



**CANYONS SCHOOL DISTRICT
MINUTES OF BOARD OF EDUCATION MEETING
June 18, 2019**

The following minutes are a summary of the June 18, 2019 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a business meeting on Tuesday, June 18, 2019 beginning at 7:05 pm at the Canyons Administration Building - East, 9361 S. 300 East, Sandy, Utah 84070.

Those in attendance were:

Nancy Tingey, Board President
Amber Shill, Vice President
Steve Wrigley, Vice President
Clareen Arnold, Board Member
Chad Iverson, Board Member
Mont Millerberg, Board Member
Amanda Oaks, Board Member
James Briscoe, Superintendent
Leon Wilcox, Business Administrator
Charles Evans, Director of External Relations

1. Closed Session – 7:05 pm

- A. For the purpose of discussing the character, professional competence, or physical or mental health of an individual.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BD2S696E8A60>

MOTION: Steve Wrigley moved to go into closed session for the purpose of discussing the character, professional competence, or physical or mental health of an individual. Amanda Oaks seconded the motion. *A roll call vote was taken. The motion passed unanimously

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BD2S696E8A60>

*Persons in attendance: Board Members, Chad Iverson, Clareen Arnold, Amber Shill Nancy Tingey, Steve Wrigley, Amanda Oaks, Mont Millerberg, Superintendent – Jim Briscoe, External Affairs – Charlie Evans, Business Administrator – Leon Wilcox, General Counsel – Dan Harper, Office of School Performance and Operations - Assistant Superintendent Bob, Director of School Performance - Cindy Hanson, Director of School Performance – McKay Robinson, Director of School Performance – Alice Peck.

2. Study Session – 7:15 pm

- A. Superintendent and Business Administrator Evaluation Process – Board Leadership
This agenda item was moved to Budget Hearing Item D

3. Business Meeting – 7:40 pm

4. Opening Items

- A. Welcome

- B. Approve Agenda for June 18, 2019

MOTION: Amber Shill moved to approve Agenda for June 18, 2019 with the exception of moving Study Session Item A Superintendent and Business Administrator Evaluation Process to Budget Hearing Item 8D. Clareen Arnold seconded the motion. The motion passed unanimously

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BD2S6H6E8AFE>

- C. Pledge of Allegiance – Dr. Robert Dowdle, Assistant Superintendent for School Performance
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BD2S6J6E8AFF>

- D. Inspirational Thought– Dr. Robert Dowdle, Assistant Superintendent for School Performance
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BD2S6K6E8B00>

5. Recognitions

- A. Jeff Haney, Director & Kirsten Stewart, Associate Director of Communications & Public Relations
- **Boys Tennis Team, Brighton High - 5A State Champions**
 - **Track and Field Team, Corner Canyon High – 5A State Champions**
- <http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BD2S6P6E8B04>

6. Patron Comments

- **Erika Bradshaw, CEA President – Teacher Salary Increase**
 - **Madeline Chilcutt – Teacher Salary Increase**
 - **Paul Brooks – Teacher Salary Increase/Student Travel Policy**
- <http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BD2S6T6E8B08>

7. Consent Agenda

- A. Approval of Minutes from May 21, 2019
B. Approval of Hire and Termination Reports
C. Approval of Purchasing Bids
D. Approval of Student Overnight Travel
E. Approval of May Financial Reports
F. Approval of 2019-20 School Success Plans (TSSA) and CSIP Addendums
G. Acknowledge receipt and review of Title I Root Cause Analysis Report for Diamond Ridge High School
H. Approval of Administrative Appointments
I. Approval of Interlocal Agreement with South Valley Sewer District for new Draper Elementary road/parking lot

MOTION: Mont Millerberg moved to approve the Consent Agenda Item 7A Approval of Minutes from May 21, 2019; Item 7B Approval of Hire and Termination Reports; Item 7C Approval of Purchasing Bids; Item 7D Approval of Student Overnight Travel; Item 7E Approval of May Financial Reports; Item 7F Approval of 2019-20 School Success Plans (TSSA) and CSIP Addendums; Item 7G Acknowledge receipt and review of Title I Root Cause Analysis Report for Diamond Ridge High School; Item 7H Approval of Administrative Appointments will be moved to a separate motion. Clareen Arnold seconded the motion. The motion passed unanimously

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BD2S6X6E8B0C>

MOTION: Steve Wrigley moved to approve Consent Agenda Item 7H Approval of Administrative Appointments. Amber Shill seconded the motion. A vote was taken. 4 Yea 3 Nay. The motion carries.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BD2T2T72C524>

MOTION: Chad Iverson moved to approve Consent Agenda Item I Approval of Interlocal Agreement with South Valley Sewer District for new Draper Elementary road/parking lot. Amanda Oaks seconded the motion. The motion passed unanimously <http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BD5R8H640B2E>

8. Budget Hearing

A. Public Hearing

MOTION: Amber Shill moved to open the Budget Hearing. Amanda Oaks seconded. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BD5R8H640B2E>

President Tingey declared the public hearing for the 2018-19 Final Budget and FY 2019-20 budget open.

