



**CANYONS SCHOOL DISTRICT
MINUTES OF BOARD OF EDUCATION MEETING
May 21, 2019**

The following minutes are a summary of the May 21, 2019 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a business meeting on Tuesday, May 21, 2019 beginning at 5:05 pm at the Canyons Administration Building - East, 9361 S. 300 East, Sandy, Utah 84070.

Those in attendance were:

Nancy Tingey, Board President
Amber Shill, Vice President
Steve Wrigley, Vice President
Clareen Arnold, Board Member
Chad Iverson, Board Member
Mont Millerberg, Board Member
Amanda Oaks, Board Member
James Briscoe, Superintendent
Leon Wilcox, Business Administrator

Excused: Charles Evans, Director of External Relations

1. Study Session – 5:00 pm

- A. CTESS Update – Steve Dimond, Director of Human Resources and Sandra Dahl-Houlihan, Evaluations and Leadership Development
Ms. Dahl-Houlihan presented feedback received from the Utah State Board of Education's visit on April 26, 2019 regarding CTESS. She provided a tutorial demonstration of the CTESS dashboard and how teachers upload evaluation documentation. The Board members provided input and suggestions about CTESS. The CTESS development team will work this summer on how to simplify and mainstream the Educator Portfolio and how to incorporate the feedback received from the Board, the teacher survey, and USBE. Presentation Available on BoardDocs.
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BC7QDR59ECB4>
- B. Update on Midvale Elementary – Joanne Ackerman, Director of Elementary Principals and Chips Watts, Midvale Elementary Principal
Teacher retention is 89.5 %, the highest rate in several years, due to the efforts of administration and staff. Principal Watts presented data that is encouraging and showed impressive improvement through the DIBELs and preliminary RISE testing for the 2018-19 school year. He expressed appreciation to the Board of Education and District Administration for the support of Midvale Elementary during turnaround status. Presentation available on BoardDocs.
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BC7QGZ5A2F65>
- C. DLI Committee Update – Amber Roderick-Landward, Instructional Support Director (ISD)
The purpose of the committee is to study how to sustain high quality Dual Language Immersion programs long term and evaluate the strengths of and areas to improve the program. The committee will report findings to the BOE in a future board meeting. The

committee is comprised of parents, teachers, school principals, board members, district administrators and the ISD DLI team. Presentation Available on BoardDocs.
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BC7QHC5A3A3F>

- D. Sex Education Instruction Resources Update – Jesse Hennefer Instructional Support Assistant Director
The Sex Education Instruction Committee is responsible to update the approved sex education instructional resources for use in human development and health education classes and notify the Board. The committee reviewed and unanimously approved guest speakers from Valley Services – school-aged Education Programs and Prevent Child Abuse Utah – K-12 Prevention. In addition, a resource pamphlet guide for Special Education - Maturation for Healthy Bodies was also approved. Teachers have the option to use these speakers and resources to enhance their lessons. The committee is required to give an annual report of their work to the Board of Education. This report will be given in a future board meeting. Documentation Available on BoardDocs.
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BC7QHM5A426B>
- E. Annual School Counseling Program Review – Tori Gillett, School Counseling Specialist
Ms. Gillett presented the Professional Development focus topics for the 2018-19 school year: Mental Wellness and Suicide Prevention, and Cultural Proficiency and Closing the Achievement Gap. The CSD Suicide Prevention Community group was created this year. She reviewed the group's goals and sponsorship of two student protection seminars. She presented the CSD School Counseling Program data projects for 2018-19. She reviewed the school counseling program 3-year plan which includes balancing social emotional support with college and career readiness. Presentation and Documents Available on BoardDocs.
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BC7QHV5A4B1D>

2. Business Meeting – 7:30 pm

3. Opening Items

- A. Welcome
- B. Approve Agenda for May 21, 2019

MOTION: Amber Shill moved to approve the Agenda for May 21, 2019 with the exception of moving Study Session Item 1F to New Business Item 7H. Clareen Arnold seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BC7QDV59ECC0>

- C. Pledge of Allegiance – Wasatch 3rd Ward Scouts – Marshal Green, James Young, Noah Lambert, Blake Barker, Ryan Wilkins and Asher Thompson
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BC7QDW59ECC1>
- D. Inspirational Thought and School Highlights – Kiersten Draper, Canyon View Elementary Principal
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BC7QDX59ECC2>

