



**CANYONS SCHOOL DISTRICT
MINUTES OF BOARD OF EDUCATION MEETING
May 7, 2019**

The following minutes are a summary of the May 7, 2019 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a business meeting on Tuesday, May 7, 2019 beginning at 5:05 pm at the Canyons Administration Building - East, 9361 S. 300 East, Sandy, Utah 84070.

Those in attendance were:

Nancy Tingey, Board President
Amber Shill, Vice President
Steve Wrigley, Vice President
Clareen Arnold, Board Member
Chad Iverson, Board Member
Mont Millerberg, Board Member
Amanda Oaks, Board Member
James Briscoe, Superintendent
Leon Wilcox, Business Administrator
Charles Evans, Director of External Relations

1. Closed Session 5:00 pm

- A. For the purpose of discussing collective bargaining.

MOTION: Steve Wrigley moved to go into closed session for the purpose of discussing collective bargaining. Clareen Arnold seconded the motion. *A roll call vote was taken. The motion passed unanimously

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BBQTWZ710907>

*Persons in attendance: Board Members - Chad Iverson, Clareen Arnold, Amber Shill, Nancy Tingey, Steve Wrigley, Amanda Oaks, Mont Millerberg, Superintendent - Jim Briscoe, External Affairs – Charlie Evans, General Counsel - Daniel Harper, Business Administrator – Leon Wilcox

2. Study Session – 5:50 pm

- A. 2019-20 Budget Update – Leon Wilcox, Business Administrator
Mr. Wilcox stated that the majority of the proposed budget will be built around teacher compensation with approximately 61.8% budgeted for instruction. He reviewed the key findings in the 2019 Utah Foundation Teacher Compensation report. The Utah average teacher pay is \$47,604, significantly lower than the national average of \$60,483. Utah teachers compared to the Utah private sector professional earn less than three-quarters of what their counterparts earn with bachelor's degrees. The report showed a significant decrease over the last several years in new teachers coming from a traditional four-year college or university program which has increased new teachers who are temporarily licensed from 18% to 41%.

Mr. Wilcox highlighted portions of the Teacher Investment Initiative statement released by the Board of Education on April 23rd proposing all teachers receive a \$7,665 salary increase with starting wage of \$50,000. An increase in local tax revenue is necessary to fund the proposal.

The certified tax rate does not allow for increases in revenue due to inflation. In order for local boards to capture some of that money they need to consider adjusting the tax rate every few years. Canyons School District has not exceeded the certified rate nor held a tax hearing since 2009. A public truth in taxation hearing will be held in August 2019. CSD is recommending a property tax increase of approximately \$140 annually on the average home valued at \$425,000 in the district. All of the tax increase will go directly to fund the teacher salary increase.

CSD is focused on elevating the teaching profession by bringing salaries in line with those of other professionals in Utah, inspiring college students to regard teaching as a viable career and building a culture of teachers that want to teach because they love it and they can earn a living wage to support a family. Presentation and Documents available on BoardDocs.
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BBQTX571090C>

B. County Health Data Review (Information) – Jesse Hennefer, Instructional Support Assistant Director

Jesse Hennefer represented Instructional Supports in presenting information that is required by Legislation for the Board to review every two years. The information was also presented and reviewed by the Sex Education Instruction committee. CSD adopted policy, 600.5-4 Sex Education Instruction, last year in connection with providing County statistics on teen pregnancy, child sex abuse and sexually transmitted disease as well as sexually transmitted infection rates. The category of reported pornography complaints was added to the Data Dashboard system as of January 22, 2019. Data Dashboard system is specific to the Canyons School District.

Presentation and Documents available on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BBRT5H72B562>

C. Review Policies and Practices regarding Immunization of Students and Employees (Policies 500.34 and 400.05) – Jeff Christensen, Assistant Legal Counsel and Sally Goodger, Team Lead District Nurse

Team Lead District Nurse, Sally Goodger, led the discussion in reviewing the policy and procedures Canyons School District has in place for obtaining immunization records of students and employees. The Board wants to encourage prevention and prepare students and staff due to the recent outbreaks in surrounding states. The Nursing staff is educating school staff and parents about the signs and symptoms of measles. The County requires that during an outbreak of communicable diseases non-immunized students and staff may be excluded from school for a certain period of time which could potentially interrupt student education.

