



**CANYONS SCHOOL DISTRICT  
MINUTES OF BOARD OF EDUCATION MEETING  
June 12, 2018**

**The following minutes are a summary of the June 12, 2018 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>**

The Board of Education of Canyons School District met in a study session and business meeting on Tuesday, June 12, 2018 beginning at 5:10 pm at the Canyons Administration Building - East, 9361 S. 300 East, Sandy, Utah 84070.

**Those in attendance were:**

Sherril Taylor, Board President  
Nancy Tingey, Board First Vice President  
Amber Shill, Board Second Vice President  
Clareen Arnold, Board Member  
Chad Iverson, Board Member  
Steve Wrigley, Board Member  
James Briscoe, Superintendent  
Leon Wilcox, Business Administrator  
Daniel Harper, General Counsel  
Charles Evans, Director External Relations

**Excused:**

Mont Millerberg, Board Member present by phone conference during CDA Proposal

**1. Study Session – Start time 5:10 pm**

**A. CDA Proposal – Cottonwood Heights**

Mr. Wilcox welcomed Cottonwood Heights representatives for the second reading of the CDA Proposal. He introduced Mr. Randy Sant, who is representing Canyons School District as a Financial Consultant and providing perspective for the District in regards to the proposed changes in the agreement. Priorities for the review include verifying the budget numbers (assessed values, base year, gap and use of funds), quantifying the potential impact on the school district of the delayed start of the project, a review of the existing inter-local agreement, a review of the addition of single family residential development to the project and then make recommendations. Mr. Sant stated that the budget numbers assessed were deemed to not be under or over inflated and the base year reduction was due to re-assessment of the property by the county. It was also concluded that the use of funds will provide a public benefit and the development will provide significant increased value to all taxing entities. The delay was based on market factors and the impact on the District was minimal. He recommended any increment collected prior to 2017 be credited or refunded by the agency. The base year value decrease is due to the County not assessing the parking terrace separately. The assessed project value increases with the higher density that the parking structure allows over surface parking. It was also recommended a cap dollar amount be added to protect the district. The Board requested an additional evaluation be done to determine the number of years it would take for the district to break even based upon a range of discount rates. It was noted that in the proposed amended agreement Canyons District's contribution to this project is protected by the dollar cap amount and a maximum number of years. The November first report the agency provides will indicate the District's investment contribution each year. Documents are available on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGB28710031>

**B. Comprehensive Guidance Report – Tori Gillett, School Counseling Specialist**

Ms. Gillett presented the annual counseling report for the District regarding secondary school counseling efforts. Canyons professional development data projects focused on coordinating with school improvement plans, student outcomes in attendance, behavior and course understanding. This year emphasis was placed on mental wellness/suicide prevention, trauma informed practices, and cultural humility/closing the achievement gap. Counselors started receiving credit deficiency notices in Data Dashboard which has increased their capability to access information and inform parents in a timely manner. The two topics that professional development will focus on for the 2018-19 school year are mental wellness/suicide prevention and cultural proficiency/closing the achievement gap. The District formed a committee and a community work group to address suicide prevention. Ms. Gillett will continue building the elementary counseling program. Presentation available on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGB49711D75>

- C. Safe School Routes/300 E. 9000 South – Robert Dowdle, Assistant Superintendent  
Sandy City is planning to do a two-lane expansion on 9000 South between State Street and 700 East. Students walking to Sandy Elementary, Mt. Jordan Middle and Jordan High school will be affected. Sandy City currently has two crossing guards to assist students at the light and they plan to add two more crossing guards to be employed during and after road expansion. Canyons asked a civil engineer to conduct a safe route analysis study. Results indicated that the presence of the additional crossing guards at the light keep the safety rating scores at the intersection the same. Documents are available on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGB5R7132F7>

- D. Items for Board Roundtable Discussion

The Board individually listed items to be addressed for the 2018-19 school year. The Board Roundtable binder was distributed by Dr. James Briscoe for the Board to review prior to the discussion to be held on June 26, 2018. Documents are available on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGB66713E16>

