



**CANYONS SCHOOL DISTRICT**  
**MINUTES OF BOARD OF EDUCATION MEETING**  
**November 15, 2016**

**The following minutes are a summary of the November 15, 2016 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>.**

The Board of Education of Canyons School District met in a study session and business meeting on Tuesday, November 15, 2016 beginning at 5:00 pm at the Canyons Administration Building - East, 9351 S. 300 East, Sandy, UT 84070.

Those present were:

Sherril Taylor, Board President  
Steve Wrigley, Board Vice President  
Nancy Tingey, Board Second Vice President  
Clareen Arnold, Board Member  
Robert Green, Board Member  
Amber Shill, Board Member  
James Briscoe, Superintendent  
Leon Wilcox, Business Administrator  
Dan Harper, General Counsel  
Charles Evans, Director External Relations  
Chad Iverson, Board Member - Excused

**1. Study Session – 5:15 pm**

- A. Indian Hills Middle School Update – Leon Wilcox, Business Administrator  
Doug Graham, Principal, Indian Hills Middle School and Rick Conger, Director of Facilities updated the Board on the design of the IHMS renovation.  
Schematic design and timeline were reviewed. Design concept, site plan, and list of improvements were presented. Native American design runs throughout the building including spirit animals for teams.  
Presentation is available on BoardDocs.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AETLCH55E655>
- B. Bell Study Update and Feedback from SCCs – Dr. Robert Dowdle, Assistant Superintendent  
Dr. Dowdle presented information as a follow-up from the August 16<sup>th</sup> meeting. Samples of feedback were provided, both positive and negative, from SCCs and staff. Overall the feedback was generally negative. Discussion on options followed the presentation. Each Board Member weighed-in and a consensus was reached to keep the current bell schedule and investigate other opportunities to add more contracted bus drivers. Presentation is available on BoardDocs.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AFKUWZ7E172C>
- C. Update on Hillcrest High School Summer Program & Student Progress – Greg Leavitt, Principal, Hillcrest High School and Sarah Newberry, Assistant Principal, Hillcrest High School  
Principal Leavitt and Assistant Principal Newberry reported on the success of the Hillcrest summer program. Number of students that attended and completed the program, subjects taught and improvements in GPA were presented. More students are on track to graduate due to this program which was the ultimate goal. Presentation is available on BoardDocs.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AETKXM53FA57>
- D. Digital Teaching and Learning – HB277 – Dr. Darren Draper, Director, Education Technology  
Dr. Draper updated the Board on the timeline and the plan for grant funds which will be between \$600,000 to \$700,000 for FY17. Areas of focus will be to improve science scores and help teachers use technology better. Teachers will have the opportunity to earn certifications, stipends and SUU credits which can lead to an Ed-Tech endorsement. Presentation is available on BoardDocs.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AF6MST5C8098>

- E. Policies Update: GCD, GCG, and IJOC; Policy GCQEA (to be deemed obsolete) – Jeff Christensen, Assistant Legal Counsel, Legal Services  
First reading of HR policies to be updated. GCD – Professional Staff Vacations; GCG – Substitute Staff Employment; and IJOC – School Volunteers; Policy GCQEA - Early Retirement Incentive for Administrators (Voluntary) (to be deemed obsolete). Jeff Christensen requested any questions or feedback on these policies be directed to him. Policies will be brought back for a second reading. Policy documents are available on BoardDocs.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AF6MSW5C8D0D>
- F. New Policy: Phased Retirement -- Jeff Christensen, Assistant Legal Counsel, Legal Services  
The legislature approved a bill that would allow an employer to enter into a phased retirement contract with an employee. This is an optional plan that CSD could provide since the State is providing this option. Policy documents are available on BoardDocs.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AF6MT75C9841>
- G. Board Mission and Vision Update. Board Sub-Committee – Steve Wrigley, Board Vice President, Nancy Tingey, Board Second Vice President, Amber Shill, Board Member  
The sub-committee reported on the progress of the indicators portion of the mission and vision statement. Indicators were evaluated with Superintendent Briscoe and Dr. Hal Sanderson, Director of Research & Assessment. Indicators were also discussed during a principal meeting with the sub-committee getting input and feedback from the principals. Additional meetings are scheduled with a plan to update the Board at the December 6<sup>th</sup> Board Meeting.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AFLRTT6F95DE>

