



## CANYONS SCHOOL DISTRICT MINUTES OF BOARD OF EDUCATION MEETING

The following minutes are a summary of the March 12, 2024, Canyons Board of Education meeting. To listen to the entire board meeting, including all comments made during the meeting, please go to BoardDocs at <http://www.boarddocs.com/ut/canyons/Board.nsf>

The Board of Education of Canyons School District met in a board meeting on Tuesday, March 12, 2024, beginning at 4:30 pm at the Canyons Administration Building - East, 9361 S. 300 East, Sandy, Utah 84070.

**Those in attendance were:**

Amber Shill, Board President  
Amanda Oaks, Vice President  
Andrew Edtl, Board Member  
Holly Neibaur, Board Member  
Karen Pedersen, Board Member  
Nancy Tingey, Board Member  
Rick Robins, Superintendent  
Leon Wilcox, Business Administrator  
Dan Harper, General Legal Counsel  
Charlie Evans, Director of External Relations

Excused: Mont Millerberg, Vice President

**1. Closed Session – 4:30**

- A. For the purpose of discussing the character, professional competence, or physical or mental health of an individual.
- B. For the purpose of discussing collective bargaining.
- C. For the purpose of discussing the purchase, exchange or lease of real property.

**MOTION:** Amanda Oaks moved to approve to go into closed session for the purpose of discussing the character, professional competence, or physical or mental health of an individual, the purpose of discussing collective bargaining and purpose of discussing the purchase, exchange, or lease of real property. Karen Pedersen seconded the motion. \*A vote was taken. 5 Yea (Ms. Shill, Ms. Tingey, Ms. Oaks, Ms. Pedersen, and Mr. Edtl) 1 Not Present (Ms. Neibaur joined the meeting after the vote). The motion carries.

\*Person in Attendance: All Board Members except Mont Millerberg, Rick Robins – Superintendent, Leon Wilcox – Business Administrator, Dan Harper – General Counsel, McKay Robinson – Assistant Superintendent and Charlie Evans, Director of External Relations

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D35U5S7A36F7>

## 2. Study Session – 5:30 pm

- A. Update of Final 2022-2023 Land Trust and TSSP reports – Cindy Hanson, Director of Middle Schools

Board members received the Final 2022-2023 Land Trust and TSSP reports to review. The plans are due April 9, 2024, for the schools and will be on the Board Agenda for that day.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D36Q5Z64BF18>

- B. 2024 Legislative Final Report – Charlie Evans, Director of External Relations and Susan Edwards, Public Engagement Coordinator

The 2024 Utah Legislation Session had a total of 933 total bills and 211 of those bills will impact the District. The Public Education funding highlights include a 5% Weighted Pupil Unit (WPU) increase (3.8 inflation, 1.2 additional) for an amount of \$4,494 WPU for the 2024-2025 school year. Mr. Evans reviewed bills that impact local governance, curriculum, school safety, and employee bills. Information on the Constitutional Amendment SJR 10 was discussed.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D35U5U7A36F9>

- C. Policy-400.28-Military Leave (First Reading); Policy-400-34-Provisional Status of Administrative Personnel (First Reading); Policy-400-42 - Termination of Employment (Administrative Personnel) (First Reading) – Jeff Christensen, Assistant Legal Counsel  
*(This agenda item was moved to New Business agenda item 8B)*
- D. Update on Special Program Unit Placements – Nate Edvalson, Director of Special Education  
*(This agenda item was moved to New Business agenda item 8C)*
- E. Kindergarten early out proposal for first week of the 2024-2025 school year – Dr. Amber Roderick-Landward, Director of Instructional Supports  
*(This agenda item was moved to New Business agenda item 8D)*

## 3. Business Meeting – 7:00 pm

*Ms. Oaks was excused from the Business meeting*

## 4. Opening Items

- A. Welcome  
B. Approve Agenda for March 12, 2024

**MOTION:** Holly Neibaur moved to approve the agenda for March 12, 2024 with the exception of moving Study Session Item 2C Policy-400.28-Military Leave (First Reading); Policy-400-34-Provisional Status of Administrative Personnel (First Reading); Policy-400-42 - Termination of Employment (Administrative Personnel) (First Reading) to new business Item 8B; Study Session Item 2D Update on Special Program Unit Placements to new business item 8C; Study Session 2E Kindergarten early out proposal for first week of the 2024-2025 school year to new business item 8D and new business agenda Item 8B and 8C will move respectively to 8E and 8F. Karen Pedersen seconded the motion. The motion passed unanimously.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D35U627A36FF>

- C. Pledge of Allegiance – Julie Fielding, Altara Elementary School Principal  
<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D35U627A36FF>
- D. School Highlights - Julie Fielding, Altara Elementary School Principal  
<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D35U647A3701>

**5. Canyons Strong Student Recognitions – Jeff Haney, Director, and Kirsten Stewart, Associate Director of Communications**

**A. Canyons Strong Student Recognitions**

The following students were recognized:

