



CANYONS SCHOOL DISTRICT MINUTES OF BOARD OF EDUCATION MEETING

The following minutes are a summary of the September 17, 2024, Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a board meeting on Tuesday, September 17, 2024, beginning at 4:00 pm at the Canyons Administration Building, 9361 S. 300 East, Sandy, Utah 84070.

Those in attendance were:

Amber Shill, Board President, joined electronically for closed session
Amanda Oaks, Vice President
Andrew Edtl, Vice President, joined electronically for closed session
Kris Millerberg, Board Member
Holly Neibaur, Board Member
Karen Pedersen, Board Member
Nancy Tingey, Board Member
Rick Robins, Superintendent
Leon Wilcox, Business Administrator
Dan Harper, General Legal Counsel
Charlie Evans, Director of External Relations

1. Closed Session – 4:00 pm

- A. For the purpose of discussing the character, professional competence, or physical or mental health of an individual.

MOTION: Karen Pedersen moved to approve to go into closed session for the purpose of discussing the character, professional competence, or physical or mental health of an individual. Nancy Tingey seconded the motion. *A vote was taken. 5 Yea (Ms. Tingey, Ms. Pedersen, Ms. Shill, Mr. Edtl, Ms. Oaks) 2 Not Present (Ms. Millerberg and Ms. Neibaur joined the meeting after the roll call vote) The motion carries.

*Person in Attendance: All Board Members, Rick Robins – Superintendent, Leon Wilcox - Business Administrator, Dan Harper – General Counsel, McKay Robinson – Assistant Superintendent. Charlie Evans – Director of External Relations, Susan Edwards, Community Engagement Coordinator joined the meeting after the roll call

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D93UJT7C55BA>

2. Study Session – 5:00 pm

- A. Annual SCC Training (State Statute) – Susan Edwards, Community Engagement Coordinator

All the schools in the District have a School Community Council (SCC), which is comprised of parents, staff, and principal. The distribution amount for Canyons LAND Trust is

\$4,865,437.00. The SCC's role includes being good stewards of the Trust and writing plans for the LAND Trust funds. The SCC also gives input and approves TSSP, school safety, digital citizenship, and safe walking routes. They also review and give input if changes are needed in positive behaviors, electronic device plans and school attendance.

The Board of Education's role is to receive, review, and approve the TSSP and LAND Trust plans for compliance with the statutory requirements of these two funding resources. The Board provides rubric guidelines with elements for SCC's to follow writing the plans and for Board members to easily review. Two board members are assigned to review and approve each school's plan by May 12, 2025.

In compliance with State statute that requires providing annual training for all SCC members, the district will be offering 3 basic training sessions and 6 general training sessions. The SCC website compliance was reviewed, and training has been conducted at every school to assist with what content needs to be on the SCC website

Canyons piloted an electronic SCC elections option at Brighton, CCHS, Butler Middle and Copperview for parents to participate. The electronic option was successful and increased participation. The recommendation is that the policy committee review and consider it for adoption as a method for all schools to use in the future. Presentation available on BoardDocs. <https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D93NSG608BA5>

B. Annual Nutrition Services report – Sebastian Varas, Director of Nutrition Services

Mr. Varas reviewed the Nutrition Services organizational chart and indicated that the department is close to being fully staffed which is helping provide better service for students. The National School Lunch Program and The National School Breakfast Program requires school lunches meet meal pattern and nutrition standards based on the latest Dietary Guidelines for Americans. State Legislation (HB222) mandates breakfast alternate models for schools with over 30% free and reduced eligibility. Breakfast in the classroom is currently provided at East Midvale Elementary, Midvalley Elementary, Copperview Elementary and Sandy Elementary. Canyons continues to provide the Seamless Summer Program, the Fresh Fruits and Vegetable Program, and the Alternate Breakfast meal service program in qualifying schools.

The Canyons Café provides breakfast and lunch for employees or patrons at the district and a catering program that provides meals for trainings or meetings held at the district office.

Nutrition services continues to provide nutrition education throughout CSD schools by having registered dietitians in the classroom, planning promotions for school cafeterias, and developing tools for distributing nutrition education in the school community. This year's motto is "School Meals are Magic."

The free and reduced lunch percentages have changed from the 2023-2024 school year from 23.51% free and 4.31% reduced, to an increase to 26.17% free and a decrease to 4.00% reduced for the 2024-2025 school year.

The Community Eligibility Provision (CEP) is a non-pricing meal service option for schools allowing to serve breakfast and lunch at no cost to all enrolled students without collecting

household applications. Qualifying schools in CSD include Copperview, Midvale, East Midvale, Midvalley, Sandy and Midvale Middle schools.

The District is experiencing an increase in school meal program debt which means at the end of the year more families are not paying the school lunch bill. Donations to pay for the negative meal accounts include donations from private donors and the District can apply for a grant to help cover student meals through the governor's office.

