



## CANYONS SCHOOL DISTRICT MINUTES OF BOARD OF EDUCATION MEETING

The following minutes are a summary of the June 17, 2025, Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a board meeting on Tuesday, June 17, 2025, beginning at 5:00 pm at 9361 S 300 E, Sandy, UT 84070.

**Those in attendance were:**

Amber Shill, Board President, joined electronically  
Amanda Oaks, Vice President  
Andrew Edtl, Vice President  
Katie Dahle, Board Member  
Jackson Lewis, Board Member  
Holly Neibaur, Board Member, joined electronically  
Karen Pedersen, Board Member  
Rick Robins, Superintendent  
Leon Wilcox, Business Administrator  
Daniel Harper, General Legal Counsel

Excused: Charlie Evans, Director of External Relations

**1. Closed Session – 5:00 pm**

- A. For the purpose of discussing the purchase, exchange or lease of real property.

**MOTION: Karen Pedersen moved to go into closed session for the purchase, exchange or lease of real property. Katie Dahle seconded the motion. Yea (Ms. Shill, Ms. Pedersen, Ms. Oaks, Mr. Edtl, Ms. Dahle) 2 Not Present (Mr. Jackson–joined after the roll call vote–Ms. Neibaur.)**

\*Persons in Attendance: All Board Members, except Ms. Neibaur. Rick Robins – Superintendent, Leon Wilcox – Business Administrator, Daniel Harper – General Counsel, McKay Robinson – Assistant Superintendent

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DHLTJK779D0A>

**2. Study Session – 5:30 pm**

- A. PLC Update – Tom Sherwood, Director of High School Principals

The five high schools in the District implemented a self-assessment report for Professional Learning Community (PLC) groups to help identify strengths and weaknesses. This information provides the PLC with areas to focus on to help them move forward and make progress. A standardized reporting system will be created for each school going forward to report common data points. Documents available on BoardDocs.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DHHRT86F7EC6>

- B. Elementary Tech Advisory Committee Report – Superintendent Rick Robins and Assistant Superintendent McKay Robinson

The committee was formed to gather additional information and insights from parents, teachers, and district employees, highlighting various perspectives on technology usage in elementary schools for grades K-5. The committee is not a decision-making body, and the information gathered is to help the Board make decisions regarding tech usage in the elementary schools.

The discussion was summarized into five main areas: 1) Strengthen transparency, training and communications; 2) align and improve filtering, monitoring, and access protocols; 3) support instructional balance and student well-being; 4) reinforce digital citizenship and student accountability; 5) ensure equity and inclusion in tech policy development. Highlights and recommendations for each of these areas were presented. Presentation available on BoardDocs. <https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DHHRT96F7ECC>

**3. Business Meeting – 7:00 pm**

**4. Opening Items**

- A. Welcome  
B. Approve Agenda for June 17, 2025

**MOTION:** Jackson Lewis moved to approve the agenda for June 17, 2025. Katie Dahle seconded the motion. 5 Yea (Ms. Pedersen, Ms. Dahle, Ms. Oaks, Mr. Edtl, Mr. Jackson) 2 Not Present (Ms. Shill, Ms. Neibaur) The motion carries.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DHHRTF6F7ED4>

- C. Pledge of Allegiance – Danny Davis, Director of Accounting

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DHHRTJ6F7ED7>

**5. Patron Comments**

No patrons signed up for comment

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DHHRTR6F7EDF>

**6. Consent Agenda**

- A. Approval of Minutes for June 3, 2025  
B. Approval of Hire and Termination Reports  
C. Approval of Student Overnight Travel  
D. Approval of Purchasing Bids  
E. Approval of May Financial Reports  
F. Approval of Administrative Appointments

**MOTION:** Karen Pedersen moved to approve Consent Agenda Item 6A Approval of Minutes for June 3, 2025; Item 6B Approval of Hire and Termination Reports; Item 6C Approval of Student Overnight Travel; Item 6D Approval of Purchasing Bids; Item 6E Approval of May Financial Reports; Item 6F Approval of Administrative Appointments. Jackson Lewis seconded the motion. 5 Yea (Ms. Pedersen, Ms. Dahle, Ms. Oaks, Mr. Edtl, Mr. Jackson) 2 Not Present (Ms. Shill, Ms. Neibaur) The motion carries.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DHHRTT6F7EE1>

**7. New Business**

*Ms. Neibaur joined the meeting.*

- A. Canyons Innovation Center Update and Naming/Branding Discussion (Third Reading, Possible Action) – Kirsten Stewart, Associate Director of Communications

The Board of Education has authority and responsibility to name all new buildings, building re-models, or other facilitates within the District. The team has engaged with stakeholders and

students while developing names for the acquired eBay facility. Communications will conduct some small focus groups with students, faculty and business leaders to get qualitative data and a feel for the proposed names, report those back to the steering committee and then narrow it down for the Board. Presentation available on BoardDocs.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DHHRWC6FEC98>

## **8. Budget Hearing**

*Ms. Neibaur left the meeting.*

### **A. Public Hearing**

#### **1. Presentation of Final FY 2024-25 Budget and FY 2025-26 Budget**

Mr. Wilcox, Business Administrator, presented the final budget for the Fiscal Year 2024-25. The State unspent carryovers in TSSA, LandTrust, CTE, etc. are added back into the budget. Unspent federal IDEA and Title I funds from the prior year are available now. There are \$4.5M for school carryovers added back into the budget and increases in electricity costs. The expenses are trending under-budget by 2%. The Capital budget increased due to the purchase of the Innovation Center property for \$50 million. There was school equipment carryover of \$3.1 million added back into the budget. There were \$567,000 in equipment purchased to help bring down the Nutrition Fund balance and food costs increased by \$480,000. For the Student Activity Fund, there was an increase in expenditures to match the increase in fundraising activities.

