



CANYONS SCHOOL DISTRICT MINUTES OF BOARD OF EDUCATION MEETING

The following minutes are a summary of the February 3, 2026, Canyons Board of Education meeting.

To listen to the entire board meeting, including all comments made during the meeting, please go to Diligent Community at <https://canyonsdistrict.community.highbond.com/Portal/>

The Board of Education of Canyons School District met in a board meeting on Tuesday, February 3, 2026, beginning at 4:30 pm at 9361 S 300 E, Sandy, UT 84070.

Those in attendance were:

Amber Shill, President
Amanda Oaks, Vice President
Andrew Edtl, Vice President
Katie Dahle, Board Member
Jackson Lewis, Board Member
Holly Neibaur, Board Member
Karen Pedersen, Board Member
Rick Robins, Superintendent
McKay Robinson, Assistant Superintendent
Leon Wilcox, Business Administrator
Daniel Harper, General Legal Counsel

Excused: Charlie Evans, Director of External Relations

1. Closed Session – 4:30 pm

A. For the purpose of discussing the purchase, exchange or lease of real property

MOTION: Karen Pedersen moved to go into closed session for the purpose of discussing the purchase, exchange or lease of real property. Andrew Edtl seconded the motion. *A vote was taken. 6 Yea (Ms. Pedersen, Mr. Lewis, Ms. Oaks, Ms. Shill, Mr. Edtl, Ms. Dahle) 1 Not Present (Ms. Neibaur joined after the roll call vote) The motion carries.

*Persons in Attendance: All Board Members and Rick Robins – Superintendent, Leon Wilcox – Business Administrator, Daniel Harper – General Counsel, McKay Robinson - Assistant Superintendent. Audio available on [Diligent Community](#)

2. Study Session – 5:00 pm

A. 2026 Legislative Update - Susan Edwards, Public Engagement Coordinator

Ms. Edwards updated the Board of Education on bills that are related to education.
Audio available on [Diligent Community](#)

B. Annual Review of School Fees Policy – Leon Wilcox, Business Administrator

USBE Rule R277-407-15(5) was updated December 2025 to require the District's policy on school fees and fundraising be reviewed annually. Mr. Wilcox reviewed school fees, fundraisers, fee waivers and donation policy. The new deadline to adopt the fee schedule for the next school year is now June 1st. The District must establish a path to graduation that does not require fee or waiver starting in the 2026-2027 school year. Presentation and documents available on [Diligent Community](#).

C. 2026-2027 Fee Schedule (First Reading) – Leon Wilcox, Business Administrator

State Executive Appropriations Committee recommended to return the 17.5M distributed in FY26 from the School Fees offset appropriation to increase the Catalyst Center funding. It's likely the FY27 and FY28 School Fees offset appropriation will no longer be available. The District will allow schools to keep what has already been distributed to them.

As a result of not collecting registration fees, schools are now accruing expenses for credit card processing fees up to \$40,000 per school, custodial overtime for Saturday events and practices are up to \$60,000 per year for all schools, assistant coaches up to \$40,000 per school and cost for HUML of approximately \$25,000 per school.

Proposed fee increases for FY27 for middle school, high school and CTEC were reviewed. No increase for elementary schools.

Proposed school fees legislation include HB121 may charge class fee for science classes and HB142 – no fee waiver for second school trip. Links for 2026-2027 proposed master fees schedules, proposed High/CTEC school fee schedules and middle school fee schedules were provided. Presentation available on [Diligent Community](#).

D. Board Meeting Schedule – President Shill

The board discussed calendar issues and agreed to reschedule the March 24, 2026, Board meeting to March 31, 2026. Audio available on [Diligent Community](#).

3. **Business Meeting – 7:00 pm**

4. **Opening Items**

A. Welcome

B. Approve Agenda for February 3, 2026

MOTION: Karen Pedersen moved to approve the agenda for February 3, 2026. Holly Neibaur seconded the motion. The motion passed unanimously.