The State requires immunization reports be submitted annually by each school by June 15th of each year. The board requested a report back in the Fall with a report about compliance and the enforcement of the policies and procedures throughout the District. Documents available on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BBRT9672BF1F>

3. Business Meeting – 7:30 pm

4. Opening Items

A. Welcome

B. Approve Agenda for May 7, 2019

MOTION: Amber Shill moved to approve the Agenda for May 7, 2019. Clareen Arnold seconded the motion. The motion passed unanimously.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BBQTX9710911>

- C. Pledge of Allegiance – Sandy Elementary- Scout Troop 3135- Graham Bradshaw, Dylan Webster, Zach Richardson, Blake Christensen, Drake Davis
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BBQTXA710912>
- D. Inspirational Thought and School Highlights – McKay Robinson, Sandy Elementary Principal
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BBQTXB710913>

5. Recognitions

- A. Jeff Haney, Director & Kirsten Stewart, Associate Director of Communications & Public Relations
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BBQTXF710917>
 - **Melissa Crandall** – Union Middle School, Nominated for Hannah E. (Liz) MacGregor Teacher of the Year History Teacher Award
 - **Traci Raymond** – Alta High School, Beverly Taylor Sorenson Legacy Award Winner
 - **DECA** – Corner Canyon High School and Alta High School, Grace Cuttle, Haylie Heale, Tiffany Brailow, Lauren Wilson, Kyla White
 - **FBLA** – Hillcrest High School, Emily Zhang, Rishab Balakrishnan, Justin Doug, Eric Yu, Madilyn Wallace
 - **FCCLA** – Hillcrest High School, Meereaore Birima, Lindsay Bruner
 - **HOSA** – Hillcrest High School and CTEC, Luke Kim, Annabelle Warner, Warren McCarthy
 - **SkillsUSA** – CTEC, Noah Porter, Rachel Lancaster
 - **Effective Teachers in High Poverty Schools Incentive Program** – Midvale Middle School and East Midvale Elementary.

6. Patron Comments

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BBQTXK71091B>

- **Gretchen Givone –2019-20 Canyons Education Association Negotiated Agreement**
- **Annalise Slater – Nutrition Services Styrofoam Trays**
- **Erika Bradshaw - Negotiations**
- **Anna McNamer – Teacher Salary Increase**
- **Amy Olsen – Teacher Salary Increase**
- **Mary Simao – SEL - Girls on the Run**
- **Betty Shaw - Teacher Appreciation**
- **Steve Van Maren – Proposed Compensation**

7. Consent Agenda

- A. Approval of Minutes from April 23, 2019
- B. Approval of Hire and Termination Reports
- C. Approval of Purchasing Bids
- D. Approval of Student Overnight Travel
- E. Approval of 2019-2020 LAND Trust packets for Canyons School District with two signatures

MOTION: Chad Iverson moved to approve the Consent Agenda Item 7A Approval of Minutes from April 23, 2019; Item 7B Approval of Hire and Termination Reports; Item 7C Approval of Purchasing Bids; Item 7D Approval of Student Overnight Travel; Item 7E Approval of 2019-2020 LAND Trust packets for Canyons School District with two signatures. Amanda Oaks seconded the motion. The motion passed unanimously

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BBQTXP71091F>

8. New Business

- A. Approval of 2019-20 Canyons Education Association Negotiated Agreement – Leon Wilcox, Business Administrator (Action Requested)

Mr. Wilcox provided a brief overview of the tentative 2019-20 CEA Negotiation agreement. CSD will grant an increase of \$7,665 to every Increment Level on the Licensed 186-Day salary schedule that includes \$500 coming from the TSSA account. This increase will place CSD teachers starting wage at \$50,000 annually. This agreement will require a Truth in Taxation hearing that will be held in August 2019 to discuss and set the certified rate.

Board members made comments on the negotiated agreement with the Canyons Education Association and their respective positions on it.

MOTION: Steve Wrigley move for the Approval of 2019-20 Canyons Education Association Negotiated Agreement as listed on BoardDocs. Mont Millerberg seconded the motion. The motion passed unanimously.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BBQTXV710925>

- B. Approval of 2019-20 Compensation Package for Canyons School District Administrators – Leon Wilcox, Business Administrator (Action Requested)

Mr. Wilcox provided a brief overview of the tentative 2019-20 Compensation Package for Canyons School District Administrators. It was proposed to fully fund increment steps for eligible administrators and a 3.0% cost of living (COLA) increase. Administrators who are on the top step during the 2018-19 school year would receive a 1.25% one-time stipend. There will also be an extensive review of the salary schedule and administrator job description during the 2019-20 school year in comparison to neighboring school districts.

MOTION: Amber Shill move for the Approval of 2019-20 Compensation Package for Canyons School District Administrators. Clareen Arnold seconded the motion. The motion passed unanimously

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BBRTBW733DCE>

- C. K-8 Social Emotional Curriculum Adoption (Second Reading, Possible Action) – BJ Weller, Responsive Services

Mr. Weller shared comments from the public regarding adopting a K-8 Social Emotional Curriculum. He said all feedback and comments have been positive and in support of the Second Step program. Implementation will be phased in over three years. The schools selected for implementation will need to already have a strong Positive Behavioral Interventions and Support (PBIS) system, be holding morning meetings, and have received training for trauma informed practices. The cost of the program is a one-time expense of \$6,800 per Elementary school. The Middle school cost would be an ongoing expense of \$2,500 per year, if a multi-year program is purchased there is a 35% discount. The program is designed for teachers to teach. It will take 20 – 40 minutes per week and will be built into the curriculum maps. The program is developmentally age appropriate and specific to each grade level.

