

Scheduled Pre-Approved Education Leave

Activities, discussions, simulations and presentations take place every day and cannot be duplicated even by after-school instruction or make-up work. **Therefore, grades may be adversely affected by taking a leave, even though written assignments are turned in as required.** This absence, if approved, will be considered “excused”.

Student's Name _____ Grade _____
Reason for Absence _____
Dates of Absence _____

***Please note: some work may not be available prior to education leave and will be required to be made up upon return.**

| Per. | Teacher Signature | Work to be Completed (use an additional page to list if needed) | Due Date |
|------|-------------------|---|----------|
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Student Signature _____ Date: _____

Parent Signature _____ Date: _____

| Office Use Only | |
|--|-------|
| Principals Approval/Signature: | Date: |
| Performance Director Approval/Signature: | Date: |