



**CANYONS SCHOOL DISTRICT
MINUTES OF BOARD OF EDUCATION MEETING
March 21, 2017**

The following minutes are a summary of the March 21, 2017 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>.

The Board of Education of Canyons School District met in a closed session, a study session and business meeting on Tuesday, March 21, 2017 beginning at 5:00 pm at the Canyons Administration Building - East, 9361 S. 300 East, Sandy, Utah 84070.

Those in attendance were:

Sherril Taylor, Board President
Nancy Tingey, Board Vice President
Amber Shill, Board Second Vice President
Clareen Arnold, Board Member
Chad Iverson, Board Member
Mont Millerberg, Board Member
Steve Wrigley, Board Member
James Briscoe, Superintendent
Leon Wilcox, Business Administrator
Dan Harper, General Counsel
Charles Evans, Director External Relations

1. Closed Session - 5:05 pm

- A. For the purpose of discussing collective bargaining.
- B. For the purpose of discussing pending or reasonably imminent litigation.
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AKBPQK657DD6>

MOTION: Amber Shill moved to go into closed session for the purpose of discussing collective bargaining and for the purpose of discussing pending or reasonably imminent litigation. Steve Wrigley seconded the motion. A roll call was taken, the motion passed unanimously.

2. Study Session – 6:52 pm

- A. Legislative Update – Charlie Evans, Director of External Relations & Susan Edwards, Public Engagement Coordinator
Overview on the legislative session where 535 bills passed which is a new record for the most bills passed. CSD tracked 171 education related bills throughout the session, not all of them passed. Budget highlights for education: Fully funded growth, 4% WPU increase, teacher supply budget funded & teacher licensure fees will be paid by the state. Two equalization bills that failed were: SB80 – School Funding Amendments and SB255 - Funding for Education Systems Amendments. Thanks to Speaker Hughes for helping stop SB80. It is good for Canyons that these two bills did not pass. Additional bills that affect education were discussed. Mr. Evans and Ms. Edwards will go through all the bills and discuss the impacts with the different departments in the District. We had a lot of student participation and visits to the legislature this year. Presentation is available on BoardDocs. <http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AKBPQS657DDD>
- B. Board Appointment of Canyons School District Safety Committee – Sherril Taylor, Board President
This is a new position for the Board. Mont Millerberg and Clareen Arnold were selected to be on this committee.
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AKBPS965C3D1>

- C. Midvale Middle & Alta View Elementary VIP Tour & Ribbon Cutting dates for August – Leon Wilcox, Business Administrator

Discussion on involving Midvale City and White City in the ribbon cutting ceremonies for the new schools. Leon Wilcox shared information on the scheduled completion dates. Susan Edwards will work with the Mayor and leadership of Midvale and White City to see how they want to be included in the celebrations. Tentative dates for the Ribbon Cutting Ceremonies will be: Midvale Middle during the week of August 7, 2017 and Alta View Elementary the week of August 14, 2017 – possibly Thursday, August 17th would work best. Board Members Steve Wrigley and Mont Millerberg will be participating in the ceremonies for the school in their district. We would like to combine the Ribbon Cutting and VIP Tour to be on the same evening. Denise will email the Board with updates on selected dates once city officials are contacted. The groundbreaking ceremony and reception for Indian Hills Middle School will be March 30, 2017 at 5:30 pm. Document is available on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AKBPVR65D292>

3. Business Meeting – 7:30 pm

4. Opening Items

- A. Welcome
B. Approve Agenda for March 21, 2017

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AKBPQW657DE1>

MOTION: Nancy Tingey moved to approve the Agenda for March 21, 2017 with the following adjustments: Item 2E will become Item 8A and Item 8A through 8D will become Item 8B through Item 8E and Item 2D will become Item 8F. Mont Millerberg seconded the motion. The motion passed unanimously.

