



## CANYONS SCHOOL DISTRICT MINUTES OF BOARD OF EDUCATION MEETING

The following minutes are a summary of the March 2, 2021 Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a business meeting on Tuesday, March 2, 2021 beginning at 4:30 pm at the Canyons Administration Building - East, 9361 S. 300 East, Sandy, Utah 84070.

**Those in attendance were:**

Nancy Tingey, Board President  
Steve Wrigley, Vice President  
Amanda Oaks, Vice President  
Clareen Arnold, Board Member  
Mont Millerberg, Board Member  
Holly Neibaur, Board Member  
Amber Shill, Board Member  
Rick Robins, Superintendent  
Leon Wilcox, Business Administrator  
Dan Harper, General Legal Counsel  
Charlie Evans, Director of External Relations

**1. Closed Session – 4:30 pm**

- A. For the purpose of discussing the character, professional competence, or physical or mental health of an individual.
- B. For the purpose of discussing collective bargaining.
- C. **MOTION:** Clareen Arnold moved to go into closed session for the purpose of discussing the character, professional competence, or physical or mental health of an individual and for the purpose of discussing collective bargaining. Amber Shill seconded the motion. \*A roll call vote was taken. The motion passed unanimously.

*\*Persons in Attendance: All Board members, Rick Robins – Superintendent, Leon Wilcox - Business Administrator, Dan Harper – General Counsel, Charlie Evans – Director of External Relations, Dr. Robert Dowdle - Assistant Superintendent, Dr. McKay Robinson – School Performance, Cindy Hanson – School Performance.*

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BYJTA6628EA2>

**2. Study Session – 5:50 pm –**

- A. 2021 Legislative Update – Charlie Evans, Director of External Affairs and Susan Edwards, Public Engagement Coordinator

Mr. Evans and Ms. Edwards presented the high priority bills pertaining to education in the House and the Senate and the status of those bills to the Board of Education. Discussion available on BoardDocs. <http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BYJTAA628EA6>

B. Midvale Middle Academic Initiative Update – Mindy Robison, Midvale Middle School Principal

Principal Robison reviewed the purpose of the Midvale Middle academic initiative, which is to reduce class size and extend the school day while supporting the academic growth and overall well-being of students. The funding supports four additional FTE and after-school programming during the week. She presented data to show the effectiveness of the program in it's first of the approved two years. ... She reported that the after-school program has been valuable to the students and staff who participate and others schools have expressed interest in implementing a similar program. Discussion and presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BYJQ7Z667915>

C. Report on New Utah Health Order – Superintendent Dr. Rick Robins

The updated health order went into effect on Tuesday, February 23, 2021 and will remain in effect until March 25 or until revised, amended, or rescinded. The new health order allows schools to “test to dance” and “test to travel” for student activities. The District will allow up to 2 dances before the end of the year in the high schools and limited travel for extra-curricular groups. The events and participants will be required to strictly follow COVID-19 protocols. The Board of Education directed for participants to be required to sign an informed consent form assuring a willingness to adhere to the COVID restriction guidelines before traveling. “Test to stay” protocols were modified so that if participation is less than 60% or if the positivity rate is more than 2.5%, students who did not test, along with students who tested positive, will be asked to learn online for 10 days. Discussion and presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BYJQ8666827E>

D. 2021-2022 Bell Schedule (First Reading) - Leon Wilcox, Business Administrator

*This agenda item was moved to New Business Item 8A*

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BYJTAE628EAA>

3. Business Meeting – 7:00 pm

4. Opening Items

A. Welcome

B. Approve Agenda for March 2, 2021

**MOTION:** Steve Wrigley moved to approve the agenda for March 2, 2021 with the exception of Study Session Item D 2021-2022 Bell Schedule moved to New Business Item 8A and move agenda items in New Business respectively to Item 8B, 8C, 8D and 8E. Amanda Oaks seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BYJTAE628EAA>

