



**CONSENT TO RELEASE
EDUCATIONAL RECORDS OF STUDENT**

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records created or maintained by a school district that receives federal funds. Completion of this document authorizes the disclosure and use of education records as described below.

STUDENT INFORMATION:

Student Name: _____ Date of Birth: _____ Gender: ☐M ☐F
School: _____ Student ID #: _____ Grade: _____
Parent/Guardian Name: _____ Relationship to Student: _____

USE AND DISCLOSURE INFORMATION:

I, the undersigned, do hereby authorize Canyons School District to release the following education records maintained in behalf of the above-named student.

☐ All educational records; **OR**

Please check the specific records listed below:

- ☐ Enrollment, registration, family, and personal data (including birth certification)
- ☐ Court orders and decrees
- ☐ Attendance records
- ☐ Class schedule records
- ☐ School grade transcripts
- ☐ Grades (including exams, quizzes, and assignment evaluations)
- ☐ Test data (including academic, achievement, intelligence, aptitude, interest, personality, etc.)
- ☐ Records pertaining to participation in extracurricular activities
- ☐ Awards and honors
- ☐ Information relating to student participation in special programs
- ☐ Records of teacher, counselor, or administrative conferences with the student or pertaining to the student
- ☐ Disciplinary records
- ☐ Incident reports
- ☐ Medical and health records
- ☐ Immunization records
- ☐ Special education records
- ☐ Section 504 records
- ☐ Copies of correspondence with parents and others concerned with the student
- ☐ Records of fees assessed and paid
- ☐ Other records (please specify): _____

The education records described above shall be released to:

Name: _____ Telephone Number: _____

Organization: _____

Address: _____

City/State/Zip Code: _____

The records will be: ☐ Inspected Only ☐ Copied and Released

Reason records are to be released: _____

Signature of Parent/Guardian or Student
(Student must be 18 years of age or older)

Date

NOTICE

If any material in the education record of a student includes information on another student, only the portion of the material relating to the student whose records were requested may be inspected and reviewed. If copies of such educational records are requested, then those portions of the education record that contain information on another student will be redacted to protect student privacy.

A copy of this Consent will remain in the student's permanent education file.