- A. Pledge of Allegiance – Edgemont Elementary -- Troop 3375: Grady Jensen, Peter Maughan, Grey Knudson, Karston Knighton, Oliver Best, Leonardo Paulsen

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AKBPQX657DE2>

- B. Reverence – Cathy Schino, Principal, Edgemont Elementary School

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AKBPQY657DE3>

5. Recognitions

- A. Recognitions – Jeff Haney, Director of Communications & Public Relations

The following recognitions were presented:

Nancy Webb - Senior Buyer Canyons School District Purchasing Department – Utah Buyer of the Year

Abigail Olson, Hillcrest High School – Sterling Scholar, Computer Science

Ashley Lennox, Teacher Draper Elementary – UCET Outstanding Young Educator of the Year

Jordan High Robotics Team – FIRST Robotics Regional Championship Winners

Presentation is available on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AKBPR2657DE5>

- B. Student Advisory Reports & Recognition – Dr. Robert Dowdle, Assistant Superintendent
2016-17 Student Advisory Council

- Alta High School: Jacob Barton & McKinley Reinhold
- Brighton High School: Matthew Hille and Lauren Johnson
- Corner Canyon High School: Hayden Borg and Jack Jensen
- Hillcrest High School: Sarah Hunt and Stockton Ashby
- Jordan High School: Scot Robinson and Gabby Marz

Gabby Marz shared remarks on the history and duties of the student advisory council. Each participant was recognized by the Board.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AKC24W82447F>

- C. Administrative Appointments and Recognition -- Dr. Robert Dowdle, Assistant Superintendent and Dr. Kathryn McCarrie, Assistant Superintendent & Mike Sirois, Director School Performance

New administrators and promoted administrators were introduced and recognized by the Board.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AKBPRG657DF3>

6. Patron Comments

Jen Butters, President of CEA and Teacher

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AKBPR6657DE9>

7. Consent Agenda

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AKBPRA657DED>

- A. Approval of Minutes from March 7, 2017
- B. Approval of Hire and Termination Reports
- C. Approval of Purchasing Bids
- D. Approval of Student Overnight Travel
- E. Approval of February Financial Reports

MOTION: Chad Iverson moved to approve the Consent Agenda Item 7A Approval of Minutes from March 7, 2017; Item 7B Approval of Hire and Termination Reports; Item 7C Approval of Purchasing Bids; Item 7D Approval of Student Overnight Travel; and Item 7E Approval of February Financial Reports. Steve Wrigley seconded the motion. The motion passed unanimously.

8. New Business

- A. Jordan Feeder Proposal – Dr. Robert Dowdle, Assistant Superintendent, Wendy Dau, Principal of Midvale Middle School and Tom Sherwood, Principal of Jordan High School

A summer program proposal for Jordan High School was presented to the Board. The AVID Program has been used by Jordan High for the last five years and in the feeder middle schools for two to three years. AVID has been a successful program and Jordan High is looking to implement the AVID Bridges Program: A transition program for eighth graders entering Jordan High School. The focus of the program will be math and science and will give students a .5 elective credit. A presentation explaining the purpose of the program, logistics, expenses and evaluating the success of the program was given. This item will be added to the next Board agenda for a second reading, possible action. The presentation is available on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AKBPWC65E826>

- B. Incident Command Manual Update – Dr. Robert Dowdle, Assistant Superintendent, Kevin Ray, Risk Management Coordinator & Jeff Haney, Director of Communications & Public Relations

Jeff Haney explained that the CSD Safety Committee has been studying the Incident Command Manual since last October. Recent incidents were reviewed as well as the response by Canyons School District. Board Members Mont Millerberg and Clareen Arnold were appointed to this committee during the Study Session earlier tonight. After reviewing recent incidents, it was determined there are some areas that need to be addressed.