C. Pledge of Allegiance – Jeff Christensen, Assistant Legal Counsel

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BYJTAF628EAB>

5. Recognitions – Jeff Haney, Director, and Kirsten Stewart, Associate Director of Communications

- **Mount Jordan Middle School Staff recognition for helping student** – Principal Dr. Matt Watts, PE Teacher Ashley Aniwierden, Hall Monitor Kami Ottman, head Secretary Kim Mitchell, Attendance Secretary Amy Beardon, Office Aide Brenda Castillo, School Nurse Angela Despain.
- **State Swim Champions** – Jordan High School and Brighton High School
- **State 6A Wrestling Champions** – Kameron Moss, Brigham Bagley, Tyler Vivanco
- NASA Teachers

Presentation available on BoardDocs

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BYJTAH628EAD>

6. Patron Comments

If you would like to participate remotely during the patron comment period of the meeting of the Canyons Board of Education, please send via email your name and phone number to [communications@canyonsdistrict.org](mailto:communications@canyonsdistrict.org) by 5:00 p.m. the day of the scheduled meeting. In the email, please indicate the item or topic you wish to address. The Canyons District Office of Public Communications will then send you an email message with detailed information regarding how to access the teleconference system that will be used to facilitate the patron comments.

The following patrons commented:

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BYJTAM628EB1>

- Nancy Nichols – COVID protocols
- Matt Simmonds & Preston Knight – Curriculum and Diversity
- Erika Bradshaw – CEA President – Remote Fridays
- Travis Hannan – Digital Learning

## 7. Consent Agenda

- A. Approval of Minutes from February 16, 2021
- B. Approval of Hire and Termination Reports
- C. Approval of Purchasing Bids
- D. Approval of Administrative Assignment Changes
- E. Approval of Land Trust Amendment for Willow Canyon Elementary School
- F. Approval of Student Overnight Travel

**MOTION:** Amber Shill moved to Approve Consent Agenda Item 7A Approval of Minutes from February 16, 2021; Item 7B Approval of Hire and Termination Reports; Item 7C Approval of Purchasing Bids; Item 7D Approval of Administrative Assignment Changes; Item 7E Approval of Land trust Amendment for Willow Canyon Elementary School with the exception of Item 7F Approval of Student Overnight Travel. Mont Millerberg seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BYJTAR628EB5>

There was a discussion regarding Consent Agenda Item F Approval of Student Overnight Travel.

**MOTION:** Holly Neibaur moved to approve the Consent Agenda Item F Student Overnight Travel, wave the 45-day notice policy through April 20, 2021 and include that students, volunteers and staff sign a consent form agreeing to follow the COVID-19 protocols. Amber Shill seconded the motion. The motion passed unanimously.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BYPRTT6C14B7>

## 8. New Business

- A. 2021-2022 Bell Schedule (First Reading) - Leon Wilcox, Business Administrator

Mr. Wilcox indicated a bus driver shortage continues to be a challenge for the transportation services and that stacking routes is needed for efficiency in transportation for students. He presented recommendations for changing start times for Hillcrest High School and East Midvale Elementary. He indicated that if start times were adjusted at Draper Park and Mount Jordan Middle schools, twelve other school start times would need to change in order for transportation services to accommodate the new times. The Board of Education requested the Administration conduct a study of possible later start times for secondary schools for future school years and report back at a future board meeting. Discussion and presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BYJQ8D668C8B>

- B. Policy Update: Policy—400.27—Employees in Public Office; Recommended Obsolete – Policy—600.7—Kindergarten; Recommended Obsolete – Policy—700.7—School Community Contests and Special Programs (Second Reading, Possible Action) – Jeff Christensen, Assistant Legal Counsel

Policy—400.27—Employees in Public Office

The language of the policy was updated to require employees to only enter into an agreement with the District when public office service may conflict with employment contract time or duties. The employee would be offered three options for the agreement; use accrued personal paid time off, request an unpaid leave of absence from Human Resources, or salary reimbursement for the difference of payment received from public service. The Board requested information about policies in other districts for the next reading of this policy.