## 2. Business Meeting – 7:30 pm 7:35

### 3. Opening Items

- A. Welcome

- B. Approve Agenda for June 12, 2018

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGB2C710044>

**MOTION: Clareen Arnold moved to approve the Agenda for June 12, 2018. Amber Shill seconded the motion. The motion passed unanimously.**

- C. Pledge of Allegiance – Mike Sirois, Director of Elementary & Middle School Principals

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGB2D710045>

- D. Reverence – Robert Dowdle, Assistant Superintendent

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGB2E710046>

### 4. Recognitions

- A. Jeff Haney, Director & Kirsten Stewart, Associate Director of Communications & Public Relations

The following were recognized:

- Abigail, Midvale Middle
- National Merit Scholars – Madeline Martin, August Burton, Kara Komarnitsky
- 5A State Champions - Corner Canyon High -Track Team
- 5A State Champions - Jordan High Boys - Baseball
- 5A State Champions – Alta High - Boys Soccer

Presentation is available on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGB2G710048>

### 5. Patron Comments

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGB2L71004C>

No patrons signed up for comment.

## 6. Consent Agenda

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGB2Q710052>

- A. Approval of Minutes from May 22, 2018
- B. Approval of Hire and Termination Reports
- C. Approval of Purchasing Bids
- D. Approval of Student Overnight Travel
- E. Approval of May Financial Reports
- F. Approval of Administrative Appointments
- G. Approval of Community Eligibility Provision for Free Lunch Program at four schools

**MOTION:** Amber Shill moved to approve the Consent Agenda Item 6A Approval of Minutes from May 22, 2018; Item 6B Approval of Hire and Termination Reports; Item 6C Approval of Purchasing Bids; Item 6D Approval of Student Overnight Travel; Item 6E Approval of May Financial Reports; 6F Approval of Administrative Appointments and 6G Approval of Community Eligibility Provision for Free Lunch Program at four schools. Steve Wrigley seconded the motion. The motion passed unanimously.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGB2Q710052>

## 7. Budget Hearing

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGCS7750B5D>

Declare opening of public hearing of FY2017-18 Final Budget and the FY 2018-19 Budget

**MOTION:** Chad Iverson moved to open the Public Budget Hearing. Nancy Tingey seconded the motion. The motion passed unanimously.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGCS7750B5D>

### A. Public Hearing

#### 1. Presentation of Final FY 2017-18 Budget and FY 2018-19 Budget

Mr. Wilcox gave a FY2017-18 Final Budget review. Original and Final budget amounts were given on the top three funds, General fund, Capital fund and Debt Service fund. FY 2018-19 Revenue sources and expenditures were presented in chart format by individual funds. The General fund is supported by Local, State and Federal funds which is used to support the operations for the District such as teacher salaries, benefits, utilities and supplies. The majority of the General fund is spent on instruction with 88% of the fund going towards salaries and benefits. Included in the budget are the negotiated agreements with the employee Associations. There was an increase of 2.5% in State WPU and an equivalent WPU 1.5% increase in flexible allocation. Canyons is proactive in enhancing safety and security measures for schools throughout the District. The bond project timeline, major small capital projects and other capital expenditures were discussed. Information was presented on a 3-year capital fund forecast. A summary of outstanding debt, debt services payments, and property taxes were presented. Assessed evaluation increased by \$2.3B, or 12.5% and is the largest year increase in the school District's history.

Potential challenges moving forward include enrollment fluctuations, recruiting/retaining teachers, behavior/at risk supports, reductions in federal government grants, construction inflation costs, and healthcare increase. Presentation on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGCS7750B5D>

#### 2. Patron Comments on Final FY 2017-18 Budget and FY 2018-19 Budget

The following comments were given:

- Steve Van Maren, Patron
- Mr. Johnnie Noble, Teacher

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGCS7750B5D>

**MOTION:** Clareen Arnold moved to close the Public Budget Hearing. Steve Wrigley seconded the motion. The motion passed unanimously.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGCS7750B5D>

The Board had the opportunity to ask Mr. Wilcox questions regarding the budget.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGCS7750B5D>

