Case Management Team and procedures for investigations and threats. Presentation and Documents Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BQ9QUS697BAC>

- C. Approval of CEA Negotiated policies and insurance (Action Requested) – Leon Wilcox, Business Administrator
Due to the economic effects of COVID 19, the Utah State Legislature will be modifying the State's previously approved budget which funds a significant portion of the District's budget. The salary compensation will be negotiated with Canyons Education Association when the District knows the State's funding commitment for FY21. The negotiated policy updates and the Insurance committee recommendation that premiums remain the same for calendar year 2021 as for the 2020 calendar year and an insurance audit be performed were presented to the Board. Documents Available on BoardDocs.

MOTION: Steve Wrigley moved to approve CEA Negotiated policies and insurance. Clareen Arnold seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BQ9QUW69839E>

9. Staff Comments

- A. Superintendent Report
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BQ9Q6A671737>
- B. Business Administrator Report
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BQ9Q6D67173A>

10. Board Comments

- A. The President will recognize individual Board members for reports

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BQ9Q6H67173E>

11. Closing Items

A. Adjourn


/cc

ATTEST

Board President

Nancy Tingey

Superintendent


James Briscoe