The Nutrition Services Department has been fiscally responsible in managing expenses which has led to a positive Nutrition Services Fund Balance equivalent to 7.5 months. Federal rule allows the District to have a positive funds balance equivalent to 3 operating months. To utilize the funds a written plan will be designed to include paying balances for students qualifying for reduced benefits, improving services for the meals program, investing in equipment renovation for the kitchens and improving labor conditions. Presentation available on BoardDocs.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D93NUP60AA24>

3. Business Meeting – 7:00 pm

4. Opening Items

- A. Welcome
- B. Approve Agenda for September 17, 2024

MOTION: Holly Neibaur moved to approve the agenda for September 17, 2024. Nancy Tingey seconded the motion. 5 Yea (Ms. Tingey, Ms. Oaks, Ms. Neibaur, Ms. Pedersen, Ms. Millerberg) 2 Not Present. (Ms. Shill, Mr. Edtl) The motion carries.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D93NUP60AA24>

- C. Pledge of Allegiance – Lone Peak Elementary, Principal Shad DeMill
<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D93NSR608BAE>
- D. School Highlights – Lone Peak Elementary, Principal Shad DeMill
<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D93NSU608BB1>

5. Canyons Strong Employee Recognitions – Jeff Haney, Director, and Kirsten Stewart, Associate Director of Communications

The following employees were recognized:

- Constitution day celebrated districtwide
- Essay Contest winners:
- CSDtv – video broadcasting

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D93NSY608BB5>

6. Patron Comments

The following patrons commented:

- Krista Phippen, CEA President – Introduced CEA Executive Board
- Sean Malmstrom – School Safety at Jordan High School
- Jason Maldonado – Bullying
- Michael Helm – Indian Hills Band room

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D93NSY608BB5>

7. Consent Agenda

- A. Approval of Minutes for September 3, 2024
- B. Approval of Hire and Termination Reports

- C. Approval of Student Overnight Travel
- D. Approval of Purchasing Bids
- E. Approval of August Financial Reports
- F. Policy Update: New Policy 500.23-Extra-curricular Activities and Students Participation
- G. Legislative Update pursuant to USBE R277-628, Sensitive Materials: Policy-600.06-Selection and Reconsideration of School Library Materials

MOTION: Karen Pedersen moved to Approve Consent Agenda Item 7A Approval of Minutes from September 3, 2024; Item 7B Approval of Hire and Termination Reports; Item 7C Approval Student Overnight Travel; Item 7D Approval of Purchasing Bids; Item 7E Approval of August Financial Reports; Item 7F Policy Update: New Policy 500.23-Extra-curricular Activities and Students Participation; Item 7G Legislative Update pursuant to USBE R277-628, Sensitive Materials: Policy-600.06-Selection and Reconsideration of School Library Materials. Nancy Tingey seconded the motion. 5 Yea (Ms. Tingey, Ms. Oaks, Ms. Neibaur, Ms. Pedersen, Ms. Millerberg) 2 Not Present. (Ms. Shill, Mr. Edtl) The motion carries.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D93NT4608BB9>

8. New Business

- A. Strategic Plan Focus Group Report: Access & Opportunity – Paula Logan, Director of Federal and State Programs

The Access & Opportunity committee is focused on building bridges for all students to learn. Ms. Logan distributed a handout and reviewed the information regarding students who are served by Federal and State programs through Title I reading and math supports, Title III multi language learners, Title VI Native American learners, McKinney Vento students experiencing homeless, community schools, extended learning and teen centers.

The focus group is addressing issues by implementing multi language learner professional development for teachers around quality interactions, resources and allocations for newcomer supports, and Special Education supports such as unified sports, Life Skills Academy, and additional professional development days. Ms. Logan reviewed projects that were worked on and completed by subgroups during the summer.

During the 2024-2025 school year the focus group will instead of addressing immediate fires they will shift the focus towards developing a guiding document derived from the strategic plan. This will not only help navigate current challenges but also provide a long-term framework that aligns actions with broader organizational goals. Presentation available on BoardDocs. <https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D93NTH608BC6>

- B. Constitutional Amendment A Discussion

On the November 2024 ballot, voters will decide if an amendment to the Utah Constitution will be made to allow the removal of a designated Income Tax Earmark that currently funds public education. The Board of Education discussed if they should take a position in favor or against the proposed amendment. The Board was in full support of creating a statement to take a position providing information that will be helpful regarding clarification on the proposed amendment.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D93NWC612214>

9. Staff Comments

A. Superintendent Report

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D93NWC612214>

B. Business Administrator Report

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D93NTQ608BCD>

10. Board Comments

A. The President will recognize individual Board members for reports

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D93NTQ608BCD>

11. Closing Items

A. Adjourn

/cc

ATTEST _____ Board President
Amber Shill

_____ Superintendent
Rick Robins