



CANYONS SCHOOL DISTRICT MINUTES OF BOARD OF EDUCATION MEETING

The following minutes are a summary of the May 3, 2022 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a business meeting on Tuesday, May 3, 2022, beginning at 4:30 pm at the Canyons District Office, 9361 S. 300 East, Sandy, Utah 84070.

Those in attendance were:

Nancy Tingey, Board President
Steve Wrigley, Vice President
Clareen Arnold, Board Member
Mont Millerberg, Board Member
Holly Neibaur, Board Member
Amber Shill, Board Member
Rick Robins, Superintendent
Leon Wilcox, Business Administrator
Dan Harper, General Legal Counsel
Charlie Evans, Director of External Relations

Excused: Amanda Oaks, Vice President

1. Closed Session – 4:30 pm

- A. For the purpose of discussing collective bargaining
- B. For the purpose of discussing the character, professional competence, or physical or mental health of an individual

MOTION: Amber Shill moved to go into closed session for the purpose of discussing collective bargaining and for the purpose of discussing the character, professional competence, or physical or mental health of an individual. Holly Neibaur seconded the motion. *A roll call vote was taken. The motion passed unanimously.

*Persons in Attendance: Board Members for both items, for item 1A Rick Robins – Superintendent, Leon Wilcox – Business Administrator, Dan Harper – General Counsel, Charlie Evans - External Relations, Stephen Dimond – Director of Human Resources; for portions of item 1B, Dan Harper, Rick Robins, Leon Wilcox
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CDUV5W7F21E5>

2. Study Session – 5:30 pm

- A. 2022-2023 Budget Update (First Reading) – Leon Wilcox, Business Administrator

Mr. Wilcox reviewed education funding highlights from the 2022 Legislative session which included a 6% WPU increase, an increase in TSSA funding of \$1.106M, an increase in LAND Trust funding of \$58k, an increase in transportation funding of \$868k and an increase in at-

risk add-on WPU for \$1.125M. He also reviewed the ESSER (CARE) funding's which will come to an end in 2024.

The 2020 Census decreased Utah's Title I allocation approximately \$13M. Canyon's Title I funding will decrease from \$3.7M in FY22 to \$1.5M in FY23 for a total decrease of \$2.2M. The impact of this reduction will occur in FY 24. The Administration is working on possible solutions to mitigate the loss of funding for the Title I program. .

The 2022-23 major capital projects include Glacier Hills, Peruvian Park rebuild and Union Middle rebuild. The proposed small Capital projects for FY23 were also reviewed. Mr. Wilcox addressed Alta High facility concerns, which include opening the lunch room kitchen, remodeling to enlarge the band room and safety concerns with the baseball/softball fields. The administration is proposing the Public Education Capital Economic Stabilization Canyons allocation of \$3.9M be used towards renovation for Diamond Ridge and for AHS baseball/softball fields and use any remaining funds for elementary school camera upgrades.

This year marks the completion of CSD payments for the Jordan School District bonds. Property owners will no longer see the "Old Jordan Debt Service" line on their property tax statements.

The USDA has announced it will not extend universal free lunch for the 2022-23 school year. The plan is to charge previously approved breakfast and lunch prices. A request will be made to have all payments made online through Skyward due to labor shortages of lunch workers. Presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CDUUYB7E4A31>

- B. Policy and Legislative Update: Policy—600.15—Research Approval Process and Surveys; Policy—500.02—Student Conduct and Disciplinary Process; Policy—600.02—Instructional Materials; and Policy-600.06—School Library Materials Selection and Review (First Reading) – Jeff Christensen, Assistant Legal Counsel
(*This agenda item was moved to New Business Agenda Item 8C*)
- C. USBA Update – Mont Millerberg

Mr. Millerberg informed the Board of upcoming USBA events. He also acknowledged that every Board member, the Superintendent and the Business Administrator completed the USBA Master Board Award for 2021.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CDUV6W7F476F>

3. Business Meeting – 7:00 pm

4. Opening Items

- A. Welcome
- B. Approve Agenda for May 3, 2022

MOTION: Steve Wrigley moved to approve the agenda for May 3, 2022 with the exception of moving Study Session Item 2A Policy and Legislative update to New Business Item 8C and move the following agenda items respectively. Holly Neibaur seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CDUUYH7E4A37>

- C. Pledge of Allegiance – Butler Middle, Principal Paula Logan

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CDUUYL7E4A3A>

D. School Highlights – Butler Middle, Principal Paula Logan

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CDUUY7E4A3D>

5. **Recognitions** – Jeff Haney, Director, and Kirsten Stewart, Associate Director of Communications

The following staff and students were recognized:

- Superintendent Robins - UIAA
- 2022 State competitions -26 First-Place Winner, Council for Career and Technical Student organization

Presentation on BoardDocs

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CDUUY7E4A41>

6. **Patron Comments**

The following patrons commented:

- Representative Steve Eliason – Para Educator compensation
- Deron Roberts – Cultural attire at graduation
- Cami Kuchjinsky – Para Educators in the classroom
- Sione Ofa – Cultural attire at graduation
- Illaisa Folau – Cultural attire at graduation
- Candace Duncan – Para Educator compensation
- Amy Fetter Johnson, Diamond Ridge SCC President – concerns about late start for students at Diamond Ridge
- Marianne Barrowes, Draper Park SCC President – common late and early start times
- Ruth Taylor – Para Educator compensation
- Sally Scott – Para Educator compensation

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CDUUYX7E4A45>

7. **Consent Agenda**

- A. Approval of Minutes for April 19, 2022
- B. Approval of Hire and Termination Reports
- C. Approval of Purchasing Bids
- D. Approval of Student Overnight Travel
- E. Approval of 2022-2023 LAND Trust and TSSA plans which have received signatures from two Board members
- F. Approval of Superintendent contract from July 1, 2022 – June 30, 2024
- G. Approval of Business Administrator contract from July 1, 2022 – June 30, 2024

MOTION: Amber Shill moved to Approve Consent Agenda Item 7A Approval of Minutes for April 19, 2022; Item 7B Approval of Hire and Termination Reports; Item 7C Approval of Purchasing Bids; Item 7D Approval of Student Overnight Travel; Item 7E Approval of 2022-2023 LAND Trust and TSSA plans which have received signatures from two Board members; Item 7F Approval of Superintendent contract from July 1, 2022 – June 30, 2024; Item 7G Approval of Business Administrator contract from July 1, 2022 – June 30, 2024. Holly Neibaur seconded the motion.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CDUUYZ7E4A47>

8. **New Business**

- A. Approval of 2022-23 Canyons Education Association Negotiated Agreement (Action Requested) – Leon Wilcox, Business Administrator

The negotiated agreement for 2022-23 Canyons Education Association includes a one increment level increase for each certified employee. The District will also fund a 4.25% cost-of-living (COLA) adjustment based on step 20 of the certified salary schedule. Employees working on a 186-day contract will receive a total salary increase of \$3,715 (\$900 for the increment level plus \$2,725 COLA plus \$90 TSSA increase). The starting teacher salary will be \$54,665. New calculation formulas for the activity's athletics stipends will be adopted. The District portion of insurance will increase by 2% and the employee portion will increase by 1%. Policy 410.04 Employee Leave has been updated to include "Maternity Leave" for all benefit eligible employees providing up to six (6) consecutive calendar weeks of paid leave for the mother's recovery. Documents available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CDUUZE7E4A54>

MOTION: Steve Wrigley moved to approve the 2022-23 Canyons Education Association Negotiated Agreement. Holly Neibaur seconded the motion. A vote was taken. 5 Yea (Ms. Tingey, Mr. Wrigley, Ms. Arnold, Ms. Shill, Ms. Neibaur) 1 Nay (Mr. Millerberg). The motion carries.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CDUUZE7E4A54>

- B. Approval of 2022-23 Compensation Package for Canyons School District Administrators (Action Requested) – Leon Wilcox, Business Administrator

The negotiated agreement for 2022-23 Compensation Package for Canyons School District Administrators includes a fully funded increment steps for eligible administrators, a 4.25% cost of living increase (COLA) to the base of the salary schedule, and a 1.25% one-time stipend for administrators on the top step during the 2021-22 school year. The District cost for insurance will increase by 2% and the employee cost will increase by 1%. The district committed to review the current FTE allocation process and identify modifications and to update training given to new principals and assistants regarding building management and leadership. Documents available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CDUV9A7FA046>

MOTION: Holly Neibaur moved to approve the 2022-23 Compensation Package for Canyons School District Administrators. Mont Millerberg seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CDUV9A7FA046>

- C. Policy and Legislative Update: Policy—600.15—Research Approval Process and Surveys; Policy—500.02—Student Conduct and Disciplinary Process; Policy—600.02—Instructional Materials; and Policy-600.06—School Library Materials Selection and Review (First Reading) – Jeff Christensen, Assistant Legal Counsel

Policy—600.15—Research Approval Process and Surveys

This policy is an update to add language for Board of Education directed surveys and required surveys as part of federal or state legal requirements. In conducting federal or state surveys, the policy outlines the need for compliance with legal requirements for the protection of personally identifiable information of District employees and students under the family educational Rights and Privacy Act (FERPA), the Utah Student Privacy and Data Protection act and the Government Records Access and Management Act (GRAMA). The Surveys and Questionnaires Exhibit is updated to include federal and state surveys.

Policy—500.02—Student Conduct and Disciplinary Process

The policy requires a legislative update based on H.B. Student Tribal Regalia Use Amendments (2022). The provisions for school dress and grooming at graduation is updated to allow for graduation attire to include "tribal regalia," meaning the traditional dress of a "tribe, item of religious or cultural significance such as tribal symbols, beads and feathers. The Student Dress Code standards were revised for clarification regarding student clothing

and to remove gender specific language and some unclear terms. Language was added to address that clothing shall be free from writing, images or symbols that are inappropriate as defined in the policy. The Board requested that the Policy Committee discuss the comments received from students during the Patron Comment portion of the meeting.