**2. Business Meeting – 7:30 pm**

**3. Opening Items**

- A. Welcome
- B. Approve Agenda for November 15, 2016  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AETKXR53FA5B>

**MOTION: Nancy Tingey moved to approve the agenda for November 15, 2016. Robert Green seconded the motion. The motion passed unanimously.**

- C. Pledge of Allegiance – Brownie Girl Scout Troop 530 & Webelos Cub Scout Troop 3264  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AETKXS53FA5C>
- D. Reverence – Piper Riddle, Principal, Draper Elementary School – Principal Riddle provided updates and highlights of Draper Elementary School.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AETKXT53FA5D>

**4. Recognitions – Jeff Haney**

- A. Recognitions to honor the staff from Union Middle School for their bravery during a crisis situation.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AETKXV53FA5F>

**5. Board Student Advisory Council for 2016-17 Introductions**

- A. Dr. Robert Dowdle introduced the Student Advisory Council members for the 2016-17 school year. Ten students from CSD high schools are part of this group.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AFRQYT6B8AD8>

**6. Patron Comments**

- A. Dan Hayes: Mr. Hayes asked questions regarding school safety and positions on child access and safe storage gun laws. <http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AETKXZ53FA63>

**7. Consent Agenda**

- A. Approval of Minutes from October 18, 2016
- B. Approval of Hire and Termination Reports
- C. Approval of Purchasing Bids

- D. Approval of Student Overnight Travel
- E. Approval of October Financial Reports
- F. Approval of FY18 Small Capital Projects
- G. Approval of Code to Success Program
- H. Approval of Brookwood Elementary School Revised 2016-17 Land Trust Plan
- I. Approval of Jordan High School Revised 2016-17 Land Trust Plan
- J. Approval of Administrative Assignment at Hillcrest High School  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AETKY553FA67>

**MOTION: Steve Wrigley moved to approve the Consent Agenda Item 7A Approval of Minutes from October 18, 2016; Item 7B Approval of Hire and Termination Reports; Item 7C Approval of Purchasing Bids; Item 7D Approval of Student Overnight Travel; Item 7E Approval of October Financial Reports; Item 7F Approval of FY18 Small Capital Projects; Item 7G Code to Success Program; Item 7H Approval of Brookwood Elementary School Revised 2016-17 Land Trust Plan; Item 7I Approval of Jordan High School Revised 2016-17 Land Trust Plan; and Item 7J Approval of Administrative Assignment at Hillcrest High School. Claren Arnold seconded the motion. The motion passed unanimously.**

**8. New Business**

- A. Policy Update: GCIG, GBAC, GBBA/JBA, GBEB (Final Reading, Action Requested) – Jeff Christensen, Assistant Legal Counsel, Legal Services  
 This is a final reading of the updates on the various policies to comply with state law, add procedures for complaints of discrimination, bullying, harassment of employee and student victims, revise policy regarding boundary violations and educator conduct as outlined by the Utah State Board of Education and revise policy to align language with current practice. Policy documents are available on Board Docs.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AF6MTY5CD454>

**MOTION: Robert Green moved to approve the revisions to the following policies: GCIG – Local Professional Improvement Committee; GBAC – Criminal Background Check; GBBA/JBA – Nondiscrimination; GBEB - Employee Conduct and Professionalism. Nancy Tingey seconded the motion. The motion passed unanimously.**

- B. Calendars – (Second Reading) Dr. Floyd Stenstrud, Director, Planning & Enrollment  
 Calendar Option 1 and 2 were reviewed. Questions were raised and considered with reminders to follow the Board guidelines on creating school year calendars. Documents are available on BoardDocs.  
<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AETKYB53FA6D>

**9. Staff Comments**

Superintendent James Briscoe and Business Administrator Leon Wilcox provided recognitions and updates on activities throughout the District. Please review audio on BoardDocs if you would like to listen to comments.

Jim Briscoe: <http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AETKYD53FA6F>

Leon Wilcox: <http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AETKYG53FA72>

**10. Board Comments**

President Taylor provided an opportunity for Board Members to comment on recognitions and events throughout the District, please review audio on BoardDocs if you would like to listen to individual Board Member comments.

<http://www.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=AETKYL53FA76>

**11. Closing Items**

- A. Adjourn  
 Adjourned at 8:35

ATTEST

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Sherril Taylor

Board President

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James Briscoe

Superintendent