



CANYONS SCHOOL DISTRICT
MINUTES OF BOARD OF EDUCATION MEETING

The following minutes are a summary of the January 17, 2023 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a business meeting on Tuesday, January 17, 2023, beginning at 4:30 pm at the Canyons District Office, 9361 S. 300 East, Sandy, Utah 84070.

Those in attendance were:

Nancy Tingey, Board President
Amanda Oaks, Vice President
Andrew Edtl, Board Member joined electronically
Mont Millerberg, Board Member
Holly Neibaur, Board Member
Karen Pedersen, Board Member
Amber Shill, Board Member
Rick Robins, Superintendent
Leon Wilcox, Business Administrator
Dan Harper, General Legal Counsel
Charlie Evans, Director of External Relations

1. Closed Session – 4:30 pm

- A. For the purpose of discussing the character, professional competence, or physical or mental health of an individual
- B. For the purpose of discussing pending or reasonably imminent litigation

MOTION: Amanda Oaks moved to go into closed session for the purpose of discussing the character, professional competence, or physical or mental health of an individual and for the purpose of discussing pending or reasonably imminent litigation. Mont Millerberg seconded the motion. *A vote was taken. The motion passed unanimously.

*Person in Attendance: All Board Members with the exception of Holly Neibaur, Rick Robins – Superintendent, Leon Wilcox – Business Administrator, Dan Harper – General Counsel, Bob Dowdle - Assistant Superintendent, Charlie Evans – Director External Relations.
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CMYRAJ644FE9>

2. Study Session – 5:30 pm

Mr. Edtl was not present during the Study Session.

- A. 2023 Legislative Update– Charlie Evans, Director of External Relations and Susan Edwards, Public Engagement Coordinator

The 2023 General Session of the Utah State Legislature opened today. Mr. Evans and Ms. Edwards updated the Board of Education on bills that are related to education.

The annual CSD legislative pre-session luncheon was held on Tuesday, January 12, 2023.
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CMYRDG649E8B>

- B. Update on Eastmont Middle School – Leon Wilcox, Business Administrator
Ms. Neibaur joined Study Session.

The engineers recommended that the tile be removed from the floor, due to water migration on the lower level at Eastmont Middle School. It was determined that the demolition would take place during the winter break. Prior to the demolition, testing was conducted in the flooded area for asbestos and the sample test results indicated no asbestos detected. However, the contractor suspected asbestos during the removal and grinding of the concrete. Risk Management was immediately notified and samples were taken and test results indicated positive for asbestos. The building was closed down immediately for all access. A remediation plan has been submitted to the Department of Air Quality. Employees and others that were in the building were identified by card access or cameras and were notified by Human Resources on December 30, 2022.

The school moved to virtual learning for the first eight days of school in January 2023. The three units (YA, ABS, ACC) started at the Crescent View building on Monday, January 9, 2023. All Eastmont students were relocated to the Crescent View building, for in person learning, on January 17, 2023. Bus routes for eligible students will run as normal, students who previously did not take the bus will meet at Eastmont's upper parking lot and be transported. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CMYRDM64A945>

- C. Life Skills field test update – Dr. Brian McGill, Director of Student Services

Dr. McGill reviewed the critical competencies for the Thrive Time units which include, making responsible decision, setting goals for personal growth, building resilience, understanding and serving your community, respecting self and others, and resolving conflict. The beta field testing went live on January 10, 2023. Training was provided for all SEL/Wellness school staff and a presentation will be provided as a first overview to principals on January 19, 2023. Principal training will be held on February 2, 2023. A full presentation for adoption for Thrive Time for the 2023-2023 school year will presented to the board in April 2023. Thrive Time lessons and feedback were presented. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CMYRAN644FEE>

3. Business Meeting – 7:00 pm

4. Opening Items

Mr. Edtl rejoined the meeting electronically

- A. Welcome – Leon Wilcox, Business Administrator
B. Approve Agenda for January 17, 2023

