



**CANYONS SCHOOL DISTRICT
MINUTES OF BOARD OF EDUCATION MEETING
December 3, 2019**

The following minutes are a summary of the December 3, 2019 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a Study Session on Tuesday, December 3, 2019 beginning at 5:35 pm at the Canyons Administration Building - East, 9361 S. 300 East, Sandy, Utah 84070.

Those in attendance were:

Nancy Tingey, Board President
Amber Shill, Vice President
Steve Wrigley, Vice President
Clareen Arnold, Board Member
Chad Iverson, Board Member
Amanda Oaks, Board Member
James Briscoe, Superintendent
Leon Wilcox, Business Administrator
Dan Harper, General Legal Counsel

Excused: Mont Millerberg, Board Member (joined the meeting via telephone for item 8A), Charles Evans, Director of External Relations

1. Closed Session – 4:30 pm

A. For the purpose of discussing the purchase, exchange or lease of real property.

MOTION: Clareen Arnold moved to go into a closed session for the purpose of discussion the purchase, exchange or lease of real property. Amanda Oaks seconded the motion. *A roll call vote was taken. Chad Iverson joined the meeting after the vote was taken. The motion passed unanimously.

**Persons in Attendance: All Board members except Mont Millerberg, Jim Briscoe – Superintendent, Leon Wilcox – Business Administrator, Dan Harper – General Legal Counsel.*

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BJAPQT5F301D>

2. Study Session – 4:45 pm

A. Consideration for adoption of a resolution for the Board of Education of Canyons School District, Utah authorizing the issuance and sale of not more than \$80,005,000 principal amount of its General Obligation Bonds, Series 2020 and related matters (First Reading) – Leon Wilcox, Business Administrator

Mr. Wilcox introduced financial advisors as representatives of Stifel Nicolaus & Company. In order to issue General Obligation Bonds, the District must adopt a Bond Resolution in order to legally start the issuance process. The Administration is requesting issuing the amount of \$80,005,000 in General Obligation Bonds. Mr. Wilcox reviewed a bonds payable summary for the District outlining the timeline for issuance and payment of bonds The Administration would like to move the timeline of the General Bond Resolution from January 21, 2019 to

December 17, 2019 for the Board of Education's approval, in order to capture the low interest rates currently available. Presentation and Documents available on BoardDocs. <http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BJAPQX5F3021>

B. Update on potential use of Lease Revenue Bonds - Leon Wilcox, Business Administrator
Lease Revenue Bonds

Mr. Wilcox, at the request of the Board during the previous board meeting, provided additional information regarding Lease Revenue Bonds. These types of bonds are not required to have voter approval. They act similar to a mortgage loan and funding is secured by future revenues from capital levy. Payment would be made from Capital Funds, would not require tax increase but would limit funds available for potential Capital Expenditures.. Matt Dugdale, Financial Advisor from Stifel Nicolaus & Co. provided additional details for issuing this type of bond and answered questions from the Board. Presentation Available on BoardDocs. <http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BJAPSS5F82C4>

C. 2018-19 Comprehensive Annual Financial Report – Leon Wilcox, Business Administrator
The Comprehensive Annual Financial Report is required annually.

The 2018-19 Comprehensive Annual Financial Report (CAFR) was presented to the Board of Education. Mr. Wilcox highlighted sections of the report, . he explained factors that help the District maintain a AAA bond rating, and he reviewed the ten-year history of the Districts Taxable Values of Property. Document Available on BoardDocs. <http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BJAPSX5F8CE6>

D. BOE Mission, Vision Indicators Part II and Strategies – Student Achievement Strategic Plan-report from Vision/Mission committee - Dr. Hal Sanderson, Director of Research and Assessment

Dr. Sanderson presented statistics to the Board for indicators in Community Engagement, Customer Service, Innovation and Fiscal Accountability.

Community engagement: The number of volunteers increased from the previous year and there was a total of 171,436 volunteer hours submitted for 2018-19 school year. There was a discussion on how to increase School Community Councils training participation and factors that keep them from attending the annual training.

Customer Service: There was a review of Website metrics and parent, senior and teacher satisfaction surveys.