4. Recognitions

- A. Jeff Haney, Director & Kirsten Stewart, Associate Director of Communications & Public Relations
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BC7QE359ECCA>
 - **Foundation My529 Scholarship recipients** – Sofia Botero - Butler Middle, Samantha Carreon – Mount Jordan Middle, Max Dilig – Draper Park Middle, Emir Mariche – Mount Jordan Middle, Solei Reardon – Butler Middle, Brooklyn Rogers – Mount Jordan Middle, Chloe Vanderlinden – Albion Middle, Sergio Vergara – Midvale Middle, Kayla Wells – Albion Middle, Kandyn Young – Mount Jordan Middle.
 - **Terri Mitchell** - 2019 Steve J. Kukie Special Education administrator of the Year
 - **Margaret Swanicke & Christy Waddell** – Utah PTA Outstanding Administrators of the Year

- **Alexander Cheng, Emily Langie, Bryan Guo**, Hillcrest High School – National Merit Scholars
- **Jamie Connell, Corner Canyon** – 5A State Champion, Girls Golf
- **Academic All-State** – Hillcrest, Alta, Brighton, Corner Canyon and Jordan High School

5. Patron Comments

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BC7QE759ECE>

- **Mary Simao** – Girls on the Run

6. Consent Agenda

- Approval of Minutes from May 7, 2019
- Approval of Hire and Termination Reports
- Approval of Purchasing Bids
- Approval of Student Overnight Travel
- Approval of April Financial Reports
- Approval of sell of CTE student build home located at 8731 Monroe Street, Sandy
- Approval of Interlocal Agreement with Draper City on Draper Elementary road/parking lot

MOTION: Chad Iverson moved to approve the Consent Agenda Item 6A Approval of Minutes from May 7, 2019; Item 6B Approval of Hire and Termination Reports; Item 6C Approval of Purchasing Bids; Item 6D Approval of Student Overnight Travel; Item 6E Approval of April Financial Reports; Item 6F Approval of sell of CTE student built home located at 8731 Monroe Street, Sandy; Item 6G Approval of Interlocal Agreement with Draper City on Draper Elementary road/parking lot. Steve Wrigley seconded the motion. The motion passed unanimously

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BC7QEB59ECF3>

7. New Business

- Approval of 2019-20 Canyons Education Support Professionals Association Negotiated Agreement – Leon Wilcox, Business Administrator (Action Requested)
Mr. Wilcox reviewed the agreement between Canyons School District and the Canyons Education Support Professional Association for the 2019-20 fiscal year. The District will fully fund increment steps for eligible employees. Education Support Professional (ESP) employees will receive a 3.0% cost of living increase (COLA) to the base of the ESP salary schedule. CSD will fund a \$400 one-time stipend for all ESP contracted employees who are on the top step during the 2018-19 school year. Both parties agreed to an extensive review of the salary schedule and ESP job descriptions during the 2019-20 school year in comparison to neighboring school districts.

Documentation Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BC7QEH59ECFB>

MOTION: Chad Iverson moved to approve 2019-20 Canyons Education Support Professionals Association Negotiated Agreement. Amanda Oaks seconded the motion. The motion passed unanimously.

- Approval of Framework for Teacher and Student Success Act - (Third Reading, Action Requested) – Leon Wilcox, Business Administrator
Mr. Wilcox addressed the changes made to the Framework for the Teacher and Student Success Act since the last reading. Language was added to the stipend portion of the framework to include responsibilities related to STEAM (science, technology, engineering, arts and math integration) outside of the typical work assignment. The framework has also been adjusted to include professional development for teachers (including content specific conferences) as well as field trips and other educational learning opportunities for students outside of the classroom. This may also include curriculum-based supplies, consumables, textbooks or technology which meet District standards.

The District framework will be submitted to the Utah State Board of Education in early June. The CSD Board of Education anticipates adjustments in the Fall for the 2020-21 school year. Documentation Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BC7QYN5BC73C>

MOTION: Amanda Oaks moved to approve Framework for Teacher and Student Success Act. Claren Arnold seconded the motion. The motion passed unanimously.