MOTION: Amber Shill moved to approve K-8 Social Emotional Curriculum Adoption as proposed. Amanda Oaks seconded the motion. A vote was taken. 6 Yea 1 Abstain The motion carries.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BBRTCK737477>

- D. New Policies—300.13—Data Governance (Second Reading, Possible Action); 500.31—School Admissions—Homeless Children and Youth and Unaccompanied Minors (Second Reading, Possible Action) - Jeff Christensen, Assistant Legal Counsel

No additional feedback was received by the Policy Committee since first reading. The updates made are required to bring CSD into compliance with Federal and State law. Documents available on BoardDocs.

MOTION: Steve Wrigley moved to approve New Policies—300.13—Data Governance and 500.31—School Admissions—Homeless Children and Youth and Unaccompanied Minors. Amber Shill seconded the motion. The motion passed unanimously
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BBRTD5738597>

- E. Current Policies and Updates —500.30—Open Enrollment, School Admissions, and School Moratoriums (Second Reading, Possible Action); 700.3—Parent and Family Engagement in Education (Title I, III, VI, IX) (Second Reading, Possible Action); 500.24—Student Educational Travel (Second Reading, Possible Action) - Jeff Christensen, Assistant Legal Counsel

500.30—Open Enrollment, School Admissions, and School Moratoriums

This policy was revised to update school admissions procedures in accordance with Utah state statute.

700.3—Parent and Family Engagement in Education (Title I, III, VI, IX)

The update expanded the policy to address Parent and Family Engagement components and exhibits that explain how they will be implemented in the schools.

500.24—Student Educational Travel

Language was modified since the last reading to adjust the window in which travel requests can be submitted to be at least 45 and no more than 150 days prior to travel .

A modification was made to allow an organization to participate in a summer trip and one overnight trip during a school year (i.e., a summer camp) provided the summer trip cost is consistent with the Board Approved Fee Schedule.

Documents are available on BoardDocs.

MOTION: Amber Shill moved to approve Current Policies and Updates 500.30—Open Enrollment, School Admissions, 700.3—Parent and Family Engagement in Education (Title I, III, VI, IX) and School Moratoriums and 500.24—Student Educational Travel. Clareen Arnold seconded the motion. The motion passed unanimously.
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BBRTD5738597>

- F. 2019-20 Fee Schedule (Second Reading) – Gary Warwood, Director of Accounting
Mr. Warwood indicated that a draft copy of the School Fee Schedule was given to all the secondary school principals and they were instructed to present them to their SCC's. The high school principals individually reviewed the costs for each activity/sport to determine if the amount was appropriate. The principals and SCCs are supportive of the proposed fee schedule .and agree that parents and students should know the total cost for any activity/sport prior to signing up. They appreciate the transparency of the fee schedule. He reviewed a draft of the Middle School See Schedule and High School Fee Schedule for 2019-2020.

There will likely be modifications to the fee schedule in future years as the Utah State Board of Education reviews and gives more clarification. The purpose of the School Fees Schedule is to provide transparency and increase opportunity for student participation. Presentation and Documentation on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BBRTDW73A131>

- G. Policy Update -500.22—School Fees Policy (Second Reading, Possible Action) - Jeff Christensen, Assistant Legal Counsel

The proposed updates to the Policy align with school fee revisions in recent legislation and USBE rule. Since the last Board reading language was added to indicate fee waivers would be effective from the date they are applied for and are not retroactive unless an exception is granted for the current school year by the principal or administration. An appeal process was also added.

There was a discussion about individual and group fundraisers. The Board requested clarification on the matter at the next reading of the policy. Documents available on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BBRTEE73B0E9>

- H. Updated Version- 700.10—Secondary School Schedule Changes (Second Reading, Possible Action) – Jeff Christensen, Assistant Legal Counsel

Mr. Christensen indicated some repetitive language was deleted and the section regarding an SCC subcommittee was modified since the last reading. This policy will be brought back for a third reading. Documents available on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BBRTEL73BA96>

- I. Parameters for TSSA, New Policy 200.6 -Teacher and Student Success Act (Second Reading) – Leon Wilcox, Business Administrator

The policy committee is recommending to add to the TSSA Framework that contract employees hired with TSSA funds will be on an annual employment agreement. For next year, as schools have already submitted their School Improvement Plan (CSIP), they can amend the plan to include their TSSA expenditures and submit to the board for approval. School Performance will begin developing a template for School Success plans for the Board's review and approval for the 2020-21 school year.

The New Policy 200.6 will be aligned with the law and the Framework will be included as an exhibit. Documents available on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BBRTES73C3F3>

9. Staff Comments

- A. Superintendent Report

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BBQTX710927>

- B. Business Administrator Report

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BBQTY271092A>

10. Board Comments

- A. The President will recognize individual Board members for reports

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BBQTY671092E>

11. Closing Items

- A. Adjourn

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BBQTYA710932>

/cc

ATTEST _____ Board President
Nancy Tingey

_____ Superintendent
James Briscoe