Innovation: The teachers who have earned level one certification in the instructional use of technology increased from 39% to 53%. Teachers who participated in professional development hours increased from 74% to 85%. The Board recommended adding Digital Divide and Second Step to the list of Board adopted programs for annual review.

Fiscal Accountability: The District continues to maintain a 100% full compliance on the Annual Audit Report and the highest bond rating of AAA. The District has achieved National Association Awards by GFOA and ASBO from 2012 to the present.

The Vision/Mission committee will bring recommendations to the board on indicators and target goals for ELL and Social and Emotional Learning as well as ideas for CSD to incorporate the USBE Profile of a Graduate. Presentation Available on BoardDocs. <http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BJAPTS5F95EA>

E. ACT, AP, Graduation Report - Dr. Hal Sanderson, Director of Research and Assessment
ACT, AP & Graduation Rate Results

The graduating Class of 2019 average composite score was 21.5 compared to the State average of 20.3. Mr. Sanderson reviewed ACT scores in English, Math, Reading and Science for CSD Seniors from 2015 to 2019. The results indicate students are well above the State

and National scores. The efforts at CSD to work with struggling students are reflected in the significant graduation percentage increases for the District. Jordan, Hillcrest, and Diamond Ridge high schools are to be commended for their significant increases. Although yet to be certified by USBE, the overall graduation rate for CSD is an all-time high of 90%. Presentation Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BJAPUA5FA135>

- F. ACT/GPA Correlation Report - Dr. Hal Sanderson, Director of Research and Assessment
The Board of Education requested a review of research on the topic of the best high school predictors for college readiness and success. Dr. Sanderson analyzed and reviewed CSD student data, along with national research to further understand the relation between cumulative GPA, ACT performance and rigorous coursework. The correlation between ACT composite score and cumulative GPA is positively related. He reported that a student's higher attendance record, high cumulative GPA, and rigorous coursework is associated with a higher ACT score. Researcher also indicate that there is a correlation between a 4-year college degree attainment and a focus on good study habits, attendance, participation, turning in assignments and taking quizzes are relevant to college success. Presentation Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BJAPUE5FAAF0>

3. Business Meeting – 7:00 pm

4. Opening Items

A. Welcome

(Mont Millerberg, Board member and Clareen Arnold, Board member, asked to be excused from the Business Meeting. Mr. Millerberg will join by phone later in the meeting)

B. Approve Agenda for December 3, 2019

MOTION: Amber Shill moved to approve the agenda for December 3, 2019. Amanda Oaks seconded the motion. 5 Yea 2 Not Present at Vote. The motion carries.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BJAPR35F3025>

C. Pledge of Allegiance – Crescent Elementary students Graham Iverson, Rand Seager, Elise Seager, Austin Hullet, Adam Kirby, Gavin Terry and Abby Seager

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BJAPR45F3026>

D. Inspirational Thought and School Highlights – Amanda Dee, Crescent Elementary 4th grade team lead

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BJAPR55F3027>

5. Recognitions

A. Jeff Haney, Director & Kirsten Stewart, Associate Director of Communications & Public Relations

- **Kate Kratz**, Hillcrest High School, Artist for CSD Holiday card
- **Ofelia Wade**, Recipient of Spain's Orden Civil de Alfonso X el Savio award

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BJAPR95F302B>

6. Patron Comments

- **Suzanna Graff**, Edgemont and BellView Elementary
- **Abram Berry**, Alta High School construction
- **Richard Pehrson, housing options for rebuild of Peruvian Park**

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BJAPRD5F302F>

7. Consent Agenda

- A. Approval of Minutes from November 12, 2019
B. Approval of Minutes from November 19, 2019
C. Approval of Hire and Termination Reports

- D. Approval of Purchasing Bids
- E. Approval of Student Overnight Travel
- F. Approval of 2018-19 Comprehensive Annual Financial Report and Related Audit Reports
- G. Approval of Land Trust Amendment for Brighton High School
- H. Approval of Land Trust Amendment for Canyon View Elementary School