B. Approval of Final FY 2017-18 Budget- (Action Requested)

**MOTION:** Chad Iverson moved to adopt the final FY 2017-18 final budget for revenues and expenditures for each fund as presented. Clareen Arnold seconded the motion. The motion passed unanimously.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGCSW75234C>

C. Approval of FY 2018-19 Budget – (Action Requested)

**MOTION:** Chad Iverson moved to adopt the FY 2018-19 Budget expenditures and revenues, with exceptions for property taxes and State K-12 revenues noted below, as presented for each fund and adopt the tax rates as follows;

- Set the tax rate at the certified tax rate as calculated by the State Tax Commission and adjust property tax revenues accordingly;
- Set the State Basic Rate at the rate determined by USBE when received and adjust property tax revenues and State K-12 revenues accordingly;
- Set the Debt Rate to generate sufficient revenue to pay debt service, but not to exceed 0.001565.

Nancy Tingey seconded the motion. The motion passed unanimously.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGCUF754404>

## 8. New Business

A. Policy Update – New Policy—600.TBD Middle School Education Requirements; New Policy—400.TBD—Sick Leave Benefits and Retirement; Policy—600.5—Sex Education Instruction; Policy—400.6—Hiring Personnel and Exhibit—Human Resource Procedures. Jeff Christensen, Assistant Legal Counsel (Second Reading, Possible Action)

Jeff Christensen reviewed revisions made by the policy committee to the above Canyons District policies to be in compliance with new state law. The Board had the opportunity to ask questions regarding these policies. The Board requested that a list of the Sex Education Committee members be brought to the board for approval at a future board meeting. Documents available on BoardDocs.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGCUF754404>

**MOTION:** Nancy Tingey moved to approve New Business Item 8A New Policy 600.TBD Middle School Education Requirements; New Policy—400.TBD—Sick Leave Benefits and Retirement; Policy—600.5—Sex Education Instruction; Policy—400.6—Hiring Personnel and Exhibit—Human Resource Procedures. Steve Wrigley seconded the motion. The motion passed unanimously.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGCUF754404>

B. Policy Update –Policy to be Revised: - Policy-500.35-Student Attendance Jeff Christensen, Assistant Legal Counsel (Third Reading, Action Requested)

Jeff Christensen updated the Board on revisions and definitions regarding the above policy. Documents available on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGCVE755416>

**MOTION:** Amber Shill moved to approve Policy-500.35-Student Attendance with the change on 500.35-1 (3), the definition for guardian absences, to read “An absence excused by a parent/legal guardian within up to five school days of the absence occurring, but without approved verification as presented.” Clareen Arnold seconded the motion. The motion passed unanimously.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGCVE755416>

C. Elementary School to be rebuilt in 2019-20 – Leon Wilcox, Business Administrator (Second Reading)

Mr. Wilcox presented information for the selection of Elementary "A" which is yet to be determined but expected to begin construction in 2019. May enrollment data for boundary and permit students were presented for the White City schools, Midvalley and Peruvian Park. The Administration's recommendation to the Board is to start with Midvalley Elementary. This building is the oldest of the buildings being considered, has a high Facilities Cost Index score and has multiple ADA issues. In addition, Midvalley would also be the easiest elementary to build onsite, while students are in school during the 2019-20 school year. A new building at this location would help absorb potential growth in west Midvale. The tentative plan is to build one new elementary a year and the selection for the next elementary will be addressed next year. This topic will be brought back for a third reading. Presentation available on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGCVK755C4C>

**9. Staff Comments**

A. Superintendent Report - Dr. James Briscoe

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGB2Y71005A>

B. Business Administrator Report – Leon Wilcox

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGB3371005D>

**10. Board Comments**

President Taylor provided an opportunity for Board Members to comment on recognitions and events throughout the District, please review audio on BoardDocs if you would like to listen to individual Board Member comments.

A. The President will recognize individual Board members for reports.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AZGB37710061>

**11. Closing Items**

A. Adjourn at **9:22**

/cc

ATTEST

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Sherril Taylor

Board President

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James Briscoe

Superintendent