



**Exhibit - 3 - UHSAA Required Travel - (State/Divisional/Regional Competition or Events)**

When a CSD High School sponsored program is required to participate in state, divisional, or regional competition or events that exceed 150 miles (one way travel), the team/group may request approval to stay overnight or be allowed to use to commercial transportation (depending on cost/benefit analysis) at the District's expense from the Director of High Schools.

In such instances, the following student overnight travel (SOT) policy conditions are required:

1. A 10-1 ratio of students to adult supervision by chaperones
2. All chaperones must have a clear BCI criminal background check and must sign the chaperone agreement form.
3. District transportation will be used whenever possible.
4. Canyons School District may cover the cost for: transportation, lodging, and any required meals depending on the circumstances of the travel requirements.
5. Purchasing guidelines for lodging will be followed.

Name of Team/Organization: \_\_\_\_\_ Date: \_\_\_\_\_

Destination: \_\_\_\_\_ Travel Dates - Depart: \_\_\_\_\_ Return: \_\_\_\_\_

Reason for exception (event description): \_\_\_\_\_

Number of students traveling: \_\_\_\_\_ Which meals will be required: B L D

Total Miles (one way): \_\_\_\_\_ Lodging cost per room: \_\_\_\_\_

Total Cost of lodging: \_\_\_\_\_ Estimated cost for charter busses: \_\_\_\_\_

Name of Certified Coaches and any additional adult chaperones:

\_\_\_\_\_  
\_\_\_\_\_

Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Performance: \_\_\_\_\_ Date: \_\_\_\_\_