- Alta High School, Caleb Shabestairee, band council and band and orchestra students expressed appreciation for the new band room and will place a plaque of appreciation in the band room recognizing the Board of Education
- Robotics Clubs – Hillcrest team earned the Team Spirit award and Alta team earned the Team Sustainability Award. Hillcrests Senya Walker was awarded as a First Dean's List Finalist.
- Swim Championships –
  - Jordan High Robert Barton helped his team take first place in the 200-yard medley relay and 3<sup>rd</sup> in the 200-yard freestyle relay. He won two individual state titles in the 200-yard freestyle and 100-yard butterfly. The championship team include Barton, Will Coccimiglio, Nick Nigbur and Owen Hirschi. Jordan High finished 4<sup>th</sup> among all 4A teams.
  - Brighton finished 2<sup>nd</sup> in 5A State Championship. Drake Doyle earned individual titles in the 200 free and 50 free events. Luan Barnard earned a first-place finish in the 100 backstrokes
  - Corner Canyon dominated in the Unified events of the 6A boys state swim championship. Jordan Barlow took 1<sup>st</sup> place in the Unified Mixed 50 free with a time of 35.24. Jadon Medina earned 3<sup>rd</sup> place. The Chargers shared with Herriman the 1<sup>st</sup> place trophy in the Unified Mixed 100 freestyle relay
- State Champion Wrestlers
  - Corner Canyon Mana Fager and Kaydon Williams are state individual champions in their weight classes in 6A. Mana won in 190lb and Kaydon took the 1<sup>st</sup> place spot in 285lb.
  - Hillcrest had two state title winners – Sisters Eva and Eliza Zimmerman who both won back-to-back in their weight divisions.
  - Jordan Taylor Hilton captured the gold in 155lbs, and Clarion Fager took 1<sup>st</sup> place in the 170lb division
- Alta High was recognized for the school's celebration of Veteran's Day by the Utah Chapter of the Freedoms Foundation at Valley Forge, honoring the school with the George Washington Honor Medal.  
Presentation on BoardDocs.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D35U667A3703>

**B. In memoriam of Board of Education Vice President Mont L. Millerberg**

A video presentation was shown in memoriam of Mr. Mont Millerberg's service as a Board member since the start of the district in 2009. The Board of Education each took a moment to reflect on Mr. Millerberg and memories with him.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D35U667A3703>

**6. Patron Comments**

The following patrons commented:

- Jen Archuleta – Special Program Unit Placements
- Alli Weaver – Special Program Unit Placements

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D35U687A3705>

**7. Consent Agenda**

- A. Approval of Minutes for February 20, 2024
- B. Approval of Hire and Termination Reports
- C. Approval of Purchasing Bids
- D. Approval of Student Overnight Travel

- E. Approval of Administrative Appointments
- F. Approval of Property Sale

**MOTION:** Holly Neibaur moved to Approve Consent Agenda Item 7A Approval of Minutes from February 20, 2024; Item 7B Approval of Hire and Termination Reports; Item 7C Approval of Purchasing Bids; Item 7D Approval Student Overnight Travel; Item 7E Approval of Administrative Appointments and Item F Approval of Property Sale. Karen Pedersen seconded the motion. The motion passed unanimously.  
<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D35U6A7A3707>

## 8. New Business

- A. District 1 Mid-Term Vacancy Process – President Amber Shill

President Shill reviewed the process that has been established to select a new Board member to represent District 1. The Board members will interview and select from candidates who have applied for the position at the next Board meeting, scheduled March 19, 2024.  
<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D35U6K7A3710>

- B. Policy-400.28-Military Leave (First Reading); Policy-400-34-Provisional Status of Administrative Personnel (First Reading); Policy-400-42 - Termination of Employment (Administrative Personnel) (First Reading) – Jeff Christensen, Assistant Legal Counsel

### Policy-400.28-Military Leave

The Policy Committee recommends an update to include a title change to Military Leave or Military Stipend to include hourly employees serving in the military. The update also includes offering leave or a stipend to employees that receive military service orders.

### Policy-400-34-Provisional Status of Administrative Personnel

The policy update includes clarification of nonrenewal and reassignment procedures for administrators. These revisions address current administrators who have achieved career status and are then placed in a substantially different position and status exceptions for school-based and district-based administrators.

### Policy-400-42 - Termination of Employment (Administrative Personnel)

This policy update includes new definitions, progressive disciplinary action provision, the nonrenewal policy and clarification edits for an informal conference and a formal hearing process. Presentation and documents available on BoardDocs.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D36Q6564CA0D>

- C. Update on Special Program Unit Placements – Nate Edvalson, Director of Special Education

Mr. Edvalson present proposed changes for elementary and middle school feeder alignment for Essential Elements Core (EEC) classes. The benefits of these changes include the possibility of a student to be closer to their boundary schools and homes, community friendships will be easier to facilitate, parent access to schools will be increase, and routing times could be reduced and later start times. Presentation available on BoardDocs.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D36Q6564CA0D>

- D. Kindergarten early out proposal for first week of the 2024-2025 school year – Dr. Amber Roderick-Landward, Director of Instructional Supports