1. Presentation of Final FY 2018-19 Budget and FY 2019-20 Budget

Mr. Wilcox presented a review of the FY 2018-19 Final budget. The original and final budget amounts were given on the General fund, Capital fund and Debt Service fund for Revenue and Expenditures.

The proposed revenue and expenditures were presented in chart format by individual funds for the FY 2019-20. The General fund is supported by Local, State and Federal funds which is used to support the operations of the District with expenses such as salaries, benefits, utilities and supplies. The majority of the General fund is spent on instruction with 89% of the fund going towards salaries and benefits. The budget includes the negotiated agreement with the CEA that all teachers receive a \$7,665 salary increase and Administrators as well as ESP's receive steps and a 3% COLA. The State WPU increase of 4.0% and TSSA of 4.9M are also factored into the proposed budget. The cost for Alta's Step2theU, Jordan's AVID, Hillcrest feeder and Midvale Elementary restructuring is included. The District Administration will continue to review all positions as they become open through attrition and reduce staff where possible. In addition, the consolidation of district level departments to one campus is expected to reduce expenses. Capital Outlay is financed primarily with local property taxes for acquiring sites, building or remodeling facilities, procuring equipment and vehicles. Bond projects, major small capital and other capital expenditures were reviewed such as the rebuilding of specific schools, remodels, lighting projects as well as districtwide upgrade to buildings, technology and equipment. A summary of outstanding debt, debt services payment and property taxes were presented. A proposed property tax increase would generate \$13.750 million to pay specifically for teacher salary increases only. The teacher salary increase is subject to a Truth-In Taxation hearing on August 6th, 2019 at 6:00 p.m. Presentation available on BoardDocs. <http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BD2S756E8B12>

2. Patron Comments on Final FY 2018-19 Budget and FY 2019-20 Budget

The following comments were given:

- Steve Van Maren
- Anna McNamer
- Bob Clark
- Veronica Reginato

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BD2S756E8B12>

MOTION: Steve Wrigley moved to close the Budget Hearing. Clareen Arnold seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BD2S756E8B12>

The Board had the opportunity to ask Mr. Wilcox questions regarding the budget.

B. Approval of Final FY 2018-19 Budget- (Action Requested)

MOTION: Steve Wrigley moved to adopt the 2018-19 final budget for revenues and expenditures for each fund as presented. Amanda Oaks seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BD2T4X73008C>

The Board of Education discussed the motion.

- C. Approval of FY 2019-20 Budget subject to Truth in Taxation Hearing on August 6, 2019 – (Action Requested)

MOTION: Amber Shill moved to 1) Adopt the 2019-20 budget expenditures and revenues for each fund as presented 2) Authorize a Truth-In-Taxation hearing on August 6th at 6:00 p.m. to set the property tax rates as follows: a) Basic School Levy – certified rate as determined by the Tax Commission and Utah State Board of Education b) Board/Voted Levies – a combined rate to yield an additional \$13,750,000 above the certified rate. These funds will only be used for teacher salary increases c) Debt Service Levy – sufficient to service debt requirements, not to exceed 0.001565 d) Capital Levy – the certified rate. Steve Wrigley seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BD2T527309C5>

- D. Superintendent and Business Administrator Evaluation Process – Board Leadership

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BD2S6D6E8AFA>

The Board leadership provided the forms to Board members to be used for the evaluation of the Superintendent and Business Administrator. The evaluations will need to be completed and returned to a member of the Board leadership by July 8, 2019. The evaluations will be reviewed and concluded at the July 16, 2019 board meeting. Documents available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BD2S6D6E8AFA>

9. Staff Comments

- A. Superintendent Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BD2S776E8B14>

- B. Business Administrator Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BD2S7A6E8B17>

10. Board Comments

- A. The President will recognize individual Board members for reports

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BD2S7E6E8B1B>

11. Closing Items

- A. Adjourn 9:55pm

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BD2S7J6E8B1F>

/cc

ATTEST

Nancy Tingey

Board President

Superintendent