Audio available on [Diligent Community](#)

C. Pledge of Allegiance – Butler Elementary, Principal Tracy Stacy
Audio available on [Diligent Community](#)

D. School Highlights – Butler Elementary, Principal Tracy Stacy
Audio available on [Diligent Community](#)

5. **Canyons Strong Employee Recognitions** – Jeff Haney, Director, and Kirsten Stewart, Associate Director of Communications

The following employees were recognized:

- Corner Canyon Cheer won the 6A Championship

- Corner Canyon Charelles Drill Team - Featured in the New York Times as top dance team in the nation and 4th place in 6A State Drill
- Chanci Loran, Program Administrator for Student Wellness was awarded Exemplary Status for the Youth in Care Audit from the Utah State Board of Education
- Enrique Tellez, Butler Middle, Bands and Orchestra Director named to Yamaha's "40 Under 40"
- Cassie Walker, Lone Peak Elementary teacher, National Board-certified teacher
- Corinna Zapatas, Alta High teacher, National Board-certified teacher
- National School Counseling Week February 2-6, 2026

Presentation available on [Diligent Community](#)

6. Patron Comments

The following patrons commented:

1. Sara Caldwell – CAESP, Assistant Principal Representative
2. Chandra Li – Chinese Dual Language Immersion
3. Jackie Ball – Chinese Dual Language Immersion
4. Kim Womak – Dual Language Immersion
5. Janie Linkel-Owens – Dual Language Immersion
6. Jenny Wong – Dual Language Immersion
7. Alexandra Larson – Dual Language Immersion
8. Kate Hulme – Dual Language Immersion
9. Audrey Hanks – Dual Language Immersion
10. Gioconda Velez – Boundary Study
11. PJ Mannion – Boundary Study
12. Ali West – Dual Language Immersion
13. Tristyn Farrington – Boundary Study
14. Erik Eduards – Closing Schools
15. Taylor Berkhow – Schools
16. Samantha Jones – Dual Language Immersion
17. Henry McConkie – Closing Schools
18. Jeanette Knight – Dual Language Immersion
19. Shannon Herbert – Boundary Study
20. Jared Herbert – Boundary Study
21. Jake Garfield – Closing Schools

Audio available on [Diligent Community](#)

7. Consent Agenda

- A. Approval of Minutes for January 20, 2026
- B. Approval of Hire and Termination Reports
- C. Approval of Purchasing Bids

MOTION: Katie Dahle moved to approve the Consent Agenda Item 7A Approval of Minutes for January 20, 2026; Item 7B Approval of Hire and Termination Reports; Item 7C Approval of Purchasing Bids. Amanda Oaks seconded the motion. 6 Yea (Ms. Neibaur, Mr. Edtl, Ms. Shill, Ms. Oaks, Ms. Dahle and Ms. Pedersen) Not Present (Mr. Lewis) The motion carries. Documents and audio available on [Diligent Community](#)

8. New Business

- A. State of the Arts Reports – Dr. Amber Roderick-Landward, Director of ISD

The CSD State of the Arts team reported that the arts engagement of students in CSD is strong across all levels and content areas because of excellent teachers, established programs, continuous innovation and strong school and district support. Teams meet multiple times a year to explore the successes and needs of their teachers, plan PLC time, and structure professional development opportunities. CSD has added new classes, programs, class levels, and general

music classes. CSD Middle schools have added music technology and a history of rock as a class option.

The Beverly Taylor Sorenson (BTS) has helped provide an Arts/Special Education partnership in some schools and allotted additional hours for collaboration and co-teaching. The District provides many events and programs and celebrates success through competitions and performances.

The Arts are also a perfect avenue for students to grow in all the six core competencies of the Portrait of a Canyons Scholar and a way to connect to the strategic plan.

Future goals and initiatives include, amplifying and acknowledging instructional success, capturing and analyzing the increase in integrated instruction in elementary schools, deepening and increasing support and resources, exploring methods for improvement in the quality of vertical alignment and work with teacher leadership teams to refine instructional guides and professional learning. Presentation available on [Diligent Community](#).

B. Strategic Plan Indicators Update – Dr. Rick Robins, Superintendent

Superintendent Robins highlighted indicators used to measure information for the focus areas of High-Quality Learning, Human Centered Supports, Operating Systems, and Access and Opportunity. A few new indicators added are MAP proficiency 6-10 grade, MAP growth 6-10 grade and parent satisfaction survey. The District continues to use data monitoring and reporting throughout the year to inform the Board of Education and to assist in determining areas of focus. Presentation available on [Diligent Community](#).

9. Staff Comments

A. Superintendent Report
Audio available on [Diligent Community](#)

B. Business Administrator Report
Audio available on [Diligent Community](#)

10. Board Comments

A. The President will recognize individual Board members for reports
Audio available on [Diligent Community](#)

11. Closing Items

A. Adjourned 9:59 pm

/cc

ATTEST

Amber Shill
Board President

Rick Robins
Superintendent