



CANYONS SCHOOL DISTRICT MINUTES OF BOARD OF EDUCATION MEETING

The following minutes are a summary of the February 4, 2025, Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a board meeting on Tuesday, February 4, 2025, beginning at 5:00 pm at the Canyons Administration Building, 9361 South 300 East, Sandy, Utah 84070.

Those in attendance were:

Amanda Oaks, Vice President
Andrew Edtl, Vice President
Katie Dahle, Board Member
Jackson Lewis, Board Member
Holly Neibaur, Board Member
Karen Pedersen, Board Member
Rick Robins, Superintendent
Leon Wilcox, Business Administrator
Dan Harper, General Legal Counsel
Charlie Evans, Director of External Relations

Excused: Amber Shill, Board President (joined electronically for closed session)

1. Closed Session – 5:00 pm

- A. For the purpose of discussing the character, professional competence, or physical or mental health of an individual.

MOTION: Karen Pedersen moved to go into closed session for the purpose of discussing the character, professional competence, or physical or mental health of an individual. Katie Dahle seconded the motion. *A vote was taken. 6 Yea (Ms. Pedersen, Mr. Lewis, Ms. Oaks, Mr. Edtl, Ms. Dahle, Ms. Shill) 1 Not present (Ms. Neibaur joined the meeting after the roll call vote) The motion passed unanimously.

*Attendees: All Board Members. Rick Robins – Superintendent, Leon Wilcox – Business Administrator, Dan Harper – General Counsel, Steve Dimond – Director of Human Relations, McKay Robinson – Assistant Superintendent.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DDEV6S7F40EC>

2. Study Session – 5:30 pm

- A. 2025 Legislative Update - Charlie Evans, Director of External Relations and Susan Edwards, Public Engagement Coordinator

Ms. Edwards updated the Board of Education on bills that are related to education.
<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DDEV6U7F42BE>

B. School Fee Policy Update – Leon Wilcox, Business Administrator

The USBE Rule R277-407-14 requires the district policy on school fees and fundraising be reviewed annually. Mr. Wilcox reviewed the current policy for school fees and fundraisers, fee waivers, and donations, see policy 500.22. The proposed 2025-2026 school fee schedule will be discussed at the February 18, 2025, Board meeting. The Administration is reviewing possibilities for changes in the fee schedule for extra-curricular transportation, Rev Track credit card processing fees, cheer safety clinic, student overnight travel and increasing the per student maximum from \$5,000 to \$6,000. Presentation and documents available on BoardDocs. <https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DDEV937F9838>

C. Update of Final 2023-2024 Land Trust and TSSP reports – Alice Meridith, Director of Elementary School Principals

Per State requirement Ms. Meridith provided a final update of the 2023-2024 Land Trust and TSSP expenditures. The majority of CSD schools complied with keeping the carryover funds to less than the required 10% allowable amount. The six schools that exceeded the carryover limit will participate in a state online training.
<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DDEV9B7FA181>

D. Graduation Schedule – Dr. McKay Robinson, Assistant Superintendent

Dr. Robinson reported on future dates and locations for high school graduations located in the District. The 2025-2026 school year two graduations will be held at Utah Valley University and two graduations will be held at the Maverick Center on May 28, 2026. The 2026-2027 school year the administration would like to contract for all graduations to be held at the Maverick Center split between two days.
<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DDEV9G7FA802>

3. Business Meeting – 7:00 pm

4. Opening Items

- A. Welcome
- B. Approve Agenda for February 4, 2025

MOTION: Holly Neibaur moved to approve the agenda for February 4, 2025. Katie Dahle seconded the motion. A vote was taken. 6 Yea (Ms. Neibaur, Ms. Pedersen, Mr. Lewis, Ms. Oaks, Mr. Edtl, Ms. Dahle) 1 Not present (Ms. Shill). The motion carries.
<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DDEV727F42C4>

- C. Pledge of Allegiance – Brookwood Elementary, Principal Corrie Barrett
<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DDEV757F42C7>
- D. School Highlights – Brookwood Elementary, Principal Corrie Barrett
<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DDEV787F42CA>

5. Canyons Strong Recognitions – Jeff Haney, Director, and Kirsten Stewart, Associate Director of Communications

The following students and staff were recognized:

- Jordan High Navy National Defense Cadet Corps performed the flag ceremony at the USBA day on Capitol Hill event.
- Hillcrest Drill Team – 4A State Drill Championships
- Corner Canyon Drill Team – 4th place overall in 6A State Drill Championships
- Brighton Drill Team – 5th 5A State Drill Dance category
- Corner Canyon Cheer Team – “Canyon Queens’ documentary-style film
- Jen Gerrard, Head Nurse – facilitated program to get 40 students’ free eyeglasses.
<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DDEV7C7F42CE>

6. Patron Comments

No patrons signed up for comment.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DDEV7E7F42D0>

7. Consent Agenda

- Approval of Minutes for January 21, 2025
- Approval of Hire and Termination Reports
- Approval of Student Overnight Travel
- Approval of Purchasing Bids
- Approval of Final 2023-2024 Land Trust and TSSP reports
- Approval of Cottonwood Heights CDRA Second Amendment
- Approval of Amendment to Superintendent Contract for July 1, 2024 – June 30, 2026
- Approval of East Sandy Elementary LAND Trust/TSSP Amendment

MOTION: Jackson Lewis moved to approve Consent Agenda Item 7A Approval of Minutes from January 21, 2025; Item 7B Approval of Hire and Termination Reports; Item 7C Approval of Student Overnight Travel; Item 7D Approval of Purchasing Bids; Item 7F Approval of Cottonwood Heights CDRA Second Amendment; Item 7G Approval of Amendment to Superintendent Contract for July 1, 2024 – June 30, 2026; Item H Approval of East Sandy Elementary LAND Trust/TSSP Amendment. Holly Neibaur seconded the motion. 6 Yea (Ms. Neibaur, Ms. Pedersen, Mr. Lewis, Ms. Oaks, Mr. Edtl, Ms. Dahle) 1 Not present (Ms. Shill). The motion carries.

Consent Agenda Item 7E Approval of Final 2023-2024 Land Trust and TSSP reports was not included in the Consent Agenda motion because it did not require approval.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DDEV7G7F42D2>

8. New Business

- Long Range Planning Update – Leon Wilcox, Business Administrator

Mr. Wilcox reviewed the enrollment projections for the next few school years. Student enrollment continues to decrease in the district due to the declining birthrate and increases in housing market costs. Mr. Wilcox reviewed the current debt and a possible refunding option that will be brought to the Board at a future meeting. There was a discussion on financing options for future building construction and renovations. Future committee projects include building conditions, building capacity, small capital needs, and the process for possible boundary and school consolidation for elementary schools. Presentation and documents available on BoardDocs.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DDEV7V7F42DF>

9. Staff Comments

- Superintendent Report

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DDEV7Z7F42E3>

B. Business Administrator Report

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DDEV847F42E6>

10. Board Comments

A. The President will recognize individual Board members for reports

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=DDEV887F42EA>

11. Closing Items

A. Adjourn

/cc

ATTEST _____ Board President
Amber Shill

Rick Robins Superintendent