

Custodial/Grounds Services

Custodial Laundry Instructions

Updated 7/15/2019



MICROFIBER CARE:

GETTING STARTED

Step 1. Sort Laundry By Wash Loads:

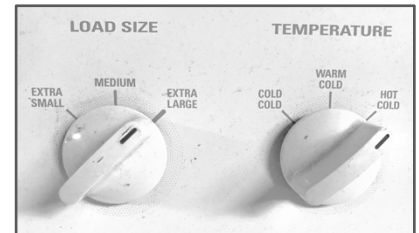
- Microfiber Restroom Towels, Floor Mops
- Microfiber Light Duty Towels, Floor Mops, Dusters
- Blue/Green Cotton Huck Towels
- Microfiber Dust Mops (Washed Every Friday)
- Microfiber String Wet Mops (Washed Every Friday)
- **Never Wash Microfiber With Cotton**



LAUNDRY INSTRUCTIONS

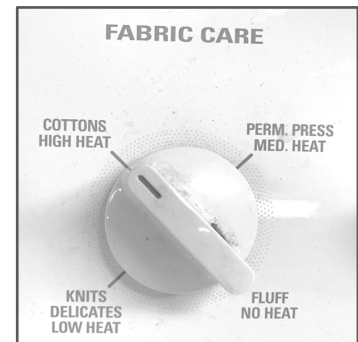
Step 2. Wash Laundry Using Correct Procedures:

- All Loads Should Be Set to Extra Large (Maximum Water Level)
- Select Temperature to Hot
- Select Cotton & Heavy (Longest Wash Time)
- Use The Correct Amount of Laundry Detergent
- **All Laundry Should Be Washed Twice or Rinse:**
 - First Wash - With Laundry Detergent**
 - Second Wash - No Laundry Detergent**



Step 3. Dry Laundry Using Correct Procedures:

- All Loads Should Be Set to Cotton/High Heat
- **Do Not Machine Dry:**
 - Microfiber String Wet Mops**
 - ProTeam Vacuum Bags or Filters**



DON'T FORGET

- **Never Use Bleach**
- **Never Use Fabric Softener**
- **Wash Every Load Twice or Rinse**
- **Always Sort Dirty Laundry to Prevent Cross-Contamination**
- **Never Wash Microfiber With Cotton**
- **Never Use Dryer Sheets**
- **Always Air-Dry Wet String Mops**
- **Always Air-Dry ProTeam Bags or Filters**
- **Wash All Laundry Daily**