- C. Approval of New Policy 200.6 Teacher and Student Success Act (Third Reading, Action Requested) - Jeff Christensen, Assistant Legal Counsel

The new policy 200.6 Teacher and Student Success Act outlines what is required by Utah State statute. The TSSA Framework is an Exhibit to the policy. The Board may annually review the Framework and will annually review individual school success plans. Documentation Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BC7QZ35BD0B5>

MOTION: Amber Shill moved to approve New Policy 200.6 Teacher and Student Success Act. Claren Arnold seconded the motion. The motion passed unanimously.

- D. Approval of 2019-20 Fee Schedule (Third Reading, Action Requested) – Gary Warwood, Director of Accounting

The High School Fee Schedule had some minor changes since the last reading on May 7, 2019. There have been no changes to the Middle School Fee Schedule since the last reading. The Utah State Board of Education fee schedule requirements are not effective until the 2020-21 school year. Parents were notified of the proposed Fee Schedules for the 2019-20 school year by secondary schools. There was a discussion that the varying travel costs reflect actual historical costs and not one group being prioritized over another. The District will closely monitor and track all fees and adjustments will be made to the 2020-21 fee schedule. Documentation Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BC7QZB5BD95B>

MOTION: Steve Wrigley moved to approve 2019-20 Fee Schedule. Amber Shill seconded the motion. The motion passed unanimously.

- E. Policy Update -500.22—School Fees Policy (Third Reading, Possible Action) - Jeff Christensen, Assistant Legal Counsel

In this version, after Board discussion, language regarding individual and group fund raising has been removed and will be considered in a future review of the fund-raising policy. Documentation Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BC7QZV5BEA91>

MOTION: Chad Iverson moved to approve Policy Update -500.22—School Fees Policy. Amanda Oaks seconded the motion. The motion passed unanimously.

- F. Updated Version- 700.10—Secondary School Schedule Changes (Third Reading, Action Requested) – Jeff Christensen, Assistant Legal Counsel

The Secondary School Schedule Changes policy was approved by the Board of Education on June 13, 2017. The policy was used for the first time during the Fall of 2017-18 school year. After feedback was provided to the Policy Committee, language was changed to clarify provisions for School Community Council's (SCC) role in the proposed schedule changes. At the second reading on May 7, 2019, language was added to allow the Superintendent to make an appeal during the three-year period following a school's participation in this process if student, community and building priorities change during that time. Documentation Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BC7R265BF5B6>

MOTION: Clareen Arnold moved to approve Updated Version- 700.10—Secondary School Schedule Changes. Amber Shill seconded the motion. The motion passed unanimously.

- G. 2019-20 Budget Update (Second Reading) – Leon Wilcox, Business Administrator
Mr. Wilcox indicated that student enrollment drives the budget and CSD’s enrollment has been steady in the last couple of years. The budget is primarily focused on teacher compensation. The Board approved on May 7, 2019 to increase the teacher salary by \$7,665 and raise teacher starting salaries to \$50,000 subject to a Truth-in-Taxation hearing in August to generate approximately \$13.6M. He reported that 89% of FY20 General fund budget will be for salaries/benefits, a 2% increase from FY19 ratio.

Mr. Wilcox mentioned reductions in district level staff due to retirement or other opportunities, and employees have not been replaced. The District Administration will continue to review all positions as they become open and expect future staff reductions through attrition. Additionally, the District expects more efficiencies when all department are located in one central campus. Mr. Wilcox presented an overview of the District’s Budget Practices, 2019-20 Capital Budget Bond Funded Projects, 2019-20 Capital Budget District Funded Projects, and Budget Challenges.

A Budget Hearing will be held on Tuesday, June 18th to adopt the 2019-20 Budget and a revised 2018-19 Budget. The budgets will be available to inspect 15 days prior to adoption. The budget is subject to the Truth-in-Taxation hearing. Presentation Available on BoardDocs. <http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BC7R2S5C02CA>

- H. Items for Board Roundtable Discussion – Board President Nancy Tingey
In preparation for the June 25th Board Roundtable each Board member listed topics for discussion at that meeting. <http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BC7QK65A5726>

8. Staff Comments

- A. Superintendent Report
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BC7QEK59ECFD>
- B. Business Administrator Report
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BC7QEP59ED00>

9. Board Comments

- A. The President will recognize individual Board members for reports
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BC7QET59ED04>

10. Closing Items

- A. Adjourn
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BC7QEX59ED08>

/cc

ATTEST _____ Board President
Nancy Tingey

_____ Superintendent
James Briscoe