

True Time Pay Schedule 2025-26

Pay Day #	Payday	Hourly Pay Period Dates			True Time Approval Cutoff (5PM)**
1	7/15/2025	6/16/2025	to	6/29/2025	7/7/2025
2	7/31/2025	6/30/2025	to	7/13/2025	7/23/2025
3	8/15/2025	7/14/2025	to	7/27/2025	8/8/2025
4	8/29/2025	7/28/2025	to	8/10/2025	8/22/2025
5	9/15/2025	*	8/11/2025	to 8/31/2025	9/8/2025
6	9/30/2025		9/1/2025	to 9/14/2025	9/23/2025
7	10/15/2025		9/15/2025	to 9/28/2025	10/2/2025
8	10/31/2025		9/29/2025	to 10/12/2025	10/29/2025
9	11/14/2025		10/13/2025	to 10/26/2025	11/7/2025
10	11/28/2025		10/27/2025	to 11/9/2025	11/21/2025
11	12/15/2025		11/10/2025	to 11/23/2025	12/8/2025
12	12/31/2025	*	11/24/2025	to 12/14/2025	12/19/2025
13	1/15/2026	*	12/15/2025	to 1/4/2026	1/8/2026
14	1/30/2026		1/5/2026	to 1/18/2026	1/23/2026
15	2/13/2026		1/19/2026	to 2/1/2026	2/6/2026
16	2/27/2026		2/2/2026	to 2/15/2026	2/20/2026
17	3/13/2026		2/16/2026	to 3/1/2026	3/6/2026
18	3/31/2026		3/2/2026	to 3/15/2026	3/24/2026
19	4/15/2026		3/16/2026	to 3/29/2026	4/3/2026
20	4/30/2026	*	3/30/2026	to 4/19/2026	4/23/2026
21	5/15/2026		4/20/2026	to 5/3/2026	5/8/2026
22	5/29/2026		5/4/2026	to 5/17/2026	5/21/2026
23	6/12/2026		5/18/2026	to 5/31/2026	6/5/2026
24	6/30/2026		6/1/2026	to 6/14/2026	6/23/2026
1	7/15/2026		6/15/2026	to 6/28/2026	7/8/2026
2	7/31/2026		6/29/2026	to 7/12/2026	7/23/2026
3	8/14/2026		7/13/2026	to 7/26/2026	8/7/2026
4	8/31/2026		7/27/2026	to 8/9/2026	8/24/2026

Run Payroll/True Time/Job Verification Report

* 3 weeks of pay

**True Time timesheets left unapproved by the cutoff date will be paid on the next pay day; no special checks