MOTION: Amanda Oaks moved to approve Consent Agenda Item 7A Approval of Minutes from November 12, 2019; Item 7B Approval of Minutes from November 19, 2019; Item 7C Approval of Hire and Termination Reports; Item 7D Approval of Purchasing Bids; Item 7E Approval of Student Overnight Travel; Item 7F Approval of 2018-19 Comprehensive Annual Financial Report and Related Audit Reports; Item 7G Approval for Land Trust Amendment for Brighton High School; Item 7H Approval of Land Trust Amendment for Canyon View Elementary School. Steve Wrigley seconded the motion. 5 Yea 2 Not Present at Vote. The motion carries.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BJAPRH5F3033>

8. New Business

- A. Long Range Planning Committee report on future building schedule for remaining bond projects (Second Reading, Possible Action) – Long Range Planning Committee and Leon Wilcox, Business Administrator
(Mont Millerberg, Board member, joined the Business meeting by phone)

Mr. Wilcox reviewed the schedule of the remaining bond project options which include Peruvian Park Elementary, White City Elementary, Union Middle and West Draper Elementary. Increasing construction costs are impacting the remaining projects. The administration recommended financing options for the Board to consider are Lease Revenue Bonds, General Fund Balance and selling property.

He provided a review of the scheduling and financing options for the remaining projects. The administration recommends consolidating Bell View and Edgemont into one school and constructing a new school on the current Edgemont site.

The new White City school would require a new name, mascot, school colors and new principal. The administration plans to meet with each SCC/PTA of both schools. The estimated annual savings from the consolidation were presented. There were several options presented by the committee for future use of the Bell View building which included housing Diamond Ridge, Entrada and Youth Academy beginning in August 2022. This would allow for CTEC improvements such as alleviating overcrowding, expand programs offered and Canyons Virtual High school returning to campus.

The committee will visit the Crescent View building in December. They will review possible future uses of the facility and the needed improvements to the facility for intended use and report back to the board.

Mr. Wilcox listed several small capital projects which could be delayed if the financing option of lease revenue bonds are approved by the Board.

There was a discussion by the Board of Education on the best option to schedule and fund the remaining projects approved by the public through the 2017 Bond. Presentation Available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BJAPXB608528>

MOTION: Chad Iverson moved to approve Option 3 as the schedule for the remaining projects for the 2017 voter approved bond. Amber Shill seconded the motion. 6 Yea 1 Not Present at Vote. The motion carries

The Board asked the Administration to move forward with the 120-day statutory notification required by the State for the feedback on the consolidation of the White City Elementary school.

(Mont Millerberg exited the meeting via phone after the vote was taken)

- B. Review of School Housing Options for future building construction - Leon Wilcox, Business Administrator
Mr. Wilcox presented four options with pros and cons for housing the elementary schools during construction of their respective buildings. The Administration will meet with the school communities and faculties to receive their feedback. Architect selections will be presented at a future board meeting. Presentation Available on BoardDocs.
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BJAPXJ609113>

- C. Textbook and Curriculum Adoption (Second Reading) – Dr. Amber Roderick-Landward, Director of ISD
Dr. Amber Roderick-Landward answered questions from the Board of Education regarding the Annual Curriculum Adoption Proposal for 2020-2021 for Elementary science, Health I (Middle School), Health II (High School), Biology and Earth science. The Communications department has been instrumental in providing information to the communities through the District website, a general news bulletin sent to subscribers, CSD2U flyers were sent to 40,000 homes in the District and principals were given information to put in individual school community communication efforts. There are hard copies of the textbook available at each of the schools as well as the reception areas at the District Office.

There will be no action taken until January 2020 in order to allow for information to reach parents and communities in every school throughout the District. The Board of Education would like to receive feedback at that time. Document Available on BoardDocs.
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BJAPXP609CB9>

9. Staff Comments

- A. Superintendent Report
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BJAPRP5F3039>

- B. Business Administrator Report
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BJAPRS5F303C>

10. Board Comments

- A. The President will recognize individual Board members for reports
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BJAPRW5F3040>

11. Closing Items

- A. Adjourn 8:53pm
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BJAPS25F3044>

/cc

ATTEST _____ Board President
Nancy Tingey

James Briscoe Superintendent