MOTION: Amber Shill moved to approve the agenda for January 17, 2023 with the addition of Consent Agenda Item 8F Approval of Administrative Appointments. Holly Neibaur seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CMYRAU644FF4>

- C. Pledge of Allegiance – Oak Hollow Elementary, Principal Julie Mootz
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CMYRAX644FF7>

- D. School Highlights - Oak Hollow Elementary, Principal Julie Mootz
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CMYRB2644FFA>

5. Reorganization of Board Leadership – Leon Wilcox, Business Administrator

- A. Reorganization of Board Leadership
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CMYRB6644FFE>

Mr. Wilcox conducted the meeting for the purpose of reorganizing the Board leadership. He reviewed the Board Policy, 100.1 Board Governance, regarding board elections and the procedures to be followed for the election process. The policy states the first Board Business meeting in January following a general election, a President and Vice President should be elected to serve a two-year term. The Board may appoint other officers from time to time following established procedure.

MOTION: Amber Shill moved to approve two Vice Presidents for Board Leadership. Karen Pedersen seconded the motion. *

There was a discussion to the motion about the advantages and disadvantages of one vice president versus two vice presidents.

***A vote was taken: All those in favor of a President and two Vice Presidents. The motion passed unanimously.**

Mr. Wilcox reviewed the procedures for electing board officers contained in Policy 100.1. Any board member may nominate a board member for any office, including nomination of one-self. To be elected an officer, a nominee must receive a majority of the votes. Voting is conducted by the raise of hand. Candidates for an office shall be voted on according to the order of nominations. The first nominee to receive the majority of the votes is elected to the office and the voting ceases for that office.

B. Elections for President of The Board of Education

Nominations for the Office of Board President: Nancy Tingey nominated Amber Shill

MOTION: Holly Neibaur moved to close the nominations for the Office of President. Amanda Oaks seconded the motion. The motion passed unanimously.

A vote was taken. All those in favor of Amber Shill as President of the Board of Education of Canyons School District indicated by raising their hand. The vote results were unanimous with 7 Yea.

Amber Shill will serve as the President of the Canyons Board of Education.
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CMYRKK65184F>

C. Elections for a Vice President of the Board of Education

Nominations for a Vice President, Andrew Edtl nominated Amanda Oaks

MOTION: Karen Pedersen moved to close the nominations for the Office of Vice President. Nancy Tingey seconded the motion. The motion passed unanimously.

A vote was taken. All those in favor of Amanda Oaks as Vice President of the Board of Education of Canyons School District indicated by raising their hand. The vote results were unanimous with 7 Yea.

Amanda Oaks will serve as a Vice President of the Canyons Board of Education.
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CMYRKK65184F>

Nominations for a Vice President, Holly Neibaur nominated Mont Millerberg

MOTION: Amanda Oaks moved to close the nominations for the Office of Vice President. Andrew Edtl seconded the motion. The motion passed unanimously.

A vote was taken. All those in favor of Mont Millerberg as Vice President of the Board of Education of Canyons School District indicated by raising their hand. The vote results were unanimous with 7 Yea.

Mont Millerberg will serve as a Vice President of the Canyons Board of Education.
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CMYRKL6518D8>

Reorganization available on BoardDocs.
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CMYRKL6518D8>

6. Recognitions – Jeff Haney, Director, and Kirsten Stewart, Associate Director of Communications
The following students and staff were recognized for their achievements:

- UHSAA Distinguished Service Awards – Caleb Shabestari, Alta High Band Director, Scot Stucki, Hillcrest High Band Director
- UHSAA Drill Team rankings – Brighton (8), Hillcrest (9), Corner Canyon(12) and Jordan(11)
- UHSAA Cheer – This is the first year Cheerleading is a UHSAA sanctioned sport. The cheer competition will be held Jan 15th & Jan 27th at Utah Valley University
- Eastmont Middle school – expressed appreciation to the entire school community and district staff for coming together to move under short notice, temporarily, to the Crescent View building.
- Dr. Robert Dowdle – announced his retirement. He is the first Assistant Superintendent for Canyons School District. He was appointed in 2008.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CMYRLT654B72>