Mr. Wilcox presented the proposed budget for the Fiscal Year 2025-26. The General Fund is comprised of local, state and federal funds, which are used to support the operation of the District, such as employee salaries, benefits, utilities, supplies, etc. The total budget is \$408,396,000. A majority of the General fund is spent on instruction with 89.2% of the fund going towards salaries and benefits. The budget includes a State-funded WPU increase of 4% and other state increases. There is a property tax increase of \$4,078,200. The budget includes the negotiated agreements for Certified, ESP's and Administrators as approved on May 6, 2025. Elementary and Middle School class sizes remain the same. High school class sizes increased by 0.5 students to help offset elementary AP's. A cushion of 29 teachers, with approximately 10 remaining. There is an increase for schools supplies and utilities. Each teacher will be paid for 32 hours of personal development. The educator salary adjustment will increase from \$8,904 to \$10,350 for licensed staff and a one-time \$1,000 bonus for ESP's.

The District's final expenditure have historically been 2%-4% under budget and the same is expected for this year. Utah Code 11-14-310(c) allows for remaining debt service fund revenues to be used for technology.

The starting teacher pay has increased from \$50,000 in the 2019-20 school year to \$64,200 for the 2025-26 school year, a \$14,200 increase or 28.4%. The estimated enrollment for the next five years continues to show a decline in students.

The Capital Outlay Fund is financed primarily with local property taxes for acquiring sites, building, or remodeling facilities, procuring equipment and vehicles which allow for a total budget of \$71,795,000. The lease revenue bond projects for the Innovation Center, Jordan, Corner Canyon and Eastmont were reviewed. Small capital improvements include Indian Hills band room, Brighton/Hilcrest teen centers, Albion auditorium, Jordan Valley chiller and controls, and Copperview waterline. Districtwide improvements, information technology and school equipment are included. The budget includes a \$2,555,000 tax increase to fund the repayment of the recently issued lease revenue bonds for the Innovation Center. The three-year capital fund forecast for FY26-29 includes leaser revenue bond payments, a \$4.5M ongoing Districtwide capital

maintenance, \$3M annually for technology upgrades and \$5M annually for small capital projects.

The Debt Service Fund is comprised of local property taxes to make principal and interest payments on outstanding bonds, which were sold to finance construction. Per the 2017 bond referendum, the debt service tax levy cannot exceed 0.001565, and the total budget is \$45,371,000. A summary of the outstanding debt was presented.

If needed, patrons can apply through the Salt Lake County treasurer for a statutory property tax relief at <https://slco.org/treasurer/tax-relief/> and the deadline for the application is September 2, 2025.

The challenges moving forward include funding school fee reduction, implementation and funding for school guardians, addressing declining enrollment and staffing FTE for the Innovation Center opening.

Presentation and documents available on BoardDocs.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DHHRUC6F7EF2>

2. Patron Comments on Final FY 2024-25 Budget and FY 2025-26 Budget (see item 4 above for procedures)

No patrons signed up for comment.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DHHRUC6F7EF2>

B. Approval of Final FY 2024-25 Budget (Action Requested)

**MOTION:** Katie Dahle moved to adopt the 2024-25 budget for revenues and expenditures for each fund as presented. Karen Pedersen seconded the motion. 6 Yea (Ms. Shill, Ms. Pedersen, Ms. Dahle, Ms. Oaks, Mr. Edtl, Mr. Jackson) 1 Not Present (Ms. Neibaur) The motion carries.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DHHRZK706F0F>

C. Tentative Approval of FY 2025-26 Budget (Action Requested)

**MOTION:** Katie Dahle moved to adopt the 2025-26 budget revenues and expenditures on a tentative basis for each fund as presented as final approval will be at the Truth-In-Taxation Hearing and to authorize a Truth-In-Taxation Hearing on August 5<sup>th</sup> at 7:00 p.m. to set the property tax rates as follows:

- a) Basic School Levy – certified rate as determined by the tax Commission and Utah state Board of Education
- b) Voted Levy – a rate to yield an additional \$4,078,200 above the certified rate. These funds will be used for operational expense, primarily increase to teachers and support staff.
- c) Capital levy – a rate to yield an additional \$2,555,000 above the certified rate to fund lease revenue bond payments for the Innovation Center.
- d) Debt Service Levy – sufficient to service debt requirements, not to exceed 0.001565.

Amanda Oaks seconded the motion. 6 Yea (Ms. Shill, Ms. Pedersen, Ms. Dahle, Ms. Oaks, Mr. Edtl, Mr. Jackson) 1 Not Present (Ms. Neibaur) The motion carries.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DHHRUF6F7EF5>

9. Staff Comments

A. Superintendent Report

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DHHS3370A711>

B. Business Administrator Report

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DHHS3F70B372>

**10. Board Comments**

A. The President will recognize individual Board members for reports

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DHHRUK6F7EF9>

**11. Closing Items**

A. Adjourn

/cc

ATTEST

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Amber Shill Board President

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Rick Robins Superintendent