Recommended Obsolete – Policy—600.7—Kindergarten; Recommended Obsolete – Policy—700.7—School Community Contests and Special Programs

There were no updates to these recommendations since the first reading.

Discussion and presentation available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BYJQ9B66D5D3>

C. 2021-2022 Fees Schedule (Second Reading) – Gary Warwood, Director of Accounting

Mr. Warwood reported to the Board that CSD families were sent information regarding the proposed Fees Schedules as well as inviting their feedback. This information was sent on February 23, 2021 through the District Skylert in English and Spanish. Additionally information was shared on social media platforms as well as the District website. The Board of Education received comments from patrons regarding the proposed 2021-2022 school fees. In response to some feedback, CSD Administration sought clarification from the State Board of Education regarding the proposed Chromebook Fee. USBE considers Chromebooks to be classified as a textbook and Board Rule prohibits charging fees for textbooks beginning in the 2022-23 school year. The Administration no longer recommends this fee for 2021-22 school year and will further evaluate the Chromebook initiative. Fines for lost, stolen, or damaged chrome books are allowed per R277-407(19) and are listed on the fee schedule. Mr. Warwood provided links to the master fee schedules for high schools and middle schools. A third reading with action requested is scheduled for the March 16, 2021 Board meeting. The Board of Education requested additional communication be sent out to families with the updated changes to the fee schedule. The Board requested information about how the Chromebooks will be used for curriculum to be brought to a future Board meeting. Presentation and discussion available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BYJQ9K66E8D6>

D. Update on Friday Remote Learning day – Superintendent Dr. Rick Robins

Superintendent Robins reviewed a summary of events and rationale for the reasons for the adjustment from a 5-day learning week to a 4-day learning week that was implemented after the September 22, 2020 Board meeting. He discussed the strengths and challenges that have been experienced while striving to maintain high standards and expectations for learning, preserving learning options for families and mitigating community impact by aligning across all grade levels. He also reviewed the District's response to COVID and support plan which included options for in person, online and parent led learning. He presented current Utah Department of Health Information for the Board to consider in discussing the continuation of Friday remote learning through the end of the 2020-2021 school year. The Board of Education requested that additional discussion on this topic be scheduled for the March 16, 2021 Board meeting. Presentation and discussion available on BoardDocs.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BYJQ9R66F2D4>

E. Approval of Union Middle School Construction Purchasing Bid (Action Requested) – Leon Wilcox, Business Administrator

Mr. Wilcox reviewed the construction plans for rebuilding Union Middle school. The Board approved the contract for Hughes General Contractors on June 9, 2020 and bids were solicited from subcontractors from January 11, 2021 to February 3, 2021. He reviewed a summary of the total budget of the rebuild, which includes the architects, general contractors, property, furniture, fixtures, and equipment. The

construction is scheduled to begin in April 2021 and is expected to be completed for the start of the 2023-2024 school year. Discussion and presentation available on BoardDocs.  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BYJQ9V66FB4E>

**MOTION:** Mont Millerberg moved to approve awarding the construction contract for Union Middle to Hughes General Contractors in an amount not to exceed \$57,800,000 and approve a contract for VCBO Architects not to exceed \$2,640,000 for design and engineering costs of the building. Clareen Arnold seconded the motion. The motion passed unanimously.  
<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BYJQ9V66FB4E>

**9. Staff Comments**

A. Superintendent Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BYJTB7628EC3>

B. Business Administrator Report

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BYJTBA628EC6>

**10. Board Comments**

A. The Board President will recognize individual Board members for reports.

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BYJTBE628ECA>

**11. Closing Items**

A. Adjourn 10:43pm

<http://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=BYJTBJ628ECE>

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ATTEST

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Nancy Tingey

Board President

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Rick Robins

Superintendent