In September 2023, USBE amended rules specific to kindergarten for early learning program and benchmarks, as well as pupil accounting. Proposed adjustments include all kindergarten students attend half-days the first week of school, individual and student/guardian appointments to be scheduled in the afternoon, transportation and then resume full-day schedule the second week of school. This item will be brought back for Board approval on consent agenda for March 26, 2024. Presentation available on BoardDocs.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D35U5V7A36FA>

- E. Strategic Plan Focus Group Report: Human-Centered Supports – Dr. Brian McGill, Director of Student Services

This agenda item was moved to the Board meeting scheduled for March 26, 2024.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D35U6L7A3711>

- F. 2024-2025 Fee Schedule (Third Reading, Action Requested) – Daniel Davis, Director of Accounting

The Legislature passed HB415 on February 29, 2024, which appropriated \$35,537,800 of one-time use funds to be distributed to all LEA's over a 3-year period from FY26-FY28. Canyons School District will receive approximately \$500,000 per year for three years. The bill will also require that starting in FY26, general fees, such as registration fees for middle and high schools, as well as curricular and co-curricular fees will no longer be allowed to be collected. In the 2022-23 school year CSD collected about \$1,000,000 in registration fees and about \$2,500,000 in curricular/co-curricular fees. Mr. Davis reviewed fees that will be allowed in FY26, such as AP exam, driver's education course and open enrollment application processing. Elective curricular and non-curricular courses may continue to charge for items not on the list, such as field trips, admission charges and membership fees. Fundraising is no longer part of fees. Proposed school fees for FY 2025 were briefly reviewed and discussed. Presentation and documents available on BoardDocs.

**MOTION:** Nancy Tingey moved to approve the 2024-2025 fee schedule as presented and proposed. Karen Pedersen seconded the motion. 4 Yea (Ms. Neibaur, Ms. Shill, Ms. Tingey and Ms. Pedersen) 1 Nay (Mr. Edtl) 1 Not Present at Vote (Ms. Oaks) The motion carries.

9. Adjourn meeting as Board of Education

**MOTION:** Holly Neibaur moved to adjourn the meeting of the Canyons Board of Education. Nancy Tingey seconded the motion. 5 Yea (Ms. Shill, Ms. Tingey, Ms. Neibaur, Ms. Pedersen, Mr. Edtl) 1 Not Present at Vote. The motion carries

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D35U6N7A3713>

10. Convene meeting of the Local Building Authority of Canyons School District\*

- A. Approve Agenda for Local Building Authority of Canyons School District for March 12, 2024

**MOTION:** Holly Neibaur moved to convene the meeting of LBA of CSD and approve the agenda for the March 12, 2024, meeting of the Local Building Authority of Canyons School District and approve the agenda. Andrew Edtl seconded the motion. 5 Yea (Ms.

**Shill, Ms. Tingey, Ms. Neibaur, Ms. Pedersen, Mr. Edtl) 1 Not Present at Vote. The motion carries.**

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D35U6Q7A3715>

**11. Business items of the Local Building Authority of Canyons School District**

- A. Public hearing to receive input from the public with respect to: (a) the proposed issuance of no more than \$50,000,000 of Lease Revenue Bonds and (b) any potential economic impact that the improvements, facility, or property financed in whole or in part with the proceeds of the Bonds may have on the private sector – Leon Wilcox, Secretary/Treasurer

The bond parameters resolution and authorization to issue \$50 million was approved on February 20, 2024. The exact amount will be determined when the Notice of Bond Sale and Preliminary Offering Statement is issued on March 28, 2024. Repayment will occur over 21 years, currently projected for 15 years. Proceeds will be used to complete projects at Jordan High, Eastmont Middle, Corner Canyon High, and Hillcrest High. Presentation available on BoardDocs. <https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D35U6S7A3717>

- B. Public Comment on the Issuance of the Bonds

The following patrons commented:

- Steve Van Maren

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D36Q9M658360>

**12. Adjourn meeting as a Local Building Authority**

**MOTION:** Andrew Edtl moved to adjourn the meeting as Local Building Authority of Canyons School District. Nancy Tingey seconded the motion. The motion passed unanimously. 5 Yea (Ms. Shill, Ms. Tingey, Ms. Neibaur, Ms. Pedersen, Mr. Edtl) 1 Not Present at Vote. The motion carries.

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D35U6U7A3719>

**13. Reconvene the meeting of the Canyons Board of Education**

**MOTION:** Holly Neibaur moved to reconvene the meeting of the Canyons Board of Education as outlined in the approved agenda. Andrew Edtl seconded the motion. 5 Yea (Ms. Shill, Ms. Tingey, Ms. Neibaur, Ms. Pedersen, Mr. Edtl) 1 Not Present at Vote. The motion carries. <https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D35U6W7A371B>

**14. Staff Comments**

- A. Superintendent Report

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D35U727A371F>

- B. Business Administrator Report

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D35U737A3720>

**15. Board Comments**

- A. The President will recognize individual Board members for reports

<https://go.boarddocs.com/ut/canyons/Board.nsf/goto?open&id=D35U757A3722>

**16. Closing Items**

A. Adjourn

/cc

ATTEST \_\_\_\_\_ Board President  
Amber Shill

\_\_\_\_\_ Superintendent  
Rick Robins