Nomenclature; The definitions need to be clearly identified and understood by all to eliminate confusion over emergency status when working with law enforcement, other school districts and state risk management. The next task is to re-design the manual to incorporate checklists for every emergency. The third objective is to have a monthly report on the drills completed throughout the District. Results of the drills will be reviewed with the SCCs and sent to Risk Management. The final piece is establishing a phone procedure for transferring calls from schools to the District in an emergency situation. Once the revised manual is approved there will be information for patrons on our website. Presentation is on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AKFK74506EED>

- C. Policy Update – Policy-GCCAJ-Release Time-Jury Duty; Policy-GCCAO-Family Medical Leave; Policy-GDR-Employee Participation in Political Activities -- Jeff Christensen, Assistant Legal Counsel (Second Reading, Possible Action)

After discussion at the first reading, the policy committee decided that part-time employees will get reimbursed for jury duty. In the FMLA policy the definition of spouse now meets federal regulations. Title of Policy GDR – Employee Participation in Political Activities was changed to Employees in Public Office. Non-paid leave time was discussed in regard to participation in political activities. The motion was split into two separate motions for voting.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AKFK865095DC>

MOTION: Steve Wrigley moved to approve the policy updates to Policy—GCCAO—Family Medical Leave and revise and retitle Policy GDR – Employee Participation in Political Activities to Employees in Public Office as recommended by the Board’s Policy Committee. Nancy Tingey seconded the motion. The motion passed unanimously.

MOTION: Clareen Arnold moved to approve the policy updates to Policy – GCCAJ—Release Time Jury Duty; as recommended by the Board’s Policy Committee. Steve Wrigley seconded the motion. The motion passed six yea to one nay.

D. Policy Update -- Policies recommended as Obsolete: Policy GB-Suggestions from Employees; Policy GCBF-Incentive Lump Sum Payments -- Jeff Christensen, Assistant Legal Counsel (Second Reading, Possible Action)

Suggestions from Employees policy is no longer needed because feedback can be provided by a variety of means and not just through a suggestion box. The Incentive Lump Sum Payments policy is unnecessary as our accounting office can pay lump sum payments without a policy. Policy documents are available on BoardDocs. <http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AKFK8S50AA4A>

MOTION: Nancy Tingey moved to deem Policy—GB—Suggestions from Employees and Policy – GCBF - Incentive Lump Sum Payments obsolete as recommended by the Board’s Policy Committee. Amber Shill seconded the motion. The motion passed unanimously.

E. Approval of Purchase of Property located at 9725 S. State Street, Sandy– Leon Wilcox, Business Administrator (Action Requested)

This site is the old Johanna Restaurant property, the owner will now accept an offer of the appraised value. A parking analysis was provided to the Board as well as options for using the ground for additional parking for Jordan High School. The sales contract and presentation are available on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AKFK9650BAC2>

MOTION: Clareen Arnold moved to approve the purchase contract on BoardDocs wherein the District will purchase 0.91 acres from JC Marshall Investments LLC for \$1,070,000. The parcel tax ID numbers are listed on the contract and authorize Leon Wilcox to approve and sign all documents related to the transaction closing of this property. Nancy Tingey seconded the motion. The motion passed unanimously.

F. Licensed Employee Exit Survey Update – Steve Dimond, Director of Human Resources

Results of the survey were presented and reasons people leave the district were identified. 143 surveys went out since February and 79 were returned, this number includes employees who resigned rather than being non-renewed. Employees were asked to rate different aspects of their employment with Canyons School District. The survey is sorted by levels of satisfaction from high to low. The three lowest in satisfaction reasons are workload expectations, salary/financial compensation and being valued as a professional. The three highest satisfaction areas were opportunities to develop leadership and professional skills, feedback by principals/director, and support provided by school administrator(s). Overall the primary reasons for leaving are retirement, family care, or moving out of the area. There will be updates on the survey as more results come in. The survey and pertinent supporting documents are available on BoardDocs.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AKBPVZ65DD10>

9. Staff Comments

A. Superintendent Report - Dr. James Briscoe

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AKBPRJ657DF5>

B. Business Administrator Report – Leon Wilcox

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AKBPRM657DF8>

10. Board Comments

President Taylor provided an opportunity for Board Members to comment on recognitions and events throughout

the District, please review audio on BoardDocs if you would like to listen to individual Board Member comments.

A. The President will recognize individual Board members for reports.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AKBPRR657DFC>

11. Closing Items

A. Adjourn at 10:00 pm

/dh

ATTEST	Sherril Taylor	Board President
	James Briscoe	Superintendent