



CANYONS SCHOOL DISTRICT MINUTES OF BOARD OF EDUCATION MEETING

The following minutes are a summary of the December 2, 2025, Canyons Board of Education meeting.

To listen to the entire board meeting, including all comments made during the meeting, please go to Diligent Community at <https://canyonsdistrict.community.highbond.com/Portal/>

The Board of Education of Canyons School District met in a board meeting on Tuesday, December 2, 2025, beginning at 6:00 pm at 9361 S 300 E, Sandy, UT 84070.

Those in attendance were:

Amber Shill, President
Amanda Oaks, Vice President
Andrew Edtl, Vice President
Katie Dahle, Board Member
Jackson Lewis, Board Member
Holly Neibaur, Board Member
Karen Pedersen, Board Member
Rick Robins, Superintendent
McKay Robinson, Assistant Superintendent
Leon Wilcox, Business Administrator
Daniel Harper, General Legal Counsel
Charlie Evans, Director of External Relations

1. Study Session – 6:00 pm

A. Annual Comprehensive Financial Report – Leon Wilcox, Business Administrator

Mr. Wilcox reviewed the Canyons School District ACFR's General Fund's Balance Sheet and the Statement of Revenues, Expenditures, and Changes in the Fund Balance for fiscal year ending June 30, 2025. Personnel costs (including fringe benefits) for the district was 88.5% of the total expenses. Total expenditures were \$7,399,562, or 1.9% under the approved budget. The General Fund balance increased by \$636,732. He reviewed the summary of fair market and taxable property values which continue to show a large increase in residential property values and a smaller increase in industrial and commercial values over the last ten years. Documents available on [Diligent Community](#)

B. Strategic Plan Focus Group Report: Operating Systems – Leon Wilcox, Business Administrator

The Operating Systems committee is focused on aligning resources with people and effectively communicating information through multiple resources throughout the District.

Obligatory transfers are staffing adjustment made to ensure every school has the right number of teachers based on enrollment, programs, and student needs. These moves make it possible to retain teachers and keep class sizes balanced. A list of 2025-2026 school year implemented obligatory transfers were reviewed and are in line with the standard practice at local school districts.

Statewide, public and charter K-12 enrollment dropped by 11,478 students in 2025-2026. This follows a multi-year trend. Enrollment in 2023-2024 stood at 673,773 students and is projected to drop another 4.4% in 2026-2027 to land at 643,773 students. It is estimated that student enrollment in CSD will drop next school year by 1,100 students. The committee has discussed why students come from other Districts to attend CSD and reasons vary according to programs offered at individual schools.

The District Skyward Finance transitioned on October 27, 2025, to an upgraded program called Qmaltive. The student transition is scheduled to change in July, 2026.

The role of technology in education continues to be discussed and the District launched a "Technology Connect", portal that links families with tips to spark safety and digital citizenship conversations at home. Parents/guardians of students are now being notified of searches on school-managed Chromebooks for terms that could be related to violence or self-harm. Parents have the ability to modify Internet filtering settings on their student's Chromebook, see how much time their student spends logged in to their Chromebook each day, see if their student has searched the Internet for any inappropriate terms and request that the District consider blocking a certain website, or url. Technology information is also included in digital citizenship, Thrive Time curriculum and morning meetings. Teachers have been directed to eliminate Chromebook "free use" for students who complete assignments early. Classrooms are audited for quantity/quality of screentime. Utah Education Network (UEN) is doing an RFP for statewide filtering and CSD will wait for a decision to be made before evaluating its filtering RFP.

Mr. Wilcox reviewed the 2025-2026 listening tour top themes which included class sizes, growing support of staff needs, enrollment declines, school consolidations, building conditions, planning time, calendaring and Parent-Teacher conferences.

Presentation available on [Diligent Community](#).

2. Business Meeting – 7:00 pm

3. Opening Items

- A. Welcome
- B. Approve Agenda for December 2, 2025

MOTION: Katie Dahle moved to approve the agenda for December 2, 2025. Karen Pedersen seconded the motion. The motion passed unanimously.

Audio available on [Diligent Community](#)

- C. [Pledge of Allegiance](#) – Willow Springs Elementary, Principal Anne Hansen

- D. [School Highlights](#) – Willow Springs Elementary, Principal Anne Hansen

4. Canyons Strong Employee Recognitions – Jeff Haney, Director, and Kirsten Stewart, Associate Director of Communications

The following students and employees were recognized:

- Corner Canyon Football – 6A State Championship won third in a row. The Chargers will play in the first National High School Championship game hosted by Under Armour Stadium in Baltimore, Maryland on Dec 10, 2025.
- Bryntee Melchior, Eastmont Middle School – 2025 CSD Holiday Card Artist
- Coach Merdon, ISD Playworks Coach
- Janine Greener, Eastmont Healthy Lifestyles teacher – December Spotlight for Excellence in Health, Physical Fitness for Utah State Board of Education
- Dancing with the Hawks Dancing competition – Dec 6th & 8th, 2025