7. Patron Comments

The following patrons commented:

- Nicole Ford – Eastmont Middle School
- Anna McNamer – Teacher workload

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CMYRBA645002>

8. Consent Agenda

- A. Approval of Minutes from December 13, 2022 Board Meeting
- B. Approval of Hire and Termination Reports
- C. Approval of Purchasing Bids
- D. Approval of Student Overnight Travel
- E. Approval of December Financial Reports
- F. Approval of Administrative Appointments

MOTION: Holly Neibaur moved to approve Consent Agenda Item 8A Approval of Minutes from December 13, 2022; Item 8B Approval of Hire and Termination Reports; Item 8C Approval of Purchasing Bids; Item 8D Approval of Student Overnight Travel; Item 8E Approval of December Financial Reports; and Item 8F Approval of Administrative Appointments. Amanda Oaks seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CMYRBC645004>

9. New Business

- A. Proposal to convert two instructional days to professional development days for the 2023-2024 school calendar (Second Reading, Possible Action) – Leon Wilcox, Business Administrator

Utah Code 53F-2-102(4)(d) allows for the conversion of up to four instructional days to professional development days. The CSD teacher contract was reduced from 188 days to 186 days in the beginning in the FY20 school year. The two days reduced were replaced with 16 hours of preparation time to be worked at the educator's convenience and remained as compensation in the base contract. Survey results, principal feedback and comments during the

Superintendent listening tour have indicated the need for additional prep, collaboration time and grading days.

The proposal presented includes converting two instructional days to professional development days across all three levels and require staff to be in the building. The proposed days are at the end of the first quarter, Friday October 27, 2023 and the third quarter, Friday, March 22, 2024. The end of second quarter is already aligned with a grading day on January 12, 2024.

MOTION: Amanda Oaks moved to approve the proposal to convert two instructional days to professional development days for the 2023-2024 school calendar with the dates as presented. Mont Millerberg seconded the motion. The motion passed unanimous.

There was discussion to the motion about the dates and expectations of employees to be in the building or at home. The Board requested the calendar committee to report back with the 2024-2025 school calendar and the 2025-2026 school calendar with the two instructional days converted to professional development days aligned. The Board asked the administration to recommend an additional professional development day for the 2022-2023 school calendar.

MOTION: Holly Neibaur moved to approve one day would not be required for teachers to be in the building and one day teacher will need to be in the building for the 2023-2024 professional development days. Amanda Oaks seconded. The motion was withdrawn.

There was discussion to motion about the pros and cons requiring teachers to be in the building or not in the building.

SUBSTITUTE MOTION: Nancy Tingey moved to give direction to the Administration and to the policy committee to review and look at the calendar guidelines and add two additional days for professional development and preparation for all employees at the district and that they be required to be in the building during contract hours. Amber Shill seconded the motion. A vote was taken. Yea 6 (Ms. Shill, Ms. Neibaur, Ms. Pedersen, Ms. Tingey, Ms. Oaks, Mr. Edtl) Nay 1 (Mr. Millerberg) The motion carries.

There was discussion to the substitute motion.

There was additional discussion in regards to providing an additional day for teachers for the 2022-2023 school year. The Administration will discuss and present a day at the next board meeting. The calendar committee will review the two days for the next school calendars. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CMYRBR645011>

B. Board of Education Committee Assignments

The Board of Education discussed committee assignments and preferences for each board member. <http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CMYRN6659202>

10. Staff Comments

A. Superintendent Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CMYRBV645015>

B. Business Administrator Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CMYRBY645018>

11. Board Comments

A. The Board President will recognize individual Board members for reports

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CMYRC464501C>

12. Closing Items

A. Adjourn 9:25pm

/cc

ATTEST

Amber Shill

Board President

Rick Robins

Superintendent