Policy—600.02—Instructional Materials

The policy requires a legislative update based on H.B, 374 Sensitive Materials in Schools (2022). A sensitive material as outline in H.B, 374, “means an instructional material that is pornographic or indecent material” as that term is define in Section 76-10-1235. The policy update includes statutory definitions of school setting and sensitive material, adds materials selected will be free from sensitive materials and an outline of the process for reviewing of sensitive materials, which includes parents on the review committee.

Policy-600.06—School Library Materials Selection and Review

The policy is updated to include the term and definitions of sensitive material to the deselection criteria in the policy for library materials. A minor adjustment was made from calendar days to school calendar days to account for situations when a request for a review of a library material may extend over the summer months.

Presentation and documents available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CDUV6K7F3B11>

- D. Late start or early out proposal for collaboration and professional learning communities update (Third Reading) – Superintendent Robins

The strategic initiative in considering a common early out or late start is for all educators to participate in effective collaborative teams, such as Professional Learning Communities (PLC). The Accreditation assessment recommendation was to ensure a common, protected time with specific goals for IPLC meetings to be implemented to enhance the functions at all levels. Superintendent Robins defined what a professional learning community is compared to professional development. The Superintendent reviewed four critical questions that are essential for PLCs to be effective. He reviewed several benefits of professional learning teams. He indicated the purpose of common time for all levels is to establish a district-wide, common block of time for teachers at all levels is to collaborate internally with teams and vertically with other schools. Superintendent Robins invited principals Cathy Schino, Colleen Smith, Mindy Robison and Tom Sherwood to share their perspective and experience of late and early start times. Presentation and document on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CDUV9G7FA746>

MOTION: Claren Arnold moved to approve early out Fridays beginning in the 2022-23 school year, for the purpose and use of PLC’s districtwide on the same day and time using the bus schedule that was given by Leon . Amber Shill seconded the motion. 5 Yea (Ms. Tingey, Mr. Wrigley, Ms. Shill, Ms. Arnold, Mr. Millerberg) 1 Nay (Ms. Neibaur) The motion carries.

There was a discussion about the potential and benefits of a survey. Mont Millerberg “called the question” to end the discussion on the motion. A vote was taken on calling the question. The results were unanimous to end the discussion.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CDUV9G7FA746>

- E. Midvale area elementary school’s boundaries (Third Reading, Action Requested) – Leon Wilcox, Business Administrator

Mr. Wilcox reviewed the communications plan, which included the SCC meetings, school open houses that were held and a variety of methods used to communicate the proposals to the school communities within the boundaries discussed. In compliance with Utah Code 53G-

4-402, the first reading occurred more than 120 days from the date of adoption and opportunity for public comment in more than two meetings. The recommendation is to approve option 3 (map available on BoardDocs). The implementation will take place for the 2023-24 school year. Presentation on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CDUV9R7FB192>

MOTION: Mont Millerberg moved to approve option 3 of the Midvale area elementary boundaries in the area east of State Street be moved from Copperview Elementary to Midvalley Elementary and the avenues be moved from East Midvale Elementary to Midvale Elementary. The implementation will be in the 2023-24 school year. Also instruct the administration to notify all school communities. Claren Arnold seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CDUV9R7FB192>

- F. Report on Survey results regarding start and dismissal times for Draper Park and Mt. Jordan Middle schools and other affected schools – Jeff Haney, Director of Communications

The Canyons Board of Education requested a survey of communities that would be affected by adjusting the start and dismissal times at Draper Park and Mt. Jordan Middle schools to align with other middle schools in the District. The affected schools would start and end 15 to 30 minutes later if the middle schools were scheduled to start at or about 8 a.m. One survey was distributed per family or employee on April 21, 2022 through email to the parent listed as guardian in Skyward. Mr. Haney reviewed the key findings of the survey for each of the presented times. The majority of parents in 9 of 11 school communities strongly or somewhat prefer their schedule to remain the same. The majority of employees at 10 of 11 schools strongly or somewhat prefer the schedule to remain the same. Documents on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CDUV9Z7FBB68>

- G. 2022-2023 Bell Schedules update (Second Reading) - Leon Wilcox, Business Administrator

Mr. Wilcox reviewed the current transportation challenges and the effects of a school bell time change would have on the routes. He presented three proposed bell changes. The first is no change from current year, except Glacier Hills starting at 9:00 a.m. Second, Draper Park and Mt Jordan each start at 7:50 a.m. (20 minutes later). Third, Draper Park and Mount Jordan each start at 8:00 a.m. (30 minutes later). He reviewed the impact each option would have on each of the elementary schools that feed into these two middle schools. As part of Strategic Plan implementation discussions, the Board will consider conducting a districtwide bell study to adopt parameters for start times for all levels and optimize transportation services through a three-tiered routes system, assigned load management and run optimization. Presentation and document on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CDUVAP7FD4FD>

9. Staff Comments

- A. Superintendent Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CDUUZJ7E4A58>

- B. Business Administrator Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CDUUZM7E4A5B>

10. Board Comments

- A. The Board President will recognize individual Board members for reports.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=CDUUZR7E4A5F>

11. Closing Items

- A. Adjourn

/cc

ATTEST

Nancy Tingey

Board President

Rick Robins

Superintendent