Presentation and audio available on [Diligent Community](#)

5. Patron Comments

The following patrons commented:

1. Jake Garfield – Boundary Study
2. Jeanette Knight – Boundary Study Park Lane
3. Sarah Mannion – Boundary Study Park Lane
4. Isaac Corcoran – Boundary Study
5. Emily Hansen – Boundary Study Park Lane
6. Shannon Herbert – Boundary Study Park Lane

6. Consent Agenda

- A. Approval of Minutes for November 11, 2025
- B. Approval of Hire and Termination Reports
- C. Approval of Purchasing Bids
- D. Approval of Annual Comprehensive Financial Report and Related Audit Reports
- E. Approval of District Sex Education Instruction Committee Members
- F. Approval of Proposed calendars for 2026-2027 school calendar and tentative approval for 2027-2028 and 2028-2029 school calendars

MOTION: Holly Neibaur moved to approve the Consent Agenda Item 6A Approval of Minutes for November 11, 2025; Item 6B Approval of Hire and Termination Reports; Item 6C Approval of Purchasing Bids; Item 6D Approval of Annual Comprehensive Financial Report and Related Audit Reports; Item 6E Approval of District Sex Education Instruction Committee Members; Item 6F Approval of Proposed calendars for 2026-2027 school calendar and tentative approval for 2027-2028 and 2028-2029 school calendars. Katie Dahle seconded the motion. The motion was passed unanimously.

Audio available on [Diligent Community](#)

7. New Business

- A. Long Range Planning Committee Proposal regarding school boundaries and school consolidations and closures Update (Third Reading, Possible Action) – Leon Wilcox, Business Administrator

New Public Hearings have been scheduled for Tuesday, January 27, 6pm, at Park Lane Elementary and Wednesday, January 28, 6pm at Granite Elementary.

The third reading recommendation is, for the Northeast Region, comprised of Bella Vista, Ridgecrest and East Midvale Elementary Schools. It is proposed that the westernmost portion of Ridgecrest Elementary School's boundary (west of 1300 E.) would shift to East Midvale Elementary to align with Midvale Middle School's boundaries. It is proposed that Bella Vista Elementary be closed and combined with the rest of Ridgecrest Elementary in the Ridgecrest building.

The benefits include providing enrollment sustainability for Canyons' most under-capacity school, support grade levels staffing/teaming and support choice of classes and access to academic program supports. Ridgecrest has capacity to accommodate Bella Vista Elementary without the need for portables. Estimated combined enrollment at Ridgecrest Elementary will be approximately 600 students. Bella Vista Elementary ABS classrooms will move to Brookwood Elementary. Preschool students will merge with other local classrooms and new classrooms at Oak Hollow Elementary.

All of Brookwood Elementary's students would attend Albion Middle School. Oakdale Elementary students residing east of Highland Drive would attend Albion Middle. Students residing in the Quarry Bend area (north of 90th South) would move from Glacier Hills Elementary

to East Sandy Elementary to align with Union Middle School's boundary. Oakdale Elementary would have two feeders (Oakdale>Albion Middle>Brighton High) and (Oakdale>Union Middle>Hillcrest High). This would require some students who currently attend Brighton to attend Hillcrest and vice versa.

There is no intention of selling the Bella Vista Elementary property, however, the District may consider a shared use opportunities for the building. All contracted licensed staff and all ESP staff will be guaranteed a job. Staff will be placed at combined Bella Vista/Ridgecrest, East Midvale, or other Canyons schools according to policy. Hourly ESP position will have priority placement in the District. ABS employee will follow the unit to Brookwood Elementary.

MOTION: Amanda Oaks moved to approve 1) The western portion of Ridgecrest Elementary School's boundary (West of 1300 E.) shift to East Midvale Elementary to align with Midvale Middle School's boundaries; 2) Bella Vista Elementary be closed and combined with the rest of Ridgecrest Elementary in the Ridgecrest building; 3) All of Brookwood Elementary's students attend Albion Middle School; 4) Oakdale Elementary students residing East of Highland (mainly Pinnacle Apartments) attend Albion Middle; 5) Students in Glacier Hills Elementary School's boundary (the Quarry Bend area North of 9000 South) transition to East Sandy Elementary to align with Union Middle School's boundary; 6) Move Oakdale Elementary to two-feeders (Oakdale>Albion Middle>Brighton High) and (Oakdale>Union Middle>Hillcrest High). This would require some students who currently attend Brighton to attend Hillcrest and vice versa. Karen Pedersen seconded the motion. The motion passed unanimously.

There was discussion by the Board of Education before and after the motion.
Presentation available on [Diligent Community](#).

8. Staff Comments

- A. Superintendent Report
- B. Business Administrator Report

9. Board Comments

- A. The President will recognize individual Board members for reports

10. Closing Items

- A. Adjourn 9:30pm

/cc

ATTEST

Amber Shill Board